The Central Okanagan Parent Advisory Council

General Meeting Minutes
Date: February 3, 2024, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Nicola Baker **(CLE)** Jeanette Watson, Leslie Atwell **(DRK)**, Deannie Zahara, Nathan Hind **(BCE),** Simon Adams **(CMS),**

In Attendance: Kristina G.-**AME,** Meeno T.-**ASM,** Kristy F.*(Treasurer)*-**BHE,** Brittany C.-**BGE,** Jenny L.-**BME,** Carla H.-**BCE,** Ingeborg K.-**CAS,** Kristi R.-**DRE,** Brittany R.**-ELE,** Allyssa M.-**GRE,** Shan G.- **HRE,** Jill G.-**HGE**, Brianna-**PLE,** Madison P.**-PSE,** Victoria T.-**OTS,** Tim L.**-PGE,** Amanda D.-**QGE, SMS,** Jessica B.-**RVE**, Lisa S.**-RLE,** Kevin G.-**SVE,** Tricia M.-**SRE,** Sabrina C.-**WAT,** Tiffany T..*(President)*-**DRK,** Jennifer D.**-DWE,KLO,** Roslyn H.-**HMS,** Amanda K.-**RMS, RSS,** Cadre S.-**KSS,** Carmen K.**-OKM**

PARTNERS PRESENT:
Superintendent of Schools- Kevin Kardaal
Assistant Superintendent – Jon Rever
Board of Education: Trustee Val Johnson, Trustee Amy Geistlinger
COTA *(Central Okanagan Teachers Association)***-** Susan Bauhart
CUPE *(Canadian Union of Public Employees)***-** no reps present.
DSC *(District Student Council)*- no reps present.

1.0 Call to Order -Greetings and Introductions Nicola Baker, COPAC President

2.0 Guest Speakers – Delta Carmichael Secretary Treasurer/CFO presented the background and high-level summary for the draft 2025/2026 SD23 Budget

NEXT STEPS:

1. Get involved! Attend any or all upcoming public meetings *Finance and Planning Committee Meetings and Public Board*
2. Provide feedback or ask questions at your school or the School Board Office
3. Provide feedback online via survey that will be available on the district website and will be distributed through school messenger application.

See below for our SD23 Budget participation opportunities.

CENTRAL OKANAGAN PUBLIC SCHOOLS 2025/2026 BUDGET TIMELINE

February 3rd SD23 Budget Presentation at COPAC General Meeting via zoom
Feb 12th at 4:00 pm, Finance and Planning Committee Meeting
March 2025/2026 Ministry of Education and Child Care, **District Funding Announcement**
April 2nd at 4pm- Finance and Planning Committee - Superintendent Budget **PROPOSAL** Report Presentation
April 23rd at 4pm- Finance and Planning Committee Meeting- Superintendent Budget Report Presentation
May 14th at 6:00 pm. Public Board Meeting. 2025/2026 Tentative Annual Budget Bylaw Set
June 18th at 4:00 pm, Finance and Planning Committee Meeting-Review 2025/2026 Annual Budget Bylaw
June 25th at 6:00 pm, Public Board Meeting, **ADOPT** 2025/2026 Annual Budget Bylaw

3.0 Establish Quorum *(10 Voting Members)* **Established with 34 school PACs.**

AME	**X**	ASM	**X**	BHE	**X**	BGE	**X**	BCE	**X**	BME	**X**	CAS	**X**	CTE	**x**	CLE	**X**	DRE	**x**
DWE		ELE	**s**	GME		GRE	**X**	HGE	**X**	HRE	**X**	MJE		NGE		OTS	**x**	PLE	**x**
PSE		PGE		QGE	**X**	RAY		RVE		RLE	**X**	SLE		SKE		SRE		SVE	**x**
WAT	**X**	WRE																	
CMS	**X**	CNB		DRK	**X**	GMS		HMS	**X**	KLO	**x**	RMS	**X**	SMS	**X**				
GESS		KSS	**X**	MBSS		OKM	**X**	RSS	**X**										

4.0 Agenda: Additions/Approval

Motion: To accept the February 3rd, 2025, COPAC General Meeting Agenda as presented.
Motioned by Leslie A., seconded by Simon A.
All in favour: **Motion caried**

5.0 Minutes: Additions/Approval

- Motion: To accept the January 6th, 2025, COPAC minutes as circulated.

