



The Central Okanagan Parent Advisory Council (COPAC)
The Umbrella Organization of Parent Advisory Councils in School District #23
 PHONE/FAX: 250 - 870 – 5040
 1040 Hollywood Road Kelowna, B.C. V1X 4N2
 COPAC WEBSITE: <http://copac.sd23.bc.ca>

MINUTES

Date of Meeting: Monday March 1 2021

Location: By Zoom

Members Present:

Schools Represented:

AME		ASM		BHE		BGE	X	BME		CAS	X	CTE		CLE	X	DRE	X	DWE	X
ELE		GPE	X	GME	X	GRE	X	HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE		QGE	X	RAY	X	RVE		RLE	X	SLE		SKE		SRE		SVE	X
WAT	X	CNB	X	DRK		GMS		KLO	X	RMS	X	SMS	X	GESS		KSS	X	MBSS	X
OKM		RSS	X	CMS	X														

Executive Present:

Cherylee M.(President), Janet D.(Treasurer), Lisa F. (Secretary), Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

BCCPAC: Sarah Shakespeare, Vice President BCCPAC

District Staff:

Kevin Kaardal, Superintendent & Terry Beaudry, Deputy Superintendent

Guest Presenter: Justin Schneider, Communications Advisor

Trustee:

District Trustees: Moyra Baxter

COTA:

Susan Bauhart

Guests:

Purpose: General Meeting

Distribution: Public

Written By: Lisa F.

Meeting Guidelines and Agreements

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

1.0 Call to Order

7:03 PM – Call to Order (meeting delayed due to technical difficulties)

Called By: Cherylee Morrison (President)

2.0 Guest Speaker

Justin Schneider on behalf of the Public Education Awareness Committee, presented a draft brochure designed to engage parent volunteers within the district and request for feedback. The brochure was designed with the goal of presenting something that has simple info that is easy, brochure for engaging parent volunteers.

Valary (KSS) asked about the criminal record check noted in step 1 and requested clarification as that is not standard for PAC volunteering, but Justin S. clarified that criminal record check is necessary for volunteering directly with students within the school and not for PAC only involvement.

Todd L. (QGE) asked if there would be digital options, Justin S. confirmed that this would have a companion brochure on the school district website.

Moyra B. (Trustee) contributed that this is not just for PAC volunteering but for volunteering in multiple ways and that is why the first point of contact is the principal/school administration. Moyra B also recognized that currently volunteering is limited in the schools but this was designed early on.

Terry B. (Deputy Superintendent) said that this will be a good format for also providing in other language formats allowing for a wider distribution.

Kevin K. (Superintendent) contributed that there are limited volunteers currently in school for certain activities and that may expand as the district in.

Susan B. (COTA) suggested that something like this would be great to circulate through the retired teachers association.

Sarah S. thanked Justin S. and Terry B. for getting this together and something like this can be widely distributed and getting the note out right at the start that a criminal record check is required, minimizing the need for awkward follow up conversations.

Cherylee M. thanked Justin S. for his time in presenting the draft volunteer brochure.

3.0 Approve the Agenda

Cherylee M. noted correction to Agenda: 5.3 Brette Richards unable to join tonight's meeting.

Motion to accept agenda as amended: Terry Lum (KLO)

2nd by: Jeremy J (BGE)

4.0 Adoption of Minutes from: Date of Last Meeting: January 4 2021

Sarah S. pointed out that under BCCPAC the C on BCCPAC was missing

Terry L (KLO) pointed out under District Staff: Treasure should be Treasurer

Colleen T (GRE) said that she was missing on the attendance but had attended the last meeting.

Chat Notes:

Kong K(GPE) noted was in attendance at last meeting

Rebecca A (CNB) noted was in attendance at last meeting

Motion to Accept as amended: Terry L (KLO)

2nd by: Roseanne K (DWE)

5.0 COPAC Community/Connections

5.1 Community Updates

Terry L (KLO) said that it came up at the last KLO PAC Meeting that people who attended the Long Term Facilities Townhall found that the format did not allow for feedback in the way that an in person townhall meeting would, and asked if there would be a way for future zoom townhalls to make it more interactive with breakout rooms maybe. Kevin K. (Superintendent) answered that with the format there needs to be a balance for zoom safety. Moyra B. added that they did get a letter from KLO PAC and said that the only other way is to have pre-registration. Kevin K. answered that the pre-registration is not feasible with the size of the town hall so it's gone to the question and broadcast format and a follow-up with surveys.

