



The Central Okanagan Parent Advisory Council (COPAC)
The Umbrella Organization of Parent Advisory Councils in School District #23
 PHONE/FAX: 250 - 870 – 5040
 1040 Hollywood Road Kelowna, B.C. V1X 4N2
 COPAC WEBSITE: <http://copac.sd23.bc.ca>

MINUTES

Date of Meeting: Monday September 14 2020

Location: By Zoom

Members Present:

Schools Represented:

| | | | | | | | | | | | | | | | | | | | |
|-----|---|-----|---|-----|---|-----|---|-----|---|-----|---|-----|--|------|---|-----|---|------|---|
| AME | | ASM | | BHE | | BGE | X | BME | | CAS | | CTE | | CLE | X | DRE | | DWE | |
| ELE | | GPE | | GME | | GRE | | HGE | | HRE | | MJE | | NGE | | OTS | | PLE | |
| PSE | | PGE | | QGE | X | RAY | | RVE | | RLE | | SLE | | SKE | | SRE | X | SVE | X |
| WAT | X | CNB | | DRK | | GMS | | KLO | X | RMS | X | SMS | | GESS | X | KSS | | MBSS | |
| OKM | X | RSS | X | | | | | | | | | | | | | | | | |

Executive Present:

Cherylee M.(President), Janet D.(Treasurer), Lisa F. (Secretary),Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

BCCPAC: Sarah Shakespeare

District Staff:

Superintendent of Schools/CEO: Kevin Kaardal
 Deputy Superintendent: Terry Beaudry

Trustee:

District Trustee: none in attendance

COTA:

Susan Bauhart

Guests:

Purpose: General Meeting
Distribution: Public
Written By: Lisa F.

Meeting Guidelines and Agreements

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

1.0 Call to Order

7:01 PM – Call to Order

Called By: Cherylee M. (President)

2.0 Guest Speaker

No Guest Speaker

3.0 Approve the Agenda

Motion to Approve Agenda: Paula Morisson, RSS
 Seconded: Jeremy Jardine, Belgo

4.0 Adoption of Minutes from: Date of Last Meeting: May 4, 2020

(notes, Nicola Baker CLE noted was at the May 4 meeting)
Motion to Approve the Minutes from June 1, 2020: Nicola Baker, CLE
Seconded: Paula Morission, RSS

Motion to Add supplementary information that was emailed out with the zoom meeting email to the AGM Minutes: Nicole Baker
Seconded: Janet Dillion

5.0 COPAC Community/Connections

Terry L asked about spaces held for French Immersion school for those initially signed up with distance learning if wanting to rejoin, Kevin Kaardal confirmed that positions will be held as possible for the set timeline for French Immersion.

Nicola B (CLE), asked about places held for students in school, for those signed up with distant learning as to the spots being held and asked for clarification on the time frame, Sarah Shakespeare referred to Kevin and Kevin clarified that the BCCPAC has overstated what the ministry communicated to the districts.

Nicola B said that some parents have asked for more consideration over using masks at the elementary level, and said that is one of the things their PAC has requested. Susan Bauhart commented that teachers do not have the authority to enforce masks. Kevin Kaardal commented that the district is following the direction of the health ministry.

Terry L referenced a health and safety document that provides an exception to teachers, and asked why teachers are not treated the same as other employees in workplaces. Susan Bauhart replied that she is unsure of what document he meant but that teachers do have clear guidelines in regards how to operate within their cohorts and outside of their cohorts.

5.1 Community Updates

5.2 BCCPAC Updates

Sarah Shakespeare reported that BCCPAC has put out a 26 page document and encouraged parents to take time to read it. Sarah encouraged parents to check out the BCCPAC Facebook and Webpage and to take time to be informed as things change. She announced that BCCPAC is updating the Leadership Manual.

BCCPAC does have Zoom licenses available for PACS and encourages PACS to conduct ZOOM meetings instead of in person meetings..

