The Central Okanagan Parent Advisory Council

General Meeting Minutes
Date: March 3, 2024, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Nicola Baker **(CLE)** Jeanette Watson, Leslie Atwell **(DRK)**, Deannie Zahara, Nathan Hind **(BCE),** Simon Adams **(CMS)**

In Attendance: Mikaela D.*(Pres)*-**BHE,** Jenny L.-**BME,** Shannon T.**-CTE,** Ally C.-**DRE,** Allyssa M.-**GRE,** Madison P.**-PSE,** Tim L.**-PGE,** Lisa S.**-RLE,** Kevin G.-**SVE, J**ackie M.-**QGE,** Sabrina C.- **WAT,** Roslyn H.-**HMS,** Amanda K.-**RMS, RSS,** Cadre S.-**KSS,** Carmen K.**-OKM**

PARTNERS PRESENT:
Superintendent of Schools- Kevin Kardaal
Acting Deputy Superintendent – Jon Rever
Board of Education: Trustee Julia Fraser
COTA *(Central Okanagan Teachers Association)***-** Susan Bauhart
CUPE *(Canadian Union of Public Employees)***-** Teri Wishlow
DSC *(District Student Council)*- no reps present.

1.0 Call to Order -Greetings and Introductions Nicola Baker, COPAC President

2.0 Guest Speakers – Jesse Bruce, Director of Instruction - Indigenous Education and Equity
Introduction of the new parent representatives, Deanna Necan and Candace Jack, for SD23's Indigenous Education Council, they will be taking the lead on the Indigenous Parent and Family Council.
Stay tuned for more information to come from them.
https://indigenouseducation.sd23.bc.ca/

3.0 Establish Quorum *(10 Voting Members)* **Established with 16 school PACs.**

AME		ASM		BHE	X	BGE		BCE	X	BME	X	CAS		CTE	x	CLE	X	DRE	x
DWE		ELE		GME		GRE	X	HGE		HRE		MJE		NGE		OTS		PLE	x
PSE	X	PGE	X	QGE	X	RAY		RVE		RLE	X	SLE		SKE		SRE		SVE	x
WAT	X	WRE																	
CMS	X	CNB		DRK	X	GMS		HMS	X	KLO		RMS	X	SMS					
GESS		KSS	X	MBSS		OKM	X	RSS	X										

4.0 Agenda: Additions/Approval
Motion: To accept the March 3rd, 2025, COPAC General Meeting Agenda as presented.
Motioned by Leslie A., seconded by Jeannette W.
All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the February 3rd, 2025, COPAC minutes as circulated.
Motioned by Jeannette W., seconded by Simon A.
All in favour: **Motion carried**

6.0 SD23 PARTNER GROUP REPORTS

Trustee Update – Trustee Julia Fraser

Board Advocacy: the board sent two motions to BC School Trustees Association AGM in April.

1) Advocate for adequate funding for costs in childcare facilities to prevent financial strain on the K-12 education sector; this motion also includes requesting that the MOECC provide sustainable and fair funding that is transparent and predictable
2) Call on the MOECC to include explicit instruction in critical thinking principles at all levels of the K-12 curriculum and to also provide adequate resources and training for educators.

Other board updates:

-Approved Enhancement Agreement for NGE- rubberized surface to access the swing.**
-Approved fee increase to $525 for school busing, government of BC provides only $600,000 to SD23 for transportation funding resulting in SD23 subsidizing the transportation budget of $4.4million dollars, out of the districts operating fund. Regulation 425R-Student Fees- is in place to assist students in financial need.

***Note from COPAC President Baker: NGE enhancement agreement did not come from NGE PAC.*

Public Board Meeting Highlights for February 19th posted to SD23 website.

Superintendent Update – Kevin Kaardal

Superintendent shared that our district is under significant budget pressure awaiting the 2025/2026 provincial funding announcement. Lots of work going on to fully fund the cost of education. SD23 senior team is working hard to ensure that the budget can be managed with the least impact on services following the outlined budget principles.

Acting-Deputy Superintendent Update- Jon Rever

Update from the Feb. 26, 2025 Board Education & Student Services Committee meeting - https://docs.google.com/presentation/d/1eU3BdNKs-1TZeLZecFq1SlVKDo7tctGHi818dAm7ikM/edit?usp=sharing

COTA - Susan Bauhart

Staff is busy working towards spring break.

CUPE – Teri Wishlow

Ongoing conversations about enhancement projects, appreciate the PACs doing fundraising for enhancements.

DSC – No representative

Board Committee and SD23 Committee Update for COPAC Representation *(PEAC, Human Rights, HPS, Safe Schools, Early Years Partnership). Past meeting minutes are posted to school district website; links to all committees on the COPAC website*

Human Rights Committee (Deannie Z.)
-FREE for anyone to take online modules. Learning To Be Anti-Racist: An Introductory Course
https://mytrainingbc.ca/anti-racism_course/
-Third year of the learning resource that was created for teachers K to 12 with reflective activities, inclusive practices to support Human Rights Month, Black History Month, and Inclusive Education Month for February. "Themes of diversity, acceptance, and inclusion are embedded throughout all subjects in the curriculum, and they can be woven into cross-curricular activities". It included links for YouTube videos for elementary and middle/high school and resources in multiple formats. COPAC President sent the resource to all PAC Presidents.
Health Promoting Schools - https://www.interiorhealth.ca/health-and-wellness/mental-health-and-substance-use/substance-use/youth-substance-use-services-and-resources#toolkits

7.0 PAC 360 – Nicola Baker *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*

Reminder to have your school Principal to sign off on contracts for dance, carnival service providers unless your PAC is an incorporated BC Society. (See School Protection Plan (SPP) Administrators Handbook https://www.bcspp.org/?q=admin_handbook).
We also want to draw your attention to a recently shared an email from Technical Safety BC regarding Bouncy Castle Safety (Regulated Amusement Devices) in BC and the need to ensure your service provider has an operating permit and is a licensed contractor. Please reach out if you need us to re-send this email to your PAC.