Motioned by Jeannette W., seconded by Roslyn H.
All in favour: **Motion caried**

6.0 SD23 PARTNER GROUP REPORTS

Trustee Update – Trustee Val Johnson

- With Board Advocacy: last public board meeting January 22nd, the board approved sending two motions to BC School Trustees Association AGM in April.
  1) Advocate for adequate funding for costs in childcare facilities to prevent financial strain on the K-12 education sector; this motion also includes requesting that the MOECC provide sustainable and fair funding that is transparent and predictable
  2) Call on the MOECC to include explicit instruction in critical thinking principles at all levels of the K-12 curriculum and to also provide adequate resources and training for educators.
- Academy fee increases were approved by the Board (after PACs consultation and approval)
  -Outdoor Education Academy at CNB and Hockey Skills Academy at CMS, KLO, MBSS, OKM and RSS
- Encourage everyone to share their thoughts and feedback for the 2025/26 Budget via the survey that will be sent to all parents/guardians via school messenger
- As mentioned, previous COPAC meetings, Superintendent Kevin Kardaal is retiring and the Board is currently seeking a new Superintendent/CEO for SD23, the posting closes on February 10th and looking forward to engaging with COPAC as we move forward with this process.

Superintendent Update – Kevin Kaardal

- Provincial news: Victoria School board was removed (issue around a specific safety plan under ministerial order). Reminder about accountability for districts and the need to follow good process, Admin procedures, Policies, Etc. Removal of a board is rare but has happened to other school districts: Vancouver, Salmon Arm now Victoria.
- Capital funding: we have more Capital funding in place currently than any time in the district's history. As mentioned in the budget, there's considerations at the Ministry regarding a new Glenmore School (either a middle or secondary school or some combination). Eventually all the capital work; prefab modulars, additions, and new schools, will reduce the need for portables and put money back into our operating budget.
- This work is continuous, and we really appreciate the Board's advocacy, they work very hard with their Ministry counterparts, along with Senior staff and everyone involved to try and make sure they understand the needs we have affecting our school district at 112% capacity issues.
- In the process of interviewing potential vice principals and principals to fill the pools that SD23 has, so that when people retire, they can fill those spots with somebody who's ready and prepared to lead a school.

- Semester two has begun.
- 50th Best of the West Basketball tournament at KSS coming up with teams from all over Western Canada competing.
- Critical Incident Report on bomb on the bridge incident. SD23 has been well prepared to deal with fires, floods and events that cut off roads as well as other experiences that impact students, staff, and our community. During this recent incident, the district was able to reposition staff for the school day. The Superintendent recognized CUPE and teaching staff for their cooperation and support, along with senior team at every level from operations, to the educational teams, to HR. All stepped up early in the morning to make that day as fluid as possible and uninterrupted during that bridge threat.

Acting-Deputy Superintendent Update- Jon Rever

- Kindy reg 2025/2026 Registration opened at 7am today (February 3, 2025). Within 20minutes had over 1,200 applications received online, the majority being new kindergarten students. The remaining applications were spread across the school grades.
    - Mid March SD23 will take a snapshot and use that projection to help project staffing needs. Applications will continue to come in from now until the start of the new school year.
- February 26th at the Education and Student Services Committee meeting will be an informative presentation from Jamie Robinson on our districts Numeracy and Literacy.
    - This is a public meeting, and the agenda will be posted on the school district website.

