The Central Okanagan Parent Advisory Council

Agenda: General Meeting
Date: September 8th, 2025 at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Nicola Baker **(CLE),** Leslie Atwell(**DRK**), Jeanette Watson (**OKM**), Cadre S. **(KLO),** Nathan Hind**(BCE),** Deannie Zahara (**KSS**)
In Attendance: Kristina G.-**AME,** Jenny L-**BME,** Selena H. **HGE,** Shan Gill –**HRE**, Madisyn P.**-PSE,** Shannon T-**CTE,** Brianna P.-**PLE,** Ingeborg K.-**CAS,** Victoria T-**OTS,** Amanda L. -**SRE**, Diana M.-**RMS,** Ayron S.-**WAT**, Brittany C.-**BGE**, Maria B., Kyle H -**RAY**, Camilla B.(KSS Alt), Hoa B.(CTE PAC President)

PARTNERS PRESENT:
Superintendent of Schools-Jon Rever
Assistant Superintendent, Rutland Family – Lynda Reeve
Board of Education: Trustee Chantelle Desrosiers
COTA *(Central Okanagan Teachers Association)***-** Susan Bauhart
CUPE *(Canadian Union of Public Employees)-**no representative present*
DSC *(District Student Council)-* *no representative present*
PIE (Partners for Inclusive Education)- Sarena Smith

1.0 Welcome & Acknowledgement (5 min)

- Call to Order – Nicola Baker
- Territorial Acknowledgement
- Quick Introductions (as needed)

2.0 Establish Quorum *(10 Voting Members)* **Established with 16 school PACs.**

AME	**X**	ASM		BHE		BGE		BCE	**X**	BME		CAS	**X**	CTE	**X**	CLE	X	DRE	
DWE		ELE		GME		GRE		HGE	X	HRE		MJE		NGE		OTS	**X**	PLE	X
PSE	**X**	PGE		QGE		RAY	X	RVE		RLE		SLE		SKE		SRE	X	SVE	
WAT	X	WRE																	
CMS	X	CNB		DRK	X	GMS		HMS		KLO	**X**	RMS	**X**	SMS					
GESS	X	KSS	**X**	MBSS		OKM	**X**	RSS											

3.0 Consent Agenda (5 min) *(Items are approved together unless pulled for discussion.)*

- Approval of Agenda
  - ***Motion: To accept the September 8, 2025 COPAC Agenda as presented.***

- Approval of June 2025 Minutes
  - ***Motion: To accept the June 2, 2025 Minutes as circulated.***
  - Both Motioned by Shannon T., second by Jeannette W.
  - All in favour: **Motion carried**

4.0 Guest Speaker (15–20 min when booked): NONE scheduled for September

5.0 SD23 Partner Reports *(25 minutes, partners are requested to keep reports focused on what PACs/parents need to know / where input is helpful.)*

Trustee Update – Chantelle Desroisier

- School startup has been smooth
- Funding announcement from Ministry of Education and Childcare for the new 800 seat middle school on SD23 owned land on Burtch Ave, by the apple bowl. Waiting on more info regarding building time estimates.

Parents/guardians are welcome to attend School Board meetings, these are public meetings and the business portion of meetings are available to view via zoom. Agendas, Meeting minutes, and zoom link can be found on SD23 website. https://pub-sd23.escribemeetings.com/

Superintendent update - Jon Rever

- Jon Rever introduced our newest Assistant Superintendent Linda Reeve (Rutland Family of Schools) and provided a little update on the portfolios of all four Assistant Superintendents. Jon shared that the 2025/2026 return to school updates will be shared at the first two school board meetings in September.

Assistant Superintendent - Linda Reeves- serving the Rutland area of family of schools

- Shared her background and that she is a proud graduate of Rutland schools and excited to be back and serving her community, Central Okanagan.

COTA – Susan Bauhart, President

- Teachers are excited to get back into schools getting organized and getting to know all their new students

COPAC President Baker noted that this year is a bargaining year for COTA and CUPE unions

CUPE, regrets, *no rep present*

DSC – *no rep present*

Partners for Inclusive Education (PIE) – Chair, Sarena Smith

- Sarena shared some background information on PIE. This group meets monthly and is targeted towards parents of children with different learning needs, students that require extra support (inclusive education needs, disability, differently-able, ASD, ADHD, Gifted, dyslexia, complex health issues, students with any kind of social difficulties needing extra support, etc.) The meetings cover different themes each month and include staff from SD23 to guide family learning. If you or someone you know could benefit from attending meetings of this nature.
- Meetings take place via teams or zoom, to join the mailing list, please email copac.pie@sd23.bc.ca
  https://www.sd23.bc.ca/partners-for-inclusive-education-inclusiveeducation

