The Central Okanagan Parent Advisory Council

General Meeting Minutes
Date: April 7th, 2025, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive:
Nicola Baker **(CLE)** Jeanette Watson, Leslie Atwell **(DRK)**, Deannie Zahara, Nathan Hind**(BCE),** Simon Adams **(CMS)**

In Attendance: Kristina G.-**AME,** Meeno T.-**ASM,** Mikaela D.(Pres)- **BHE,** Jenny L.-**BME,** Ingeborg K.-**CAS,** Ally C..-**DRE,** Allyssa M.-**GRE,** Shan G.- **HRE,** Madisyn P.-**PSE,** Tim L.-**PGE,** Amanda D.-**QGE, SMS,** Jessica B.-**RVE**, Lisa S.-**RLE,** Kevin G.-**SVE,** Sabrina C.-**WAT,** Jennifer D.-**DWE,KLO,** Roslyn H.-**HMS,** Amanda K.-**RMS, RSS,** Cadre S.-**KSS,** Camilla B.

PARTNERS PRESENT:
Superintendent of Schools- Kevin Kardaal
Acting Assistant Superintendent – Jon Rever
Board of Education: Trustee Wayne Broughton
COTA *(Central Okanagan Teachers Association)***-** Susan Bauhart
CUPE *(Canadian Union of Public Employees)***-** no reps present.
DSC *(District Student Council)*- no reps present.

1.0 Call to Order at 7:02 -Greetings and Introductions Nicola Baker, COPAC President

2.0 Guest Speakers: Presentation from Jordan Kleckner, *Director of Instruction - Learning and Innovation* and Brenda Kirsch, *District Principal of Early Learning and Childcare*

EARLY LITERACY IN SD23

- SD23 is a provincial leader in early literacy assessment and have a robust K-3 assessment already in place.
- During our recent district-wide engagement, educators expressed a strong interest in ongoing professional learning opportunities in early literacy. In response, we remain committed to collaborating with all K-3 educators to support their continued growth in this area.

REQUIREMENTS FROM MINISTRY

- The main requirement is to have a K to 3 Early Literacy assessment in place, which we already have, along with a plan for professional learning opportunities for teachers. We have addressed this by capturing educators' hopes and areas for growth in literacy during our recent district-wide engagement.
- The other requirement is to focus on providing families with information and resources to support literacy.

SUPPORTING FAMILIES IN EARLY LITERACY

- What should we as a district consider when providing families with information and resources on literacy?
    - **What** literacy information and resources would be most beneficial for families?
    - **How** can we effectively share this information and these resources with families?

Survey link for parents: sd23.org/literacy

2.0 Establish Quorum *(10 Voting Members)* **Established with 26 school PACs.**

AME	X	ASM	X	BHE	X	BGE		BCE	X	BME	X	CAS	X	CTE		CLE	X	DRE	X
DWE	X	ELE		GME		GRE	X	HGE		HRE	X	MJE		NGE		OTS		PLE	
PSE	X	PGE	X	QGE	X	RAY		RVE	X	RLE	X	SLE		SKE		SRE		SVE	X
WAT	X	WRE																	
CMS	X	CNB		DRK	X	GMS		HMS	X	KLO	X	RMS	X	SMS	X				
GESS		KSS	X	MBSS		OKM		RSS	X										

4.0 Agenda: Additions/Approval

Motion: To accept the April 7th, 2025 COPAC Agenda as presented.

Motioned by Roslyn H., second by Jeannette W.

All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the March 3rd, 2025 COPAC minutes as circulated.

Motioned by Simon A. Jeannette W., second by Roslyn H.

All in favour: **Motion carried**

6.0 SD23 PARTNER GROUP REPORTS

Trustee Update: Wayne Broughton

- Education & Student Services Committee Meeting this month will have a presentation on Artificial Intelligence to Enhance Student Learning and will be sharing SD23 draft "Guidelines for Responsible Use of Generative Artificial Intelligence". Committee meetings are open to the public and great opportunity to learn more about what is happening in our district.
- Parents/guardians are welcome to attend School Board meetings, these are public meetings and the business portion of meetings are available to view via zoom. Agendas, Meeting minutes, and zoom link can be found on SD23 website.
- Reminder of upcoming federal election, and encourage people to get out and vote

Superintendent Update- Kevin Kardaal

- Successful Spring Break with no issues arising. lots of staff working over break- admin, CUPE staff, custodians doing deep cleans in schools, transportation working on bussing maintenance, finance team working on 2025/2026 district budget and much more.
- Over spring break SD23 had the opportunity to support the Junior All Nations Basketball tournament over 1,500 athletes (ages 10-18) and their coaches and families from across the province at many of our schools sites, main site being KSS and OKM with many student volunteers, with the opening ceremony at UBCO.

Acting Deputy Superintendent Update- Jon Rever

- Excited to be taking on the new role as the Superintendent/CEO of SD23 and continuing to work with COPAC on increasing and improving Family Engagement across the Central Okanagan School District.

COTA – Susan Bauhart, President

- COTA is looking forward to working with SD23 new Superintendent starting for 2025/2026
- Echoed sentiments regarding importance of voting in upcoming Federal election.

CUPE, *no rep present*

DSC – *no rep present*

7.0 PAC 360– Nicola B. *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*

-Question from WAT rep, Sabrina, regarding E-signatures for PAC bank Account. Several COPAC reps responded that most banks allow multiple PAC Exec e-signatures, inquire with your bank as experience it to be easy, safe and secure.