Question from COPAC rep Re: Lunchtime supervision and screen time during the eating time break.
Superintendent Answer: please reach out to your school Principal, Work with your school to come up with solutions *(educational video options could be helpful for students while not distracting/hindering eating their lunches?)*

COTA - Susan Bauhart

- COTA local bargaining wraps up at the end of February and provincial bargaining wraps up by end of June.

President Baker shared gratitude on behalf of parents to all the teachers and admins that take extra time out of their own life to coach sports teams, robotics clubs, drama, music and all the extra activities that they do that is not part of their day-to-day job.

CUPE – No representative
DSC – No representative

7.0 PAC 360 – Nicola Baker *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*

7.1 HMS rep Roslyn H. shared info on 2025 **"Faisons un Boeuf"** –Canada wide event where French Immersion middle school students come together to review French music videos in pop culture and celebrate French culture *(approximately 700 FI middle school students across our district).*
-Challenge is gathering enough volunteers to assist with the food distribution during the meal break, looking for parent volunteers from French Immersion middle schools to help make this event successful for students -Email Roslyn Hazen if you can assist in May for an hour and a half (contact copac.president@sd23.bc.ca to be connected with Roslyn)

No further Questions or Comments for Partner Groups, *Nicola gave opportunity to leave meeting* ***8:35pm***

8.0 COPAC 360

- **Board Committee and SD23 Committee Update for COPAC Representation** *(PEAC, Human Rights, HPS, Safe Schools, Early Years Partnership). Past meeting minutes are posted to school district website; links to all the committees are on the COPAC website*
- **SD23 Cultural Performance Selection Committee – COPAC Vacancy**

- If you're interested in arts & culture, please reach out to Copac.President@sd23.bc.ca
- Feel free to check out the public document regarding this.

- **COPAC 2025 Nominations Committee –** Camila B (KSS) & Roslyn H (HMS)
  - Nominations process will be announced at March 3rd, 2025 meeting to take place at the AGM on May 5th.
  - All positions are open for election.
  - COPAC Bylaws state Executive members cannot be SD23 employee

Information item regarding Nov 13th Board Policy Update to Policy 703 – Relations with Parents of Students
https://www.sd23.bc.ca/documents/2f23b370-2b7a-579e-abb4-b86542fe350d/703.pdf

- **COPAC Events**
  - **Bylaws Workshop – February 6**
  - **Dyslexia BC -** will be presenting a free simulation event for interested parents in SD23! February 27 7pm (registration required)

- **Treasurer Report** – *Leslie Atwell* (see attached Treasurer Report)
  - Shared the bank statements showing that bank accounts for January aligned with reports.
  - Motion: To accept the February 2025 Treasurers report as presented
    - Motioned by Cadre S., seconded by Camila B.
    - **All in favour: Motion carried.**

If anyone has any financial or treasury related questions, please reach out to Leslie and she can help guide you copac.treasurer@sd23.bc.ca

- **Changes to BC Gaming Grant Applications**– PAC BCeID registration now required.
- **PAC Funds Survey:** We are collecting details about PAC fundraising and savings towards projects (enhancement agreements such as outdoor learning spaces, playgrounds, PAC sponsored building or outdoor improvements) Please help us with our advocacy by completing this PAC Funds Survey as soon as possible https://forms.office.com/r/gB08PqfeDw

- BC Ombudsperson Investigating **Exclusion of Students from BC Public Schools**: Opportunity for input to investigation - https://bcombudsperson.ca/school-exclusion

- **SD23 Accessibility Plan –** always open for input
  - *"Help us better understand how Central Okanagan Public Schools can improve accessibility for persons with diverse abilities and disabilities. Your feedback will help improve SD23's Accessibility Plan*."
  - Click here to view the Accessibility Plan 2023/2026 and how you can provide feedback.

