



**The Central Okanagan Parent Advisory Council (COPAC)**  
*The Umbrella Organization of Parent Advisory Councils in School District #23*  
 PHONE/FAX: 250 - 870 – 5040  
 1040 Hollywood Road Kelowna, B.C. V1X 4N2  
 COPAC WEBSITE: <http://copac.sd23.bc.ca>

**MINUTES**

Date of Meeting: Monday October 5 2020

Location: By Zoom

**Members Present:**

**Schools Represented:**

AME		ASM		BHE		BGE	X	BME		CAS	X	CTE		CLE	X	DRE		DWE	X
ELE	X	GPE		GME		GRE		HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE		QGE		RAY	X	RVE		RLE		SLE	X	SKE		SRE		SVE	X
WAT	X	CNB	X	DRK	X	GMS		KLO	X	RMS	X	SMS	X	GESS	X	KSS	X	MBSS	X
OKM		RSS	X																

**Executive Present:**

Cherylee M.(President), Janet D.(Treasurer), Lisa F. (Secretary ),Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

**BCCPAC:** Sarah Shakespeare

**District Staff:**

Superintendent of Schools/CEO: Kevin Kaardal  
 Deputy Superintendent: Terry Beaudry

**Trustee:**

District Trustee: Julia Fraser & Moira Baxter

**COTA:**

Susan Bauhart

**Guests:**

**Purpose:** General Meeting  
**Distribution:** Public  
**Written By:** Lisa F.

**Meeting Guidelines and Agreements**

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

**1.0 Call to Order**

7:03 PM – Call to Order

Called By: Cherylee M. (President)

**2.0 Guest Speaker**

No Guest Speaker

**3.0 Approve the Agenda**

Motion to Approve Agenda: Valary Chidwick KSS  
 Seconded: Vivian Evans, Copac VP

**4.0 Adoption of Minutes from: Date of Last Meeting: September 14, 2020**

Sabina Chapman, Watson Road Elementary, corrected attendance at last meeting  
Miriam Desjardins, Casorso Elementary, corrected attendance at last meeting  
Valary Chidwick, KSS, corrected attendance at last meeting

Spelling corrections:

Sarah Shakespeare in 5.2

Cherylee Morisson - Corrected Cherylee instead of Cherilee throughout  
and Terry Lum pointed out spelling of Kevin Kaardal in 7.2

Terry Lum suggested that for the next meeting to do a poll for attendance to make it easier to record, Cherylee M and Lisa F agreed.

Terry Lum Motioned to Accept Minutes  
Jeremy Jardine Seconded

## **5.0 COPAC Community/Connections**

Terry Lum mentioned that PACs that have loans with the District at the last Board meeting that the Board approved a motion to delay repayment for this year. Vivian Evans asked if someone could specify which schools have loans with the District. Terry Beaudry, Deputy Superintendent replied that she did not have a list of specific schools but could confirm that there are a number of PACs that have engaged with a loan to carry on with projects, and noted that the new Secretary Treasurer Ryan Stierman has been instrumental in coming up with this initiative. Julia Fraser, Trustee, added that the current outstanding loans total about 123,000 but split between 6 schools: KSS, KLO, Mar Jok, Peachland, Rutland, and Shannon Lake. The deferral is granted for 1 year.

Terry Lum read out the motion, and emailed as well:

STAFF RECOMMENDATIONS:

THAT: The Board of Education does not require Parent Advisory Councils to make their scheduled payments for the 2020-2021 school year for loans issued prior to June 30, 2020;

AND THAT: The Board of Education extends the repayment period of the remaining obligation, including deferred payments, for Parent Advisory Council loans issued prior to June 30, 2020 by one year.

Susan Derickson, MBSS - asked about the Zoom licences given by BCCPAC and wondered if it would be distributed through COPAC or directly from BCCPAC. Jeremy Jardine answered that he and Cherylee have been working on that but encountered an issue with sharing the account and password between schools, Cherylee added that they have created three Zoom email accounts and they are working on connecting with the PACS regarding ZOOM accounts and schedule calendar marked Zoom 1, 2 and 3 in effort to avoid scheduling conflicts. Cherylee asked if PAC Presidents and COPAC Reps could please reach out as well, while she is in the process of putting together contacts.