6.0 PAC 360 *(up to 20 minutes)*

- Roundtable Check-in –*opportunity for PAC reps to share highlights or concerns*.
- PAC Story Spotlight – *opportunity for One PAC share (3–5 min) on authentic parent /community engagement in their school community*.
  - As we are at the start of school year, reps did not have anything to add.
  - We discussed this section of the monthly COPAC Agenda and covered how we would love for COPAC Reps to share success stories of your PAC or how parents in your school community are being authentically engaged. (think input opportunities, family learning opportunities etc.) If you have a story to share that'll take more than a minute or so, please reach out and we will give you the star treatment at an upcoming COPAC

meeting. We want to enhance the opportunities for PACs to learn from each other and to be able to spread successful endeavours across the district quickly. *(Note: if you are a COPAC rep who doesn't love being a speaker, but you have an amazing story to share, please connect with me. I'd love to share your success with our community without making you feel uncomfortable!)*
    - CTE rep asked for clarification guidance on two areas: PAC insurance and rules behind contracts as well as booking policies with the school district and city partnerships. Hoping for some education/info provided to PACs and school Principals to update them on the new information / requirements that have come out. Superintendent Rever shared that a new Administrative Guidebook will be going out to school principals later this month and will ensure that information and education piece is share to the schools PAC Exec, the hope is to streamline that whole process.

President Baker shared that COPAC and SD23 staff are working on a SD23 Central Okanagan Working Together Best Practices Handbook for PAC and Principals.

President Baker gave an opportunity for Partner Groups to leave meeting at 7:42pm

7.0 <u>COPAC Business</u> *(30 min)*

- **Treasurer's Report** – Jeannette
    - ***Motion: To accept the June, July and August 2025 Treasurer's Report as presented.***
        - Motioned by Shannon T., second by Cadre S.
        - All in favour: **Motion carried**

- **2025/26 COPAC Budget** – Jeannette W. (see attached.)
  Amended from the Draft Budget in June, to add Technology expense for COPAC website
    - ***Motion: To adopt the 2025/26 COPAC Budget as presented.***
        - Motioned by Cadre S., second by Kristina G.
        - All in favour: **Motion carried**

- **Executive Vacancy** – COPAC Secretary (email interest to <u>copac.president@sd23.bc.ca</u>)
    - *Deannie has served in this role for the last 2 years, but is stepping down to serve as COPAC member-at-large*
    - Main role is to take the minutes and send to President to be distributed to members and partners.

- **PAC Communications** – contacts, SD23 PAC/COPAC Rep emails
    - please complete the google form ASAP to update your PACs contact info
    - district provided PAC email accounts passwords will be reset
    - **Requesting that PAC presidents complete the below form to ensure up-to-date contact info and access to district provided email accounts.**
      <u>https://forms.office.com/r/nJMqFzhsLm</u>

- **COPAC Active Transportation & Safe Routes to School** sub-committee – *Nathan Hind*
    - This committee will be advocating as a team with the city and the school district to improve safety for students.
    - Time commitment is very flexible and based on what everyone is able to commit to. Even if you cant attend you could even email Nathan with any concerns or questions to add your voice to the conversation.
    - Please email <u>copac.memberatlarge2@sd23.bc.ca</u> is you are able to join this subcommittee or would like to learn more.

- **UPCOMING COPAC EVENTS**
  - "Understanding Adolescence from the Inside Out" workshop by Hannah Beach
    Thursday October 16th 7-9pm. Online.
    Hannah Beach is an award-winning educator, author, emotional health consultant, and keynote speaker. She is the co-author of the best-selling book Reclaiming Our Students: Why Children Are More Anxious, Aggressive, and Shut-Down than Ever—and What We Can Do About It, with Tamara Neufeld Strijack, a trauma-informed resource for teachers and parents rooted in the relationship-based approach, now being translated into multiple languages internationally (including French, Polish, Russian, Chinese, Ukrainian and Korean) and has been adopted by school boards across Canada. She was recognized by the Canadian Human Rights Commission in 2017 as one of five featured changemakers in Canada.

