# The Central Okanagan Parent Advisory Council

**General Meeting Minutes**
**Date: June 2, 2025, at 7pm**
**Location: Zoom**

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People*

**COPAC Executive**: Nicola Baker **(CLE)** Jeanette Watson, Leslie Atwell **(DRK)**, Deannie Zahara, Nathan Hind **(BCE),** Simon Adams **(CMS)**

**In Attendance**: Shannon T.**-CTE,** Ally C.-**DRE,** Allyssa M.-**GRE,** Madison P.**-PSE,** Tim L.**-PGE,** Lisa S.**-RLE,** Kevin G.-**SVE, J**ackie M.-**QGE,** Sabrina C.- **WAT,** Amanda K.-**RMS, RSS, Camila B**.-**KSS,** Carmen K.**-OKM**

**PARTNERS PRESENT:**
**Superintendent of Schools**- Kevin Kardaal
Acting Deputy Superintendent – Jon Rever
**Board of Education:** Trustee Julia Fraser
**COTA** *(Central Okanagan Teachers Association)***-** Susan Bauhart
**CUPE** *(Canadian Union of Public Employees)***-** Teri Wishlow (regrets)
**DSC** *(District Student Council)*- no reps present.

**1.0 Call to Order** -Greetings and Introductions Nicola Baker, COPAC President

**2.0 Guest Speakers** – Jesse Bruce, Director of Instruction - Indigenous Education and Equity
Introduction of the new parent representatives, Deanna Necan and Candace Jack, for SD23's Indigenous Education Council, they will be taking the lead on the Indigenous Parent and Family Council.
Stay tuned for more information to come from them.
https://indigenouseducation.sd23.bc.ca/

**3.0** Establish Quorum *(10 Voting Members)* **Established with 16 school PACs.**

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AME | x | ASM | | BHE | | BGE | | BCE | X | BME | | CAS | | CTE | x | CLE | X | DRE | x |
| DWE | | ELE | | GME | | GRE | X | HGE | | HRE | | MJE | | NGE | | OTS | | PLE | x |
| PSE | X | PGE | X | QGE | X | RAY | | RVE | | RLE | X | SLE | | SKE | | SRE | | SVE | x |
| WAT | X | WRE | | | | | | | | | | | | | | | | | |
| CMS | X | CNB | | DRK | X | GMS | | HMS | | KLO | | RMS | X | SMS | | | | | |
| GESS | | KSS | X | MBSS | | OKM | X | RSS | X | | | | | | | | | | |

**4.0 Agenda: Additions/Approval**
Motion: To accept the June 2, 2025, COPAC General Meeting Agenda as presented.
Motioned by Jeannette W., seconded by Shannon T.
All in favour: **Motion carried**

**5.0 Minutes:** Additions/Approval

Motion: To accept the May 5th, 2025, COPAC minutes as circulated.
Motioned by Kristina G., seconded by Jeannette W.
All in favour: **Motion carried**

**6.0 SD23 PARTNER GROUP REPORTS**

**Trustee Update** – Trustee Julia Fraser

The Board approved the Superintendent's 2025/2026 Budget Recommendations (final budget approval at June Board meeting)
The SD23 School Board issued a Statement on Indigenous Sovereignty (here)
Many members of the school board, COTA, CUPE and students volunteered at the SD23 and CUPE Pride booths at this year's Kelowna Pride event.
Chair Fraser expressed appreciation for outgoing superintendent Kevin Kaardal and a warm welcome to incoming superintendent Jon Rever

*Public Board Meeting highlights can be found on the SD23 website.*

COPAC President Baker thanked Superintendent Kaardal for his years of service as an educational leader in SD23 as well as across BC and Canada and wished him well in retirement on behalf of our membership and the families of SD23.

