



**The Central Okanagan Parent Advisory Council (COPAC)**  
*The Umbrella Organization of Parent Advisory Councils in School District #23*  
PHONE/FAX: 250 - 870 – 5040  
1040 Hollywood Road Kelowna, B.C. V1X 4N2  
COPAC WEBSITE: <http://copac.sd23.bc.ca>

## **MINUTES**

Date of Meeting: Monday January 4 2021

Location: By Zoom

### **Members Present:**

### **Schools Represented:**

|     |   |     |   |     |   |     |   |     |  |     |   |     |   |      |   |     |   |      |   |
|-----|---|-----|---|-----|---|-----|---|-----|--|-----|---|-----|---|------|---|-----|---|------|---|
| AME |   | ASM |   | BHE |   | BGE | X | BME |  | CAS | X | CTE |   | CLE  | X | DRE |   | DWE  | X |
| ELE | X | GPE | X | GME | X | GRE | X | HGE |  | HRE |   | MJE |   | NGE  |   | OTS |   | PLE  |   |
| PSE |   | PGE | X | QGE | X | RAY | X | RVE |  | RLE |   | SLE |   | SKE  |   | SRE | X | SVE  | X |
| WAT | X | CNB | X | DRK | X | GMS |   | KLO |  | RMS | X | SMS | X | GESS |   | KSS | X | MBSS | X |
| OKM |   | RSS | X | CMS |   |     |   |     |  |     |   |     |   |      |   |     |   |      |   |

### **Executive Present:**

Cherylee M.(President), Janet D.(Treasurer), Lisa F. (Secretary ), Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

**BCCPAC:** Sarah Shakespeare, Vice President

### **District Staff:**

Kevin Kaardal, Superintendent

### **Trustee:**

District Trustee: Moyra Baxter

### **COTA:**

Susan Bauhart

### **Guests:**

**Purpose:** General Meeting

**Distribution:** Public

**Written By:** Lisa F.

### **Meeting Guidelines and Agreements**

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

### **1.0 Call to Order**

7:03 PM – Call to Order

Called By: Cherylee Morrison (President)

### **2.0 Guest Speaker**

No Guest Speaker

### **3.0 Approve the Agenda**

Motion to accept: Janet Dillon, COPAC Treasurer  
2nd by: Colleen Thomas, GRE

Post note to acceptance: Jody B. DRK, noted that the Agenda has January 6 at the top and at 3.0, suggested to correct to January 4th, Cherylee M. acknowledged.

#### **4.0 Adoption of Minutes from: Date of Last Meeting: December 7, 2020**

Corrections noted as follows:

Paula M., RSS noted her attendance at the December 7th meeting, having joined in late.

Jammie P., SVE & SMS noted at the end of the minutes for the next meeting to be corrected from January 4 2020 to January 4 2021.

Cherylee M., COPAC President noted for point 1.0 to correct spelling of name to Cherylee rather than Cherilee

Motion to Accept : Jammie Patterson, SVE & SMS

2nd Jeremy Jardine, BGE & COPAC Member at Large

#### **5.0 COPAC Community/Connections**

Colleen T., GRE asked for suggestions as to methods for online banking and accepting payments online. Cherylee M. had suggested contacting Toni Koryakuss, PAC President at SRE and Julie T., SRE agreed as she doesn't have the full input to be able to reply to the question but did confirm that SRE Pac has experience with online payments procedures.

Julie T, SRE asked for suggestions for Grade 5 fundraising aside from the bottle drive which they have already set up, and in particular with the issues around fundraising due to COVID challenges, Cherylee M. suggested that anyone with input and suggestions could contact Julie, who agreed and provided her email address ([Julie.n.thiebert.83@gmail.com](mailto:Julie.n.thiebert.83@gmail.com)) , Rebecca A., CNB & MBSS, suggested reaching out to Shannon Lake elementary pac as she knows that they have been doing lots of fundraising and may be able to provide suggestions.

#### **5.1 Community Updates**

Lahinie F. announced COPAC presenting Online Zoom info session Making ADHD Work 4 U, to be held at 6 pm on January 12 2021

#### **5.2 BCCPAC Updates**

Sarah S. reported that there should have been emails that went out regarding nominations and awards. There are a few different awards that BCCPAC sponsors that are available for parent/PAC members to be nominated for and they can be reviewed at <https://www.bccpac.bc.ca/index.php/members/awards> . February 28th is the deadline for BCCPAC Nominations. There are 1 and 2 year positions posted for nominations. Sarah S. asked if Cherylee M and Vivian E. would consider putting forth a nomination for Sarah S. for the 2 Year Vice President position that is open this year and Cherylee M. confirmed.

Sarah S. mentioned that the website has full descriptions of the board positions.

<https://bccpac.bc.ca/index.php/conferences1/conferences/agm/nominations-submissions>

Sarah S. encourages PACs and DPACS to reference the website for more information regarding resolutions in lead up to the AGM.

<https://bccpac.bc.ca/index.php/conferences1/conferences/agm/resolutions-submissions>

#### **5.3 Questionnaire Handout**

Cherylee M. thanked Sarah S. for the information as it segwayed to her suggestion for COPAC Reps to consider viewing the website (above) and take information back to the PACS for consideration and pointed out that the deadline to submit submit General Resolutions is February 28 2021 as well as generate thought towards considering resolutions for their own PACS.

#### **6.0 District Committees**

##### **6.1 Safe Schools Committee**

There was no meeting in December. The next meeting is scheduled at 9:00 am on February 03 via zoom. For more information please contact Sherri McKinnon, our District Principal of Learning Support Services or Cherylee M.

## **6.2 Human Rights Committee**

Paula M.(RSS) reported that the next meeting is February 4th, 2021.

## **6.3 Public Education Awareness Committee**

Next meeting at 4 pm January 12 2021, via Zoom

## **6.4 Early Years Partnership Committee**

Next meeting January 12 2021 at 3:30 pm and if anyone is interested can connect with Lindsey G (PGE). via email (or contact Lindsey G. via Cherylee M.).

## **6.5 Health Promoting School**

Next meeting February 4th, 2021

Miriam D. CAS reported no meeting since the last update.

Valary C. KSS brought up a question that was asked at the last meeting about the backpack program. Miriam D. provided her email address for anyone interested in getting more information about the program "[mimadesi@gmail.com](mailto:mimadesi@gmail.com) to learn more about the backpack program and how your PAC may sponsor."

## **6.6 Indigenous Education**

Cherylee