### **Chat Records:**

From Roseanne Kufeldt to Everyone: 07:35 PM

I am new to the district and to my school, so I am unsure of the "normal" day of the month for my school. Our next meeting is currently scheduled for Oct 20.

(DWE)

From Susan Derickson - MBSS to Everyone: 07:44 PM

MBSS PAC normally meets on the 4th Monday of every month.

From Nicola Baker to Everyone: 07:53 PM

CLE PAC meetings are normally last Tuesday of the month.

From Jeremy Jardine to Everyone: 08:00 PM

Anyone who requires a zoom meeting setup please send all of your meeting dates to

Copac.AtLarge1@sd23.bc.ca

Copac.President@sd23.bc.ca

We will get these setup for you ASAP.

Cherylee reported that in the last Executive meeting, November 1st was suggested as an email reset day and asked if November 1st would work or if we could consider a sooner date. Valary Chidwick, KSS, asked if Zoom licences would be sent out through the PAC presidents email and Cherylee confirmed, Valary then suggested October 15th as PACS would be meeting this month, Jeremy clarified that the idea would be to allow a full month to ensure that PACS could meet and be informed and also clarified that the Zoom link emails would not be impacted. Valary confirmed that her PAC president has emailed a request for a ZOOM link and Jeremy responded that he and Cherylee will go through all the requests that they have received. Susan Derickson, MBSS, asked about how PACS would get the new password. Cherylee replied that the idea from the Executive Meeting was to email the announcement to the Principals to be forwarded to the PAC Executive. Chat comments as follows: Deannie Zahara "great idea!" Sarena Smith "yes that's the best way to reset email through principals."

Jody Bekhuys, Dr Knox Middle School, asked if she can forward the link to the PAC mPresident as the email had indicated that she would be the Zoom representative for the PAC. Cherylee confirmed that would be fine. Jody also asked if they would need to provide information

Deannie Sahara, Raymer, suggested breaking it down by zones, Central, Glenmore, Rutland, as she knows that their PAC tends to avoid conflicting with KSS or KLO as they feed into those schools.

Moira Baxter pointed out that the district is large and seems that maybe three Zoom Licenses may not be enough. Terry Beaudry suggested that she can look into having the District provide additional Zoom Licenses.

Sarah Shakespeare said that she will be speaking with Paula (BCCPAC) tomorrow and will look into what other districts are doing with distributing the ZOOM links.

Susan Derickson, MBSS, asked about the limitation for using Gaming Grant money for Bursaries resulting in being unable to use COBBS for providing Bursaries, and asked if there is anything being looked into to be able to use Gaming funds again and if that means reaching out to Gaming directly. Janet Dillon, COPAC Treasurer, replied that she is also the Treasurer for KSS and that their PAC President had sent a letter last year highlighting what COBBS is about and the benefit. She said that we could write a letter as a COPAC, but thinks it might be better if they get letters from multiple schools. She has said that likely the issue is that COBBS is specific to our district and the Gaming Commission is not familiar with the program. Vivian Evans, COPAC Vice President, asked for clarification on the change. Janet Dillion clarified that the Gaming Grant commission had said that the money needs to be made directly to the Student. Vivian asked what the role of COBBS is, and Janet clarified that COBBS administrates the bursaries and also pays the money directly to the institution instead of directly to the student.

## **5.1 Community Updates**

### **5.2 BCCPAC Updates**

Sarah Shakespeare reminds people to also check the School District Websites as each district is dealing with things slightly different to keep informed on updates and developments in the District as they are getting lots of emails asking questions that have been addressed by the District. Sarah added that they are working on the D Summit now and had discussed having a more extensive community and looking at doing a Friday afternoon and Saturday mid-morning until afternoon towards the end of November.