Danielle H (CMS) asked regarding electing incoming parents in May, would it be okay to elect Grade 5 parents who are not actually in the school yet? Sarah S. confirmed that is not possible according to bylaws, cannot have parents elected that are not in the school. However Moyra B. suggested that they could invite the Grade 5 parents to attend meetings and also they could maybe delay the nominations (or any unfilled committee positions) meeting to September.

Sabrina C (WAT) communicated concern from their PAC about the tone of the FSA testing letters and that some parents felt the wording to be aggressive, Susan B. (COTA) pointed out that the letters went through BCPC and BCTF approval. Kevin K (Superintendent) pointed out that while the BCPC while it did approve the language of the letters does not necessarily agree.

5.2 BCCPAC Updates

Sarah S. reported that the gaming commission is doing a presentation April 8th via zoom, watch for link coming out. Reminder that the deadline for the gaming grant application is June 30th.

The AGM is on Saturday May 1st (note to plan on a full day) and registration opens March 8.

The Parent conference is set for May 28 & 29, and they haven't released the agenda yet but there will be lots of speakers and break out room; registration opens March 3.

Sarah S. also reported that the resolutions committee has got a few new resolutions this year to be voted on at AGM.

A new BCCPAC Forum has been opened and parents can obtain login information.

Paula M (RSS) asked for clarification about the April 8th gaming presentation, Sarah S. clarified that it was just confirmed last night during their board meeting and not set up online yet however Sarah S. did get verification to share the information with COPAC.

Jammie P. (SVE & SMS) confirmed that she had received a BCCPAC email about the gaming presentation and there is a registration as well.

5.3 Questionnaire Handout

6.0 District Committees

6.1 Safe Schools Committee

Deanie Z. (RAY) reported that there was a presentation regarding School Resource Officers (SRO), discussing physical safety and emotional safety, community safety, benefits of the SRO in the school community, concerns raised by some school districts regarding wearing uniforms and shouldn't come with full gear (guns). Please see Appendix for full report.

Partner updates: Hot lunch programs are able to proceed at this time at the principal discretion but encouraged PACs to not proceed at this time. Kevin K. added that district staff are working on the procedures. Jammie P. (SVE & SMS) asked for clarification if PACs are able to restart hot lunch programs, but Kevin K clarified not yet.

6.2 Human Rights Committee

Paula M. (RSS) attended the last meeting on February 4th, 2021. They had a presentation from Peter Malloy, Director of Instruction with SD 23, and an occupational physical therapist regarding increasing accessibility and utilizing devices such as pneumatic tables, mechanical stairs, mobil lift, etc.

There was also a presentation about the group that went to the Human Rights Museum in March 2020 (students and teachers).

6.3 Public Education Awareness Committee

Next meeting March 2 2021 at 4:00 PM, Cherylee M. will be in attendance.

6.4 Early Years Partnership Committee

6.5 Health Promoting School

Miriam D. (CAS) attended meeting February 4th 2021 and reported that the meeting opened with a discussion on vaping and that the counseling at use in the school is low to moderate risk use, (reported some as young as grade 5 and 6 had tried vaping for the first time), some students reported being told by friends that it might help with anxiety and focus. Counseling programs include preventative communication regarding risks, and discussions going beyond vaping such as how to deal with peers.

Miriam also referred also to the Open Parachute program (<https://openparachuteschools.com/canada>) for information available online to review.

Miriam also reported that there is a partnership between SD23 and a UBCO professor looking at the benefits around kindness in children and there is a Social Emotional Learning - SEL video in the works that should be ready in March.

Next meeting April 1st, 2021

6.6 Indigenous Education

Cherylee M reported that at the last IEPC meeting 2 Annual Indigenous Graduation Bursaries are being offered from the Kelowna Sunrise Rotary Club: The Medicine Wheel Award of \$750 and the Spiritual Award of \$500. In addition, a personal annual contribution of a \$500 will be awarded in the next 5 years to a student that has overcome disabilities and challenges.