    - Paul Davis-social media literacy presenter (January dates) in collaboration between COPAC, Middle School PACs and Middle School Administrators.
      (geared more to middle school ages, but any parents are welcome if interested - stay tuned for more info

    - Discussion: Requests for additional parent education events/themes (Surveys have been set up)

      Broad SD23 Parents request for input: https://forms.gle/ND3nBDnSowYeF4bTA
      Full day event in winter 2026 input request from PAC Executives.
      https://forms.gle/tHxWx8yyE68KHDA58

    - PAC leadership events to include; PAC 101, Treasurer 101, within the next couple of months, Bylaws & Constitutions will be dependant on member request,

    - Intention to hold a Saturday in-person PAC learning event in winter term, will be working on creating a sub-committee to organize this event, great for PAC succession planning.

- 2024/25 PAC & COPAC Bylaws reviews & central storage discussion- please send electronic copies of your updated bylaws to COPAC and the Secretary Treasurer's office via Lise Bradshaw for safe storage.

- **BCCPAC Updates & Membership**

  The BCCPAC EGM was held August 23 & 24. Thanks to the 18 SD23 PACs who managed to get their Proxy votes sent in over the summer. EGM Results were as follows:
  Special Resolutions 2025.01-2025.07, 2025.09 were defeated.
  Special Resolution 2025.08 was passed.
  Special Resolution 2025.10 was passed at the AGM in May.
  Special Resolutions 2025.11-2025.13 were not voted on as we ran out of time.
  Ordinary Resolutions carried/passed were: 2025.14,15,16,18,19,20, 24,25,26,27,28,29,30
  Ordinary Resolutions defeated were: 2025.17,21,22,23,31
  Voting members in attendance at the EGM did not approve the BCCPAC 2026 budget with a vote of 47(for) to 88 (against).

  ***Note:** PACs are not required to be members of BCCPAC — your organization is fully valid and recognized without participating in BCCPAC. Unlike PACs and DPACs (such as COPAC), BCCPAC is not legislated in the BC School Act.*
  It is also important to know that:
  Membership fees paid to BCCPAC do not come to COPAC.
  BCCPAC has no role in BC Gaming or Gaming Grants. Your PAC is solely responsible for

applying for and reporting on your annual Gaming Grant.

As BCCPAC continues to experience turmoil, we are suggesting that all COPAC Reps to discuss whether their PAC believes there is value in continuing membership in BCCPAC. COPAC Reps, please bring feedback from PAC members to our October meeting. Following that discussion, COPAC will provide further guidance to our SD23 PACs about district level intentions.

- SD23 Board & District Committees – COPAC representation, expressions of interest – Leslie Atwell (see attached). These positions are open to any COPAC rep that is interested.

- COPAC Areas of Focus 2025/26 – Nicola Baker (see attached)

8.0 Other items (5–10 min if needed) *Space for urgent items not otherwise covered*.

- *NONE*

9.0 Wrap-Up

10.0 In-Camera Session (DPAC Representatives Only) (10–20 min)

11. Adjournment – motioned by Nicola B. at 8:55pm

Future Meeting

COPAC General Meeting- Monday, October 6, 2025 7:00pm via zoom.

District and Committee Meetings- Information available on www.sd23.bc.ca
COPAC Website*: http://copac.sd23.bc.ca*
Facebook: https://www.facebook.com/sd23copac/

Preliminary SD23 Board Committee COPAC Representatives 2025-26

Committee	***Representative***	***Alternate***
School Board	*Nicola*	*Leslie*
General Affairs	*Nicola/Leslie*	*COPAC Executive*
Finance & Planning	*Nicola/Nathan*	*COPAC Executive*
Education & Student Services	*COPAC Executive*	*COPAC Executive*
Policy	*COPAC Executive*	

SD23 District Committees COPAC Representatives 2024/25

Committee	***Representative***	***Alternate / second representative***
District Safe Schools	*Jeanette Watson*	*Nathan Hind*
District Human Rights Committee	*Deannie Zahara*	*Open*
Public Education (PEAC – District Together we Learn Publication)	*Deannie Zahara*	*Open*
District Early Years Partnership Committee	*Open*	*Open*
District Health Promoting Schools Committee (3)	*Leslie Atwell*	*Camila Biffard/ Kristina Grant*
Calendar Committee	*Nicola Baker*	*COPAC Executive*

Central Okanagan
Parent Advisory Council
Year-End Treasurer's Report

Account Balances as of **JUN 30/2025**

General Account:
Interior Savings

Balance Forward	$ 7,183.33
Deposits ()	-
Cheques written ()	1,453.22
Interest	
Service Charges	6.95
Balance	**$ 5,723.16**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
Social	$ 177.76	
BCCPAC AGM	$ 1,275.46	
Total	$ 1,453.22	

Gaming Account:
Interior Savings

Balance Forward	$ 1,544.42
Deposits ( )	-
Cheques written ()	651.00
Interest	
Service Charges	6.95
Balance	**$ 886.47**

Cheques from Gaming Account

Description	Amount	Chq #
BCCPAC AGM	$ 651.00	
TOTAL	$ 651.00	

Central Okanagan
Parent Advisory Council
Treasurer's Report

Account Balances as of **JUL 31/2025**

General Account:
Beem Financial

Balance Forward	$	5,723.16
Deposits ()		-
Cheques written ()		
Interest		
Service Charges		6.95
Balance	**$**	**5,716.21**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
Total	$ -	

Gaming Account:
Beem Financial

Balance Forward	$	886.47
Deposits ( )		-
Cheques written ()		-
Interest		
Service Charges		6.95
Balance	**$**	**879.52**

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	$ -	

Member Shares: **$ 5.00**

Central Okanagan
Parent Advisory Council
Treasurer's Report

Account Balances as of **AUG 31/2025**

General Account:
Beem Financial

Balance Forward	$ 5,716.21
Deposits ()	-
Cheques written ()	150.00
Interest	
Service Charges	6.95
Balance	**$ 5,559.26**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
BCCPAC EGM Fee	$ 75.00	1004
BCCPAC EGM Fee	$ 75.00	1005
Total	$ 150.00	

Gaming Account:
Beem Financial

Balance Forward	$ 879.52
Deposits ( )	-
Cheques written ()	-
Interest	
Service Charges	6.95
Balance	**$ 872.57**

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	$ -	

Member Shares: **$ 5.00**

COPAC

Central Okanagan Parent Advisory Council

Approved Budget July 1, 2025 to June 30, 2026

GENERAL ACCOUNT			
Opening Balance	$	5,723.16	
General Revenue:			
SD#23 Grant		5,000.00	
Total General Revenue	**$**	**5,000.00**	
Total funds available for Expenditures	**$**	**10,723.16**	
General Expenditures:			
PAC Community Building/Parent Conference		2,000.00	
BCCPAC Conference Fees		800.00	
Education		3,000.00	
Travel & Accommodation		3,000.00	
Total Expenditures	**$**	**8,800.00**	
General Account Over / Under		**1,923.16**	

GAMING ACCOUNT			
Opening Balance	$	886.47	Must be spent by October 1, 2025
Gaming Revenue:			
BC Gaming Grant		2,500.00	
Total Gaming Revenue	**$**	**2,500.00**	
Total funds available for Expenditures	**$**	**3,386.47**	
Gaming Expenditures:			
BCCPAC DPAC Membership		200.00	
PAC Community Building		1,000.00	
Presenter Fees		2,000.00	
Total Expenditures	**$**	**3,200.00**	
Gaming Account Over / Under		**186.47**	

COPAC Focus 2025/2026

To strengthen public education, school communities, authentic parent and family engagement and the student experience across SD23 by harnessing the power of parents and caregivers and by working in a collaborative spirit with our education partners.

Primary Focus Areas

- Authentic Parent Engagement – Creating a dialogue around what this looks like, collaboration with district leadership, sharing experiences across PACs.
- PAC/Principal Guidebook – in collaboration with PACs, Principals & district leadership
- Enhancements Task Force & PAC paths to engagement

Continue with COPAC Presence at Provincial Level

- Work with DPAC partners across the province to establish collaborative working agreement
- Work with provincial colleagues to ensure Public Education is elevated as a topic of importance at the provincial government.
- Continue to build strong relationships with DPAC colleagues to support each other's work and to share the load on parent education opportunities.

PAC Education and Resources

- Offer parent education opportunities – Hannah Beach, Paul Davis (@middle schools), etc.
- Offer PAC 101, Treasurer 101, Bylaws seminars during the 25/26 calendar
- COPAC Executive will continue to provide support to PAC leaders on emergent issues and meaningfully engage with PACs needing extra support

Provide Relevant Opportunities and Awareness for Parent Feedback

- Seek new opportunities for parent engagement in SD23 and provincially, to ensure parent voices are heard at both the school, district and provincial levels on existing and emergent issues.

Increase Opportunities for PAC Collaboration

- Leverage our monthly COPAC meeting to enhance opportunities for PAC sharing and collaboration