**Superintendent Update** – Kevin Kaardal
The Superintendent shared:

- that we are anticipating the installation of several Gaga ball pits in the district over the summer/fall.
-progress is ongoing at George Pringle Secondary
-year-end activities are in full swing, exams, commencements, capstones and celebrations.
-Several programs and staff in SD 23 have been celebrated
-noted that school district budgets continue to present challenges
-lots of progress on school extensions that are underway, hopeful that they will all be completed on time.

Kevin expressed appreciation for the opportunity to work with all of the staff, students and families of SD23 over his 10 years here.

**Acting-Deputy Superintendent Update-** Jon Rever

June 4: Ed & Student Services will cover school community learning plans and deeper coverage of one elementary, middle and secondary school for explanation of the process.

PACs should anticipate School Community Learning Plans on the PAC meeting agendas going forward to increase parent engagement in the ongoing work of these plans.

**COTA -** Susan Bauhart
Susan encourages parents to be engaged with their student's teachers. Staff is busy working towards year end. COTA members are with us as parents in supporting our students.

**CUPE –** Teri Wishlow (regrets)
**DSC** – No representative

**Board Committee and SD23 Committee Update for COPAC Representation** *(PEAC, Human Rights, HPS, Safe Schools, Early Years Partnership). Past meeting minutes are posted to school district website; links to all committees on the COPAC website*

- PEAC - Together we learn publication will be coming out soon. Keep an eye out June 16!
- Human Rights Committee meeting – June is Pride month and Indigenous History month with lots of events throughout the month. 20yr anniversary of Kelowna Pride. Will be events each weekend in June.

**7.0 PAC 360** – Nicola Baker *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*

- Shannon T. shared that CTE has worked on a new school song and put it on Spotify and will be making a music video.
- Kristina G. shared that AME is getting their Gaga ball pit. Thanks to operations and CUPE! AME PAC also working on collaboration around accessibility toys/resources.
- Nicola brought the e-scooter issue forward as a middle school student in our community was recently involved in a collision with a motor vehicle. There are traffic laws around use of these electric motorized vehicles but community awareness appears limited. COPAC Executive is discussing a letter to Kelowna bylaw on this matter.

**No further Questions or Comments for Partner Groups,** *Nicola gave opportunity to leave meeting* ***7:53pm***

**8.0 COPAC 360**

- **Treasurer Report** – *Leslie Atwell* (see attached Treasurer Report)

Shared the bank statements showing that bank accounts for February aligned with reports.
Motion: To accept the May 2025 Treasurers report as presented
- Motioned by Simon A., seconded by Shannon T.
- **All in favour: Motion carried.**

- **Provisional Budget shared with COPAC Reps**

Motion: To adopt the Provisional 2025/2026 COPAC Budget as Presented
- Motioned by Simon A., seconded by Kristina G.
- **All in favour: Motion carried.**

If anyone has any financial or treasury related questions, please reach out to our COPAC treasurer for support copac.treasurer@sd23.bc.ca

- Reminder that PAC Gaming Grant application is due by June 30 (no late submissions)
- Reminder that Gaming Funds are meant to be distributed by PAC and spent as determined by PAC. School staff may provide input but should not be directing use. See BC Gaming site for details https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants
- **Provincial Representation & BCCPAC**
  - **BCCPAC AGM was held** May 23-25, Prince George BC and Online-Hybrid format

    The BCCPAC AGM was unfortunately a slow event plagued with technical difficulties and meeting rules that did not align with the pace required to complete the agenda. From the 12 special resolutions, 10 ordinary resolutions and an unknown number submitted from the floor of the AGM, **only three resolutions were addressed** all weekend and only one resolution was passed (Resolution 2025-10, calling for a cooling off period of 18 months between BCCPAC Board involvement and employment with BCCPAC.) The event faced not only technical challenges but unprepared board committees, treasurer and Executive Director. The membership moved to complete the outstanding agenda items of the May AGM at an extraordinary general meeting held sometime in the next several months.