Land-Based Learning is currently being piloted at Constable Neil Bruce Middle School and KLO Middle School. Our students there are benefitting from Land-Based Learning and supportive school staff, elders and Indigenous Youth Wellness Workers. For the duration of 6 weeks, the students attend Land-Based Learning twice per week and are followed up for the remainder of the school year.

As a result of the continuum of collaborative community support, I am pleased to announce that the Indigenous Graduation rate as of 2020 is 78.5%; which is up from 31% in 2001. Additionally, this is the fourth year that 100% of Westbank First Nation Grade 12 students have graduated with a BC Dogwood Diploma.

IEPC Next meeting is tomorrow morning March 2 at 9:30 AM

IPFEC, Next meeting is March 31; the zoom link will be posted in the near future on the SD23 Website and on both the IPFEC and COPAC FB page.

7.0 Board Committees

7.1 Education and Student Services

Lahine F. reported that she attended the last meeting and the Open Parachute Program was also discussed.

7.2 Public Board Meeting

Deanni Z. (RAY) attended February 10th 2021 February 24th 2021 Please see Appendix A for full report

Highlights as follows:

- Video presented from Bank Head Elementary showcasing inclusive education. (see report for video link)
- Video report by Hudson Road Elementary, the Principal and community partners came together for a Lunar New Year zoom learning for more than a 100 Grade 3 - 5 students
- For Harmony Day, 1 copy of each book given to each school library courtesy of COTA and Human Rights Committed

Deanni Z. (RAY) attended February 24th 2021 Please see Appendix A for full report

Highlights as follows:

- Video presentation "Bringing the Core Competencies to Life Through the Four Food Chiefs"
- Search functions on SD 23 website upgraded to allow for keyword searches
- New board agenda item, referred to trustee to discuss further

7.3 Planning and Facilities Committee

Deanie Z. (RAY) attended Feb 3 2021. Please see Appendix A for full report

Highlights as follows:

- director of operations shared the Annual Facilities Grant Plan submitted annually, for 21-26 years; 3.8 mil grand approved to maintain current space.
- the current plan does not address projections of growth.
- watch for town hall meetings.

7.4 Finance and Audit Committee

7.5 Policy Committee

The next meeting will be on Wednesday (March 3 2021).

8.0 SD23 INFORMATION

8.1 Trustee Report:

Moyra B. complemented Deanie Z. on her reports however pointed out that we should discuss the relationship between the board and the partner groups and that the committee member is there to participate in the board meetings to be there as a parent voice and in turn to bring back to the parent group items that are of interest to parents.

Moyra B. addressed the advocacy item from the board meeting, for a renewed focus for the board on advocacy, particularly in regards to projects such as RMS.

8.2 Superintendent (or designate) Report

Kevin K. (Superintendent) reported 9 days left to go before Spring Break, and have had a 13 day break from COVID exposures, however have had a few in the last few days. New developments from the province such as Rapid Response Teams.

Kevin complemented Teachers in adapting to the challenges, change in practices and still delivering excellent education in class or online.

In the midst of a Long Term Facilities Planning, working through survey results and have had challenges on the facilities end.

8.3 COTA

Susan B. and teachers are working on report cards and getting ready for communications to you as parents. February was a busy month, including events already mentioned (Harmony Day) and Pro D Day. Teachers enjoy working with parents to make it the best place for children to be in school.

9.0 Officers Reports

9.1 President – Cherylee M.

Jordan Kleckner, District Principal of Learning Technology & eSchool23; will be joining for presentation on April 12.

Jordan will be sharing and engaging our COPAC membership in a discussion around the concept of Digital Equity. Digital Equity is ensuring each learner has access to both devices and meaningful Digital learning opportunities to grow their Digital Literacy and Digital Wellness skills. Having completed a district-wide inquiry that included hearing from COPAC last year we have learned a lot that has informed our district's next steps on Digital Equity. As you can imagine the pandemic has also helped us truly understand the needs in our community around this concept.