- **Provincial Representation & BCCPAC**
  - **BCCPAC AGM** May 23-25, Prince George BC and Online-Hybrid format
    (COPAC will be attending on behalf of COPAC if you aren't sending someone from your PAC, it's good to discuss proxy votes early).
  - BCCPAC Nominations / Candidates- March 31st
  - BCCPAC Awards Nominations – February 28th
    "Do you know a dedicated parent volunteer or dedicated Grade 12 student? Shine a light on their achievements by nominating them today."
    https://www.bccpac.bc.ca/index.php/members/awards
  - **BCCPAC Resolutions** – Convene a COPAC Committee for BCCPAC Resolutions
    - March 15 deadline for special resolutions, April 30 deadline for ordinary resolutions

9.0 Other Business – None

10.0 In Camera- No in camera items.

11.0 Adjournment – motioned by Camilla B. at 9:36pm

Future Meeting

COPAC General Meeting- Monday, March 3rd, 2024, 7:00pm via zoom.

COPAC Website*: http://copac.sd23.bc.ca*

Facebook: https://www.facebook.com/sd23copac/

Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information www.sd23.bc.ca

http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=

Recording Secretary: Deannie Zahara

COPAC President: Nicola Baker

Central Okanagan
Parent Advisory Council
Treasurer's Report

Account Balances as of **JAN 31/2025**

General Account:
Interior Savings

Balance Forward	$	7,233.33
Deposits ()		-
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	**$**	**7,223.33**

Deposits to general acct

Description	Amount
Total	$ -

Cheques from general Account

Description	Amount	Chq #
Total	$ -	

Gaming Account:
Interior Savings

Balance Forward	$	3,203.42
Deposits ( )		
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	**$**	**3,193.42**

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	$ -	

Member Shares: **$ 5.00**

Information Item:

COPAC Secretary's Summary of: February 3, 2025 Delta Carmichael Secretary Treasurer/CFO presentation of the background and high-level summary for the draft 2025/2026 SD23 Budget

- 4 Focused Directions for SD23 2021-2026 Strategic Plan *(approved by the Board of Education June 9th, 2021)*
  Allocate the districts budget into these four focused directions
  - Equity & Excellent in Learning 80% - *Classroom Teaching & Supports, Instructional Leadership Team, Collaborative Learning Services, Social Emotional Learning Team*
  - System Wellbeing 9%- *Finance, Operations, Capital*
  - Transformative Leadership 7% - *Leadership. Professional Development*
  - Family & Community Engagement 4% - *Feeding Futures, CommunityLink Funding. Community Support, Health & Safety, Transportation*
- Funding is driven by FTEs *(full-time equivalents)* as defined as a student taking a full course load, and not by head counts as defined as how many employees/students in a building/a particular school
- 4,537 staff serving 49 schools/sites (5th largest district in the province) and serves over 25,500 students)
  - 31 elementary, 8 middle, 5 secondary, 1 alternative school, 1 online learning (K-12)
  - 3 learning centres

  • In addition, located on school sites -SD23 supports early learners in 8 Strong Start Centres, 14 pre-school partnerships, 7 new Childcare Centres and 19 afterschool childcare programs and 1 Seamless Day pilot. Serving 2,500 students.
- SD23 Financial Income Sources – 3 SEPARATE FUNDS

  1. Operating: Main operating expenditures. comprises of approx. 81% of budget *(incl. Instruction, District Admin, Operations& Maintenance, Transportation)*
  2. Special Purpose: Targeted funding for a particular purpose– comprises approx. 13% of budget. *(includes Feeding Futures, Student & Family Affordability, Classroom Enhancement Fund, CommunityLINK, Annual Facility*

  Grant, School Generated Funds.) *Classroom Enhancement Fund based on Supreme Court decision in 2017/18 to assist SDs with implementation of the restored class size and composition limits. Total Special purpose budget is $42,230,121 (2024=$43,230,121).

  3. Capital: This fund includes the capital assets of SD23 and in 23/24 accounted 5% of total budget *(i.e. land, buildings, equipment, vehicles and Refresh program)*.

  A Five-Year Capital Plan is approved by the Board of Education on an annual basis. Total budget is
  $23,233,740 (2023=$19,211,478) **MoECC will announce funding for 2025/2026 budget in March 2025**