- COPAC President reminded PACs to have discussions with your Principals regarding your school discretionary budget. It's highly recommended that PAC expenditures align with needs based off your School Community Learning Plans, for example stronger outcomes for STEM, mathematics, reading/Writing Literacy, outdoor play/learning. The needs and goals will vary for the focus of each school and this would be an example of how PACs can strategically align its Budget and spending with the priorities of the school to be supportive.

- KSS rep, Cadre, gave a shout out mention in case anyone missed watching the video Jon Rever shared at the January meeting on digital literacy - *Kids, Smartphones and Social Media: The Risks and The Solutions* https://youtu.be/Ro-XgHp7OPA?si=ORSqBXtB-JF-qhj
- Deannie shared information regarding the Kelowna Art Gallery exhibit. Young artists in grades 9-12 from across Central Okanagan Public Schools have come together to participate in the 39th annual *Art in Action* student exhibition, *Interwoven.* It will be on display until June 15th.

No further Questions or Comments for Partner Groups, Nicola gave opportunity to leave meeting 7:52pm

8.0 COPAC 360

- **Treasurers Report -** Leslie A.

  Motion: To accept the April 2025 COPAC Treasurers Report as presented.
  - Motioned by Roslyn H., second by Jeannette W.
  - All in favour: **Motion carried**

- **BC Gaming and BCeID**- Leslie A.
  - PAC Gaming grant applications are open now until June 30. Please ensure your PAC completes this application process as Gaming has been unforgiving to late applicants the last few years. Please also remember to ask your treasurer to register for a BCeID for your PAC. BC Gaming now requires all PACs to have a BCeID to submit gaming registration and reports. This can take some time as the code comes via letter mail to your school.

If anyone has any financial or treasury related questions, please reach out to Leslie and she can help guide you copac.treasurer@sd23.bc.ca

- **COPAC Notice of AGM** – May 5, 2025
  - All positions are open for election.
  - COPAC Bylaws state Executive members cannot be SD23 employee
- COPAC Call for Executive Nominations for 2025/2026 School Year https://forms.gle/ETKsjnCkXXYpvkM58

- **Bylaws Updates Discussion** – Suggestion for PACs: consider adding language eliminating co-presidents/co-vice presidents as we have observed several instances of avoidable conflict.

- **25/26, 27/28 School Calendar** – Nicola Baker is the parent rep for this committee, reminder for parents/guardians to complete the survey to provide feedback

- **COPAC Events:**
  - **AI for Parents** with Jennie from Science World! Jennie works mostly educating teachers, so this will be a great presentation for parents. Thursday April 10, 2025 7pm via zoom
  - Stay tuned for another AI parent information session with SD23 Learning Technology Department team
  - 3rd **COPAC Spring Social**- Hoping to have it at the new school district office so were awaiting the final date.
  - COPAC hosting Hannah Beach -**Understanding Adolescence** zoom workshop for parents. Save the date: October 16th. More details to come.

- **Upcoming Community events**- Please watch the COPAC Facebook for community events surrounding STEAM, Inclusive learning, parent workshops and so much more.
  - Also check your school weekly memos for events that might be of interest.

- **Provincial Representation & BCCPAC**
  - BCCPAC AGM May 23-25, Prince George BC and Online-Hybrid format
  - COPAC President, Nicola Baker, will be attending this year's AGM on behalf of our district - *if you aren't sending someone from your PAC exec, it's good to discuss giving your proxy votes to COPAC early, so that our school district can once again bring forward a strong voice from SD23*
    (last year COPAC was able to carry 40 proxy votes representing the most proxy votes brought forward from a district at the 2024 BCCPAC AGM.)
    - Special Note: NEW process for signatures if you have questions, please email copac.president@sd23.bc.ca

  - BCCPAC Resolutions – COPAC is planning on hosting a zoom meeting like last year to discuss the BCCPAC resolutions
    - March 14th is the deadline for special resolutions, April 30 deadline for ordinary.

9.0 Other Business – COPAC President, Nicola Baker, gave gratitude to Cadre S. incredible presentation at the board meeting regarding Enhancement Agreements on behalf of many PACs across SD23. Cadre's letter is on district website under correspondence *(Letter is posted on SD23 website under Board correspondence to read.)*

10.0 Adjournment – motioned by Simon A. at 9:49pm

Future Meeting

COPAC Annual General Meeting- Monday, May 5th, 2025, 7:00pm via zoom.

COPAC Website*: http://copac.sd23.bc.ca* Facebook: https://www.facebook.com/sd23copac/

Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information www.sd23.bc.ca

http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=

Recording Secretary: Deannie Zahara - COPAC President: Nicola Baker

Central Okanagan
Parent Advisory Council
Treasurer's Report

Account Balances as of **MAR 31/2025**

General Account:
Interior Savings

Balance Forward	$ 7,213.33
Deposits ()	-
Cheques written ()	
Interest	
Service Charges	10.00
Balance	**$ 7,203.33**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
Total	$ -	

Gaming Account:
Interior Savings

Balance Forward	$ 3,183.42
Deposits ( )	-
Cheques written ()	-
Interest	
Service Charges	10.00
Balance	**$ 3,173.42**

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	$ -	

Outstanding Commitments