We will be hosting our AGM on May 03 at 7pm

Cherylee M asked for two volunteers for the Nominations Committee: Roseanne K. (DWE), said that she may be interested in volunteering and asked what was involved. Lisa F. replied that it is a fairly simple process of monitoring the email and nominations, ensuring that all nominees have a bio filled out and presenting at the nomination meeting the positions to be nominated on, presenting the nominees and then doing a last ask if there is any other nominees to be considered, then proceeding with voting. Roseanne confirmed that she would be willing to volunteer for the nomination committee. Jammie P (SVE & SMS) also volunteered for the nomination committee.

Jeremy J has already set up the email address for the for nominations: sd23.copac.nominations@gmail.com

9.2 Vice President – Vivian E.

Not in attendance

9.3 Treasurer – Janet D.

Gaming bank balance \$1405.69 and general account \$8786.28

Janet D presented a proposed amendment to bylaw as our bylaws currently allow for two consecutive years, however as some PACS have a clause in their bylaws that allows for a person to be extended for a third term.

Proposed change to Central Okanagan District Parent Advisory Council Constitution and Bylaws
Section IV – EXECUTIVE
Term of Office

9. No person may hold the same executive position for more than two (2) consecutive years. In cases where a person has held a role for two consecutive, one-year terms, and no replacement nomination is put forward, the COPAC membership may vote by a majority of not less than two thirds (2/3) to extend the term for another year until the next AGM, provided the person holding the position remains a parent or guardian of a student enrolled in School District #23. The maximum consecutive years any person can hold the same executive position, including extensions, is three (3) consecutive years.

Moyra B. suggested clarifying if it's two thirds of membership or two thirds of in attendance. Janet confirmed that even to change the bylaw the current wording is $\frac{2}{3}$ of the membership, however Moyra B. confirmed with Roberts Rules that a $\frac{2}{3}$ vote is typically $\frac{2}{3}$ of quorum in attendance, not the full membership. The current quorum number is 10.

Janet D. to reword the Bylaw and Cherylee M. to email out to the PACS

9.4 Secretary – Lisa F.

Lisa F reported that she is working on having a financial literacy for families presentation with a speaker for April.

9.5 Member at Large – Lahine F.

PIE Logo to be unveiled soon at Next PIE meeting Monday March 8 at 6:00 pm. There will also be a presentation about transitioning to adulthood.

9.6 Member at Large – Nicole G.

Nothing to report.

9.7 Member at Large - Jeremy J.

Nothing to report

Closing Comments:

Sarah S: reported regarding the Calendar meeting and they had some great questions that came back on survey, and it was 84% in support of the two week for spring break, but this has yet to be voted on.

9.0 Motion to Adjourn, 8:56 pm, Cherylee Morrison
Next meeting - Monday April 17th at 7pm - via Zoom

APPENDIX A - Committee Notes prepared by Deannie

Public Board Meeting - February 10, 2021- Highlights for COPAC prepared by Deannie Zahara

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

4.1- **Inclusive Education Month:** [video](#) was presented from Bankhead Elementary showcasing a student and the wonderful work the school community does with inclusive education.

- Partners for Inclusive Education committee meets the second Monday of every month at 6:00 pm. All parents welcome

4.2- Lunar New Year: (Year of the Ox)

Presenters- Hudson Road elementary Principal

4 students shared their learning experiences about Lunar New year traditions and activities. Dr. Wayne Lai- Kelowna Taiwanese Cultural Society

Shirley Zhao- Asian Canadian Special Event Society

KTCS and the Asian Canadian Special Event Society with the support of Hudson Rd Principal were able to celebrate Lunar New Year with more than 100 grade 3 to 5 children at Hudson Road elementary school via zoom. The organisers introduced the zodiac, the importance of family, how to make origami handcrafted firecrackers, and let the children write new hope for the new year in the firecrackers.

5.1- DECLARATIONS Harmony Day - February 17, 2021

Presenter: Leigh-Ann Yanow, Chair, Harmony Day Committee

- 1 copy of each book given to each school in district- courtesy of COTA and Human rights committee.

They recommended schools have the books in the library

ANTIRACIST BABY.