Sarah reported that the AGM went well in May and that BCCPAC is looking at doing an online Summit this year, planning for November, which will be open to more parents to be involved, and she will be sending out a survey of what parents would like to hear about.

5.3 Questionnaire Handout

Cherylee said to look for information to come by email

6.0 District Committees

6.1 Safe Schools Committee

Cherylee reported that the next Safe Schools meeting is on October 7 2020 from 9 - 10 at HRES. If members are interested in attending please email Cherylee for the information.

6.2 Human Rights Committee

6.3 Public Education Awareness Committee

Next meeting is on September 29, 2020 at HRES.

6.4 Early Years Partnership Committee

6.5 Health Promoting School

6.6 Indigenous Education

Cherylee will be serving as president of the council this year. The family council has had two executive meetings (August 19 and September 4), and the next executive meeting will be tomorrow. Cherylee reported that she would be meeting with the Vice-Principal of

Indigenous Education to update the Indigenous Education webpage to include a link for the IPFEC, and will also be working on updating social media and communicating events.

7.0 Board Committees

7.1 Education and Student Services

Next meeting October 21 at 6:00 pm via Zoom.

7.2 Public Board Meeting

Cherylee thanked Kevin for presenting the summary of the Return to School plan at the Public Board meeting. (presentation is available for viewing on SD23 website under documents and publications).

Cherylee brought up question she has had from PAC members who have had children enrolled in distance learning is in relation to the November 13 2020 deadline for deciding on returning to in class or staying with distance learning, has been if once the return deadline of November is passed and child has not returned to school, if the parent's position as PAC Executive must also be passed on, Cherylee requested confirmation and Kevin Kaardal confirmed that would be correct as that is part of the legislation, however he did mention that PACs can bring in community members and that is a loophole and that PACs may address that as they want, however to be a voting or executive member of a PAC that is required to be a member of the school.

Cherylee confirmed that included in the minutes of the public board meeting is that transportation fees will not be prorated for families that hold their bus seat during the transition period.

Next public board meeting is Wednesday September 16 at 6 pm via Zoom. Please email questions and comments to Secretary.Treasurer@sd23.bc.ca and include first name, last name and the subject line "September 16, 2020 Board Meeting Public Questions and Comments"

7.3 Planning and Facilities Committee

Vivian did attend, but was not present to report today.

Next meeting is October 7, 2020

7.4 Finance and Audit Committee

Next meeting is on October 21 2020 at 4:00 pm

7.5 Policy Committee

8.0 SD23 INFORMATION

7.1 Trustee Report; N/A

7.2 Superintendent (or designate) Report

Kevin Kaardal, Superintendent of Schools/CEO, reported that they are now also dealing unfortunately with smoke and air quality issues, and noted an email had been sent out indicating that kids would be kept inside instead of utilizing some of the outside time that was part of the COVID plan. Kevin clarified that some limited outside time was permitted. Mr. Kaardal reported that the risk of COVID in our district is very low risk with no community spread although recognizing that could change quickly at any time. He reported that they have had a positive start to the year on the whole and they will continue to refine safety plans as we go and not exceed the guidance from Interior Health.

Terry L asked if there are numbers on how many opted for distance learning versus in class. Kevin reported that they had a registration deadline of the 11th and they had 555 in the k - 9 program. And about 650 courses in the secondary, which is actually consistent with other years as secondary students have been able to access distance learning in addition to their in class learning. Mr. Kaardal clarified that what they have created is a system of synchronous learning utilizing zoom/face to face chats so that there is direct interaction in that way. K-9 has grown and there is a waiting list, but they need to hire more staff for that. He said that they are expecting about 700 students for for K-9.

Nicola B (CLE), asked where parent questions need to go to, should parent questions go to their own school or to the district, Kevin answered that he does encourage parents to ask at the school level and if needed those questions would be referred at the district level.