### **5.3 Questionnaire Handout**

Cherylee said that she did not prepare a questionnaire handout, but just asked to please go back to PACS and discuss three topics: Zoom, Email PAC Accounts and BCCPAC registrations (referring to Janet Dillion PAC Treasurer for more information).

## **6.0 District Committees**

### **6.1 Safe Schools Committee**

No one attended. Next meeting, October 7th. Deanna Zahara asked about attending the next one.

### **6.2 Human Rights Committee**

Paula Morrison attended September 24th and reported that we have 2 settlement workers in schools, 89 refugee/immigrants, 1200 students from other countries in the district, 246 students waiting for borders to open, and a few doing distance education. One of the discussions that came out of the meeting is a plan to host a workshop on addressing racism.

In February, there will be a month of inclusion which coincides with Human Rights month and Harmony Day is in that month too.

### **6.3 Public Education Awareness Committee**

Next meeting November 17th

### **6.4 Early Years Partnership Committee**

Lindsay Roberts reported that the next meeting is on the 20th and clarified that they have not met yet. Cherylee asked her if anyone is interested in attending how they can go about doing that. Lindsay answered that Jan Nichols does the administration for that and her contact is listed on the district website however Lindsay also added her email in the chat for anyone interested in attending to contact, [robertslindsay93@gmail.com](mailto:robertslindsay93@gmail.com) for participation in the Early Years Partnership Committee.

### **6.5 Health Promoting School**

Valary Chidwick, KSS, reported that they had a meeting October 1st and that she and Miriam Desjardins attended. The Middle Years Development Instruments Survey results (pre-Covid) have come in and results can be viewed at (<http://earlylearning.ubc.ca/maps/mdi/nh/>) The survey asks students what is going on in their lives in regards to health issues (physical, social, mental). One of the main issues identified were nutrition and sleep which allows schools to know where to focus attention on to improve students' health..

Miriam Desjardins reported Leah Perrier, Public Health Dietician, discussed the Farm to School program (<https://farmtoschoolbc.ca/>) which helps to develop food literacy and bring sustainable food into school. There is opportunity for grants in start-up funding for schools and they would love to create a model in our district. Leah Perrier is open to speak to PACS if anyone is interested in a presenter.

Also, with respect to food distribution, \$850,000 is budgeted for food support in the district this year. Shout out to Dominoes for donating pizzas in the schools.

Sex health presentations is still a go but will be conducted by Zoom this year and co-ordination is more of a challenge this year.

Valary concluded the committee report with reporting that Child and Youth Mental Health are expanding on the Westside with 5 new clinicians.

Vivian Evans suggested that COPAC could possibly organize a presentation, providing guidance to parents regarding providing economical but healthy meals but especially with consideration in this COVID year with greater economic hardships, but tabled discussion for another meeting.

Cherylee asked for parents that need to access the Mental Health services and asked Kevin Kaardal about mental health clinicians dispersal and how could parents access. Kevin Kaardal answered that mental health clinicians are at specific schools where the need is at but inquiries can be made with Principals and they can direct towards appropriate resources. Terry Beaudry added that for children with Indigineous ancestry there is additional support.

### **6.6 Indigenous Education**

Cherylee reported that she did attend the last meeting. She reported that Elders in Residence and the Indigenous Youth Wellness workers are still available by zoom or physical distancing. The Academy of Indigenous Studies will be continuing at KSS, RSS and MBSS. Next meeting Nov 10  
Indigenous Family and Parent Council next family gathering still in works.

### **7.0 Board Committees**

#### **7.1 Education and Student Services**

Next meeting October 21 2020 6:00 pm

#### **7.2 Public Board Meeting**

Next board meeting October 14th

### **7.3 Planning and Facilities Committee**

Vivian attended. Busing had been discussed including the challenges due to senior school half days. Refer to Trustee report for full details.