THIS BOOK IS ANT-RACIST - 20 LESSONS ON HOW TO WAKE UP, TAKE ACTION, AND DO THE WORK

STAMPED- RACISM, ANTIRACISM, AND YOU

THE LITTLE GIRL

books and more info found on website <http://sd23harmonyday.weebly.com/books.html>

- Middle /Secondary Virtual Living Library (grade6-12)

Keynote Speaker 2021: Kevin Lamoureux

This year's conference will be held virtually via Zoom. The digital living library will provide an opportunity for our middle and secondary school students to learn more about courage, anti-racism, and equity from an authentic lens. Students attend a variety of empowering talks in a "Living Library". They will listen to individuals from a variety of backgrounds share their personal stories of perseverance and gratitude. The conference is a day of inspiration, advocacy, and change-making.

1.The Board **APPROVED** the following amendments to **Policy 541 - Board/Authority Authorized (BAA) Courses and Appendix 541A**

- replaced wording "~~Aboriginal Worldviews and Perspectives~~" to "**curricula that upholds the Truth and Reconciliation Calls to Action and the inclusion of indigeneity;**"
- added "learning resources that are inclusive of anti-discrimination and anti-racism initiatives"
- appendix B- replaced language in the outline from ~~aboriginal~~ to **indigenous**.

2.The Board of Education **APPROVED** the Board/Authority Authorized (BAA) Course Proposal - Global and Intercultural Studies 12 (Mount Boucherie Secondary School),

3. The board did not approve the notice of motion to respond to the Environmental Health Trust with an invite to present to the board re: Electric and Magnetic Fields (EMF) Exposure

12.3 Level 4&5 Field study summary

Field Trips that are within walking distance from the school and involve an outside activity are encouraged. Deannie asked question regarding CTE on this list of upcoming field trips. Superintendent Kardaal noted they applied out of hope changes may happen, but under current COVID restrictions these field trips are suspended.

12.6 - 2021/2022 Budget Survey Questions –this will be sent out to community, the District is required to solicit input from the partner groups and the general public on the development of the next year's budget. 1. *With regard to your child's education, what is most important to you and why?*

2. *What changes to programs, services and/or activities would you like the District to consider as we develop the 2021/2022 budget?*

3. *Are there any efficiency measures or cost-saving ideas we should consider as we develop the 2021/2022 budget?*

4. *If there is a budget shortfall, due to the Ministry of Education's budget announcement expected in March 2021, what programs, services and/or activities would you like to have the District prioritize?* 5. *What other information would you like us to know that will help us establish next year's (2021/2022) budget?*

<http://www.sd23.bc.ca/Board/boardmeetinghighlights/Documents/February%2010,%202021%20Board%20Meeting%20Highlights.pdf>

Public Board Meeting - February 24, 2021- Highlights for COPAC prepared by Deannie Zahara

4. “Inside 23” - **Bringing the Core Competencies to Life Through the Four Food Chiefs** -Video presentation shared from AS Matheson school community using the spirals of inquiry and indigenizing the curriculum, aligning thinking about what works is need to improve confidence of learners and how its connected to the four food chiefs, aligning perfectly with the core competencies. As a team created self reflection tool for students to see themselves through a strength-based lens.

- teacher highlighted learning with Grade 5/6 students increasing confidence and connecting their cultural learning and which competencies connected to the four food chiefs.

-Comment from Trustees of how wonderful it was to see so much enjoyment students showed learning about themselves and putting it in context globally and then connecting it with indigenous cultures. -Superintendent commended this particular project adding, and taking steps towards reconciliation and indigenous ppl seeing themselves in the regular learning that is occurring in schools- very powerful connections. -Deputy Superintendent added that the four foods chiefs are a gifted teaching from our local Syilx Okanagan peoples and they help to deepen our understanding of local traditions

ACTION ITEMS

7.1 Board Approved the recommendations from Planning and Facilities committee for the Annual Facilities Grant Plan 2021/22 through 2026/27

7.2 Board approved to enter into an enhancement agreement with the Quigley elementary PAC for a GaGa Ball court

7.3 Westside French Immersion Middle entry- due to lack of interest despite repeated attempts to draw

interest, staff recommends to discontinue offering gr.4 middle entry for FI program at Hudson Rd. Elementary. Board approved this recommendation.

