



**The Central Okanagan Parent Advisory Council (COPAC)**  
*The Umbrella Organization of Parent Advisory Councils in School District #23*  
PHONE/FAX: 250 - 870 – 5040  
1040 Hollywood Road Kelowna, B.C. V1X 4N2  
COPAC WEBSITE: <http://copac.sd23.bc.ca>

**MINUTES**

Date of Meeting: Monday May 3 2021

Location: By Zoom

**Members Present:**

**Schools Represented:**

AME		ASM		BHE		BGE	X	BME	X	CAS		CTE	X	CLE	X	DRE		DWE	X
ELE		GPE	X	GME	X	GRE		HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE		QGE		RAY	X	RVE		RLE		SLE	X	SKE		SRE		SVE	X
WAT	X	CNB	X	DRK		GMS		KLO	X	RMS		SMS	X	GESS		KSS	X	MBSS	X
OKM	X	RSS		CMS	X														

**Executive Present:**

Cherylee M.(President), Janet D.(Treasurer), Lisa F. (Secretary ), Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

**BCCPAC:** Sarah Shakespeare, Vice President BCCPAC

**District Staff:**

Terry Beaudry, Deputy Superintendent

**Trustee:**

District Trustees: Julia Fraser & Moyra Baxter

**COTA:**

Susan Bauhart

**Guests:**

**Purpose:** General Meeting

**Distribution:** Public

**Written By:** Lisa F.

**Meeting Guidelines and Agreements**

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

**1.0 Call to Order**

7:02 PM – Call to Order

Called By: Cherylee Morrison (President)

**2.0 Establish Quorum**

Nicole G and Cherylee M confirmed quorum for meeting at 11 voting members present

### **3.0 Approve the Agenda**

1st by Valary C (KSS)  
2nd by Nicola B (CLE)

### **4.0 Adoption of Minutes from: Date of Last Meeting: January 4 2021**

Sabrina S (WAT) noted that she was at the last meeting but was unable to type into the chat. .

1st by Nicola B (CLE)  
2nd by Jeremy J (Member at Large)

### **5.0 COPAC Community/Connections**

#### **5.1 Community Updates**

Lahine F. (Member at Large, CTE) reported that the new inclusive playground is up and running at Chief Tomat Elementary (unfortunately one piece is still to come).

Roseanne K (DWE) asked if there are bylaws written anywhere about a PAC Fundraising activity to the benefit of a business of a PAC parent (conflict of interest). A parent approached a PAC member about doing a fundraiser that would end up benefiting the parent's business. Sarah S. (BCCPAC) clarified that it will depend on what is in the bylaw, and that it comes down to etiquette and conversation within PAC as to what is appropriate and to potentially update PAC bylaws to address. Sarena S (CNB) commented that their PAC rewrote their bylaws. Moyra B (Trustee) pointed out that it might be important to have included a clause about declaration of conflict of interest if there is possibly no other business option. Terry B (Deputy Superintendent) pointed out District policy 5.30 regarding fundraisers.

Sabrina C (WAT) reported that a parent was looking at the Farm to School Grant Program (<https://farmtoschoolbc.ca/grants>) and found that it needs to be a school district led in applying to the program. Trustee Julia Fraser answered that the district contact would be Ryan Stierman. Grants have closed for this year.

#### **5.2 BCCPAC Updates**

Cherylee M. offered congratulations to Sarah S on being elected first VP for BCCPAC.

Sarah S. reported that the parent conference is May 28 & 29, and the theme is The Power of Change: Empowering Yourself. PAC Zoom licences were funded by the Ministry, but they are not being extended beyond June. Sarah S asked Terry B if the district has any plans on providing Zoom licences to PACS. Terry B replied that it is on their radar but they have not had any official word, but she will pass along the inquiry to Kevin K.

AGM went well and all but 8 resolutions were discussed and they are looking into how to proceed with discussion/voting.

#### **5.3 Questionnaire Handout**

Reminder to provide any updated PAC/COPAC Rep information as new executives come in following PAC nominations.

### **6.0 SD23 INFORMATION**

#### **6.1 Trustee Report:**

Julie Fraser presented:

- this week May 3 to May 9 is both Mental Health Week and TTOC/Teacher Appreciation
- Invitation to provide feedback on draft plan and answer survey, please share with your PACS
  - To view the Draft Strategic Plan: [bit.ly/SD23DraftStratPlan](https://bit.ly/SD23DraftStratPlan)

- To view the Draft Strategic Plan: [bit.ly/SD23DraftStratPlan](https://bit.ly/SD23DraftStratPlan)
- Public Zoom TownHall meeting to present Draft and answer your questions tomorrow, May 4th @ 5pm: [sd23.zoom.us/j/67139343998](https://sd23.zoom.us/j/67139343998)

Moyra B added that there will be another survey that will come out for the long term facilities plan; go to the school district website. Also a reminder regarding Board Advocacy

## **6.2 Superintendent (or designate) Report**

Terry B. (Deputy Superintendent) reported that they are very pleased that the staff have had the opportunity to have vaccinations at designated clinics hosted at schools (April 29 to May 2) and thanked the Human Resources staff that made it possible to allow for coverage.