Next meeting will be October 7th

### **7.4 Finance and Audit Committee**

Next meeting October 21

### **7.5 Policy Committee**

## **8.0 SD23 INFORMATION**

### **8.1 Trustee Report; N/A**

Julia Fraser, Trustee reported that the Board declared today October 5th World Teachers Day and the Board also declared Wednesday October 7th International Walk to school day. The Board of Education approved the long term facilities plan timeline and parents will be called on to provide input on two long term planning facility issues, overcapacity at KSS and offering a French Immersion Program at the new Middle School opening in Lake Country.

Board of Education won't require pacs to make payment on loans, due to financial constraints on fundraising for PACS. One year deferral period.

Regarding bussing for Senior Schools, some schools don't have bussing for mid day transfers and requested that Kevin Kaardal further explain as to why that is, Kevin answered that it's a determination of resources and need and where schools can accommodate students in study halls until the end of the day.

School board will be sending a letter of support to the Okanagan Jewish Community bid to purchase a modular unit for daycare space in Glenmore.

Julia concluded by asking for feedback regarding the recent parent teacher zoom conferences. Jeremy Jardine, Lisa Fennell, Vivian Evans provided positive feedback. Vivian thanked teachers for being on Zoom all afternoon.

### **8.2 Superintendent (or designate) Report**

Kevin Kaardal reported that through the first month, doing well 96% with in-class instruction, just over 700 doing remote learning. Key dates November 13th, accepting distant learners back to school.

Lucky in the region that there is not the community spread that has been experienced in other areas such as the lower mainland, there are protocols in place for notifying families in the case of exposure.

Also heard that parent teacher conferences went well. On October 2nd was informed that borders will open up for international students with strict instructions on transition.

The Copernican semester system might result in some senior school students not taking extra courses outside of the timetable.

Today, October 5th, World Teachers Day, and Kevin K. recognized work of teachers going beyond foundational skills.

Vivian Evans asked about funding from the federal government and how that is being distributed, Kevin K answered that funds would be going to areas that might have been cut or minimized....will be outlined as we move forward.

### **8.3 COTA**

Susan B. reported that it was hectic getting set up for the parent teacher conferences, and had not heard much for feedback but thanked us for positive feedback and will take that back to teachers. October is a busy month with Pro D days on October 10th and October 23rd.

## **9.0 Officers Reports**

### **9.1 President – Cherylee M.**

Not much to add

### **8.2 Vice President – Vivian E.**

Nothing to report

### **9.3 Treasurer – Janet D.**

Not much account activity.

BCCPAC would prefer COPAC to register the PACS at the time of COPAC registration, will need contact information, and Janet would then complete registration and payment, then BCCPAC would email out a code to the PACS for completing the registration. Susan Derrikson asked if the information could be posted on the website,

### **9.4 Secretary – Lisa F.**

Reported having access to secretary email and that requests can be emailed there.

Mentioned having had an issue with getting test results for a COVID test for a child that was taken as a precaution, and suggested to be proactive with setting up registration with interior health for my health portal to obtain test results.

<https://www.interiorhealth.ca/YourHealth/MyHealthPortal/Pages/default.aspx>

### **9.5 Member at Large – Lahine F.**

Tonight, (October 5th), was first Partners for Inclusive Education (PIE) meeting, had Al Lalond, Assistant Superintendent, and Sherri McKinnon, District Principal for Learning Services, as guest speakers regarding social emotional learning  
Meetings are 5:30 to 6:45 on the first Monday of every month, look for the link and information under the Parent Resources link on school district website.

PIE needs logo still, and Lahine asked about reaching out to students as an offer to design and Cherilee asked the group for input, Terry B suggested contacting Jim Elwood teacher at MBSS

### **9.6 Member at Large – Nicole G.**

Nothing to Report

### **9.7 Member at Large - Jeremy J.**

Jeremy asked for zoom requests to be emailed and he will work on accommodating.

## **9.0 Motion to Adjourn, 9:01 pm Cherylee M.**

**Next meeting - Monday November 2 , 2020 at 7pm - via Zoom**