Information Items

Search function on District website has been updated to allow easier **search functionality**. Ex if a person wishes to search meeting minutes regarding Transportation, key words used would bring up all minutes pertaining of the board to those search words. If you need more help ask the sd 23 help desk

New Board Agenda Item – **ADVOCACY**

11.1- Annual Board of Education Advocacy Plan 2020-21

<https://pub-sd23.escribemeetings.com/filestream.ashx?DocumentId=930>

-Superintendent stated Part of trustees is to be public advocates, in the best interest of our students and district, including capital planning, curriculum change and supporting programs and student success. -Our board has always been strong advocates on an ongoing basis in particular lately of capital planning. We are in dire need, we need capital schools, replacement schools etc.

-our board write many letters to the ministry for advocacy regarding this advocacy plan is formalizing that which has been going on a regular basis by our board and adding more strategic efforts by our board and making it public, so that public is aware of what the critical issues that school district is facing.

-Renewed focus that we need our community to rally behind

-Rms on capital plan for last 15 years – but yet no approval by the ministry

-need for glenmore highschool-priority

-all secondary schools in the Kelowna area will be completely full of all spaces by 2025, including portables based on projections

- west Kelowna: only approved for one more year before seeking special exemptions

We are in dire straits as a school district with how we're going to accommodate our 21st century learners, when we lack the space to be able to educate our students!

We are in trouble, and we need the ministry to listen to us, and we need our community to listen and get the message out for advocacy! We're running out of time, NEED community support!

District: While we're grateful, We're completely dependent on the govt on for approvals, to accommodate these needed schools, projects identified needed, and grateful to govt for what has occurred

Comment / question from trustees regarding living document: shall we change our advocacy going forward? How can partner groups advocate in a variety of ways?

Especially important that PAC's, COPAC's are included in conversations.

SUGGESTION from trustee would be ensuring that this need is for it to get out to all partner groups... Advocacy is suggested from staff, but board can be stronger voice in advocacy.

PLANNING AND FACILITIES COMMITTEE PUBLIC MEETING- February 3rd
COPAC Highlights prepared by Deannie Zahara

Mitch Van Aller discussed the AFG plan submitted annually, for 21-26 year.

- \$3.8 million granted by the ministry of Ed. in March for maintaining facilities within the district, for mechanical upgrades, electrical, roof renewal, site renewal & upgrades, functional access, disabled access, health & safety, etc.
 - cannot use the funds for increasing new space in schools or labour etc., only allowed to maintain current space.
 - These are living documents that could change from year to year based on emergent needs.
- Many items continue to be deferred for ex
- AFG across the province has not increased dollar wise, so as we get more spaces across the province, dollars are getting stretched for basic maintenance of schools. Lots of unfunded space having to take out of operating budget to support what not funded through our afg grant.
 - Lots of deferments; life expectancy of building was 80 years, now its 60ish which puts pressure on operations to maintain those buildings. Current roof replacements needed and deferred is approx. \$860,000 worth of work
 - Commend operation staff for the exceptional work doing the best they can with funds that are given.
 - Important to note our 113 portables in our school district are not included as space in the afg.
 - Trustee Derosier mentions hope that partner groups help in the advocacy with this.
 - There is no equation/formula for the AFG from the ministry, its unknown currently.

*Recommendation to approve recommending to the board basically the work that will occur during 2021/22.

Long term planning facilities plan [adopted in 2012-](#)

Our region has experienced significant growth since 2012, current plan doesn't address many of our challenges in the school district at the present or looking into the future. Population projections provided by the Urban Develop Institute

- region will see an additional 83,000 ppl in this region by 2041, including 9,000 students in our district over a 20 year period.

15 issue areas identified in October – thought exchange gather feedback.

1. Build Glenmore school
2. Rebuild RMS
3. New opportunities to build new schools
4. Build west Kelowna highschool

Second survey

1. KSS overcapacity and consideration for FI at HS Grendle middle- approved by board

Gathering feedback with more thought exchange and multiple townhall meetings for these considerations for each family of school, will be reviewed and brought forward to Planning and facilities committee in May.