***What does this mean for us?*** We will be required to obtain another Proxy Vote form from our voting members in order to carry and cast your votes at this EGM. Please keep an eye on your PAC email over the summer or be sure to update your PAC President contact email in our online form.
***We will reach out to BCCPAC Member PACs as soon as we have details of the EGM and the Proxy process.***

**o** Consideration for continued engagement in BCCPAC will be discussed in September *(We encourage PACs to wait until we have had these discussions before considering their own BCCPAC membership for the 25/26 year)*

- **COPAC Events**
  Hannah Beach Understanding Adolescence – Virtual event booked for **October 16** (details in September)
  Paul Davis – will be back for middle school digital literacy coverage with some parent engagement opportunities this fall.
- A big THANK YOU to Simon Adams for his dedication to PAC and COAPC over the years on his last COPAC meeting as an executive!
- Thanks so much to all of our COPAC reps! We are so lucky to have a supportive group of PACs!

**9.0 Other Business –** None

**10.0 In Camera-** one in camera item

**11.0 Adjournment –** motioned by Simon A. at 10:05pm

**Future Meeting**

**COPAC General Meeting- Monday, September 8th, 2025, 7:00pm via zoom.**

COPAC Website*: http://copac.sd23.bc.ca*
Facebook: https://www.facebook.com/sd23copac/
Twitter: @COPACSD23
School Board and Board Standing Committee Meeting Information
www.sd23.bc.ca
http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=

COPAC President: Nicola Baker

# Central Okanagan
# Parent Advisory Council
## Treasurer's Report

Account Balances as of **MAY 31/2025**

**General Account:**
Interior Savings

| | |
|---|---|
| Balance Forward | $ 7,193.33 |
| Deposits () | - |
| Cheques written () | - |
| Interest | |
| Service Charges | 10.00 |
| Balance | **$ 7,183.33** |

**Deposits to general acct**

| Description | Amount |
|---|---|
| | |
| | |
| Total | $ - |

**Cheques from general Account**

| Description | Amount | Chq # |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | $ - | |

**Gaming Account:**
Interior Savings

| | |
|---|---|
| Balance Forward | $ 1,554.42 |
| Deposits ( ) | |
| Cheques written () | - |
| Interest | |
| Service Charges | 10.00 |
| Balance | **$ 1,544.42** |

**Cheques from Gaming Account**

| Description | Amount | Chq # |
|---|---|---|
| | | |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| **TOTAL** | $ - | |

Central Okanagan Parent Advisory Council

02-Jun-2025

## *Proposed Budget July 1, 2025 to June 30, 2026*

| | | | |
|---|---|---|---|
| **GENERAL ACCOUNT** | | | |
| Opening Balance | $ | 5,675.00 | |
| | | | |
| **General Revenue:** | | | |
| SD#23 Grant | | 5,000.00 | |
| **Total General Revenue** | **$** | **5,000.00** | |
| **Total funds available for Expenditures** | **$** | **10,675.00** | |
| | | | |
| **General Expenditures:** | | | |
| PAC Community Building/Parent Conference | | 2,000.00 | |
| Conference Fees | | 800.00 | |
| Education | | 3,000.00 | |
| Travel & Accommodation | | 3,000.00 | |
| | | | |
| **Total Expenditures** | **$** | **8,800.00** | |
| | | | |
| **General Account Over / Under** | | **1,875.00** | |

| | | | |
|---|---|---|---|
| **GAMING ACCOUNT** | | | |
| Opening Balance | $ | 900.00 | Needs to be used by October 1, 2025 |
| | | | |
| **Gaming Revenue:** | | | |
| BC Gaming Grant | | 2,500.00 | |
| **Total Gaming Revenue** | **$** | **2,500.00** | |
| **Total funds available for Expenditures** | **$** | **3,400.00** | |
| | | | |
| **Gaming Expenditures:** | | | |
| BCCPAC DPAC Membership | | 200.00 | |
| PAC Community Building | | 1,000.00 | |
| Presenter Fees | | 2,000.00 | |
| | | | |
| **Total Expenditures** | **$** | **3,200.00** | |
| | | | |
| **Gaming Account Over / Under** | | **200.00** | |