On April 21 at the education and student services committee they had the student services level two review presented at the meeting, and there will be another presentation to the PIE committee.

## **6.3 COTA**

Susan B. shared that teachers have expressed how excited they were to have had vaccinations. Also this is posting season (where teachers can see what is available across the district) and started today. Big kudos to the HR department for organized posting season and also organizing for teachers to have time to have vaccinations..

## **7.0 District Committees**

### **7.1 Safe Schools Committee**

Deanni Z. (RAY) reported that the next meeting is on Wednesday and there will be a review of the SRO

### **7.2 Human Rights Committee**

### **7.3 Public Education Awareness Committee**

### **7.4 Early Years Partnership Committee**

### **7.5 Health Promoting School**

Valary C (KSS) reported that there was no meeting since the last meeting.

### **7.6 Indigenous Education**

Report had been emailed with AGM Zoom email  
Cherylee M will be continuing as president of the Indigenous Parent and Family Council for 2021/22

### **7.7 Partners Inclusive Education**

Lahine F reported that the next meeting will be next Monday May 10th at 6:00 pm

## **8.0 Board Committees**

## **8.1 Education and Student Services**

## **8.2 Public Board Meeting**

Board meeting highlights were attached to the AGM email

## **8.3 Planning and Facilities Committee**

Next meeting on Wednesday, May 5th

## **8.4 Finance and Audit Committee**

## **8.5 Policy Committee**

Next Meeting, Wednesday May 5th at 4 pm

## **9.0 Officers Reports**

### **9.1 President – Cherylee M.**

Presidents report was attached to AGM invitation email

### **9.2 Vice President – Vivian E.**

Not in attendance

### **9.3 Treasurer – Janet D.**

Treasurer's report:

- COPAC received \$2500 in gaming funds in October 2020, \$2400 was used to cover the BCCPAC membership fees for 32 schools within SD#23 and \$150 for the COPAC's BCCPAC registration. The balance as of April 30 2021 was \$1330.71, \$225 cheques outstanding
- General account received grant from district for the amount of \$5000 in November 2020, balance as of April 30 2021 was \$8741.62

### **9.4 Secretary – Lisa F.**

Nothing to report

### **9.5 Member at Large – Lahine F.**

Parent presentation in June with Whitehatter, please contact Lahine F with topic suggestions

### **9.6 Member at Large – Nicole G.**

Nothing to report

### **9.7 Member at Large - Jeremy J.**

Nothing to report

## **10. Resolutions**

Do not have Quorum tonight to change any of the bylaws.

## **11. 2021/22 Executive Elections**

Jammie P (SVE & SMS) reported that they have received nominations however not everyone is on the meeting tonight and will therefore have to open up to the floor.

President: Roseanne K presented nominations

- Vivian E was nominated - Vivian E not in attendance and Cherylee communicated decline
- Deannie Z was nominated - Deannie declined.

Jammie P read out the position description for anyone interested in the position and asked if anyone wanted to put forward for the position, however no one presented and the President position remains open.

Vice President:

- Nicola B was nominated - Nicola declined.

Jammie P read out the position description, and asked if anyone wanted to put names forward, no response. Vice President position remains open.

Treasurer:

- Terry L was nominated for Treasurer, Terry L was not in attendance.
- No other nominations and no volunteers, position remains open

Secretary:

- Valary C. was nominated but Valary declined.
- Roseanne K put her name forward for Secretary. Jammie P called twice for other nominations for Secretary, no other names, Roseanne K acclaimed as Secretary.

Member at Large:

- Paula M nominated for Member at Large, not in attendance
- Miriam D nominated for Member at Large, not in attendance
- Deannie Z put name up for Member at Large
- Nicola B put name up for Member at Large
- Two calls, no other nomination for Member at Large, Deannie Z and Nicola B acclaimed for Member at Large positions.
- One Member at Large position remains open

Jammie P will reach out to members who were nominated but were not present to confirm if they would be accepting of nomination.

Nominations for unfilled positions to be added onto agenda for next meeting.

Executive meeting May 20th at 6 pm

**12.0 Motion to Adjourn, 8:39 pm, Cherylee Morrison**

**Next meeting - Monday June 7 at 7pm - via Zoom**