Terry Beaudry (Deputy Superintendent) noted that the district is looking for additional noon hour supervisors and more cleaning staff, Mr. Kaardal clarified that they are looking good for cleaners and almost at the numbers they need, but confirmed that noon hour supervisors are needed.

8.3 COTA

Susan B said that she does not have a formal report, thanked COPAC for always inviting her, and that through the challenges teachers are looking forward to having a good year with students.

9.0 Officers Reports

9.1 President – Cherylee M.

Cherylee encourages PACS to discuss online ZOOM formats, review PAC webpages and ensure information is updated as so much will be remote this year. She is working on PAC and COPAC Rep emails and will be meeting this week regarding the emails. She said that she would also like to encourage PACS to make an addition to their Bylaws for Electronic Meetings, and reported that COPAC Bylaws have been updated accordingly and had been done in reference to Robert's Rules for meetings., Jeremy J will be posting the COPAC Bylaws on the webpage. Also, Cherylee encouraged PACS to sign Code of Ethics forms and indicated that COPAC can provide examples to PACS for use.

Cherylee M. said that she would like to remind PACS to discuss the need for Criminal Record Checks for Executives as well as school volunteers. Kevin K. clarified that Volunteers in the school will be limited this year but allowed there may be some. Cherylee asked Kevin how parents could get the Criminal Record Check forms, previously available as a pick up from the office, Kevin replied that it would be just a call or email ahead to arrange.

8.2 Vice President – Vivian E. N/A

9.3 Treasurer – Janet D.

Prior to her report, Janet asked Kevin K. what the protocol for COVID notifications would be. Kevin answered that the health authority controls what information goes out, and that it is circumstance driven. Privacy is a consideration.

Janet D. asked Cherylee to show the bank statements for all to view on the share screen and reported that the gaming account has \$1530, but there are about \$500 in cheques left to clear, some cheques issued to PACS are left outstanding, (available funds are \$1,005) Janet encouraged PACS to follow up with depositing outstanding cheques.

Janet D. reminds all PACS to register for the BCCPAC on the BCCPAC website and once completed and to the page asking for payment, put 0, save the completed registration form and email to her at the treasurer email the confirmation page for COPAC to issue payment to the BCCPAC.

The Operating Bank account still has \$4,373 sitting in the bank account, and Janet reported that she had discussed with Cherylee if COPAC should proceed with a request for a district grant this year, Kevin K. replied that it is in the budget and should be fine, if it got to having a two year budget being held then can revisit next year. Nicola B. suggested that funds could be used for putting on zoom meetings with paid professionals such as mental health talks.

Nicola B, mentioned that their PAC treasurer has been having issues with accessing Gaming Grant due to spending eligibility in not having field trips. Janet D replied that her feeling from the gaming commission is that as long as the funds are used in some way to the benefit of students there should not be an issue, particularly in recognition that this is an unusual year. She suggested that PACS maybe could take it as an opportunity to consider more capital asset type items and encouraged PACS to email queries to the gaming commission if in doubt.

9.4 Secretary – Lisa F.

Nothing to report

9.5 Member at Large – Lahine F.

Lahine F communicated that she would like to encourage families in this stressful time especially with kiddos that have diverse abilities to reach out to different organizations that are providing online support and seminars. She said that one of the sites she uses is BCED Access and she suggested to scroll down to find a list of suggested events. For example, Family Support Institute would be putting on a siblings panel zoom on September 14th from 7-9. Look for BCedAccess on Facebook
Lisa Watson from Autism BC is starting up coffee meet ups again as well.

9.6 Member at Large – Nicole G.

Nothing to report

9.7 Member at Large - Jeremy J.

Going forward on getting meeting minutes and agenda attached posted after each meeting and zoom links for meetings will also be posted.

9.0 Motion to Adjourn, 8:35 Cherylee M.

Next meeting - Monday October 5, 2020 at 7pm - via Zoom