No further Questions or Comments for Partner Groups, *Nicola gave opportunity to leave meeting* ***7:49pm***

8.0 COPAC 360

- **Treasurer Report** – *Leslie Atwell* (see attached Treasurer Report)

Shared the bank statements showing that bank accounts for February aligned with reports.
Motion: To accept the March 2025 Treasurers report as presented
- Motioned by Roslyn H., seconded by Jeanette W.
- **All in favour: Motion carried.**

If anyone has any financial or treasury related questions, please reach out to Leslie and she can help guide you copac.treasurer@sd23.bc.ca

- **Changes to BC Gaming Grant Applications**– PAC BCeID registration now required. **ALL PACs are required** to complete this process and it could take several months. It is imperative that your PAC starts this process as soon as possible in order to ensure your PAC will be able to receive gaming grants. COPAC President will reach out to all school Principals to ensure that their PACs Executive is aware of this new process.
- **COPAC Notice of AGM – May 5, 2025**

All positions are open for election.
o COPAC Bylaws state Executive members cannot be SD23 employee

- **COPAC 2025 Nominations Committee**

Motion: To appoint Roslyn H. and Camila B. to the 2025 Nominations Committee
Motioned by Simon A., seconded by Leslie A.
All in favour: Motion carried.

• COPAC Call for Executive Nominations for 2025/2026 School Year https://forms.gle/ETKsjnCkXXYpvkM58

Eligibility 3. A person nominated for a position on the COPAC Executive must be a current member of the COPAC Executive, or a current PAC Representative to COPAC, or a person who has previously been a PAC Representative to COPAC, or is currently a PAC Executive Member and be the parent or guardian of a student enrolled in SD 23 for the duration of the term of office. No employee of SD23 can hold an executive position due to potential perceived conflict of interest.
Information item regarding Nov 13th Board Policy Update to Policy 703 – Relations with Parents of Students
https://www.sd23.bc.ca/documents/2f23b370-2b7a-579e-abb4-b86542fe350d/703.pdf

• Reminder to complete **SD23 Budget Survey** – Deadline 11:59 March 3 (tonight!)

• **School Calendar Committee** – 2026/2027, 2027/2028
-Nicola Baker is the parent rep for this committee, seeking input on the school district calendar (eg. parent feedback on 2 week spring break)

• **PAC Funds Survey:** We are collecting details about PAC fundraising and savings towards projects (enhancement agreements such as outdoor learning spaces, playgrounds, PAC sponsored building or outdoor improvements) Please help us with our advocacy by completing this PAC Funds Survey as soon as possible https://forms.office.com/r/gB08PqfeDw

- Cadre S. Letter to board – *Subject: Enhancement Agreements - Outdoor Learning Spaces*
  - Letter is posted on SD23 under Board correspondence to read.

- **COPAC Events**
  - April 10 Artificial Intelligence (AI) education for Parents with Jennie from Science World
    April 10 at 7pm via zoom REGISTRATION:
    https://sd23.zoom.us/meeting/register/Ghqd_n28RbK6uLxXY6cgEw

    SD23 Learning Technologies team are also working on organizing an event for parents on AI in June
    Unfortunately Dyslexia BC event was canceled

- **Provincial Representation & BCCPAC**
  - **BCCPAC AGM** May 23-25, Prince George BC and Online-Hybrid format
    (COPAC will be attending - if you aren't sending someone from your PAC, it's good to discuss proxy votes early). COPAC Exec will circulate when proxy forms are available for 2025 AGM
  - BCCPAC Nominations / Candidates- March 31st
  - **BCCPAC Resolutions** – Convene a COPAC Committee for BCCPAC Resolutions
    - March 15 deadline for special resolutions, April 30 deadline for ordinary resolutions

9.0 Other Business – None

10.0 In Camera- No in camera items.

11.0 Adjournment – motioned by Simon A. at 9:36pm

Future Meeting

COPAC General Meeting- Monday, April 7th, 2025, 7:00pm via zoom.

COPAC Website*: http://copac.sd23.bc.ca*

Facebook: https://www.facebook.com/sd23copac/
Twitter: @COPACSD23
School Board and Board Standing Committee Meeting Information
www.sd23.bc.ca
http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=

Recording Secretary: Deannie Zahara
COPAC President: Nicola Baker

Central Okanagan
Parent Advisory Council
Treasurer's Report

Account Balances as of **FEB 28/2025**

General Account:
Interior Savings

Balance Forward	$	7,223.33
Deposits ()		-
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	**$**	**7,213.33**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
Total	$ -	

Gaming Account:
Interior Savings

Balance Forward	$	3,193.42
Deposits ( )		
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	**$**	**3,183.42**

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	$ -	

Member Shares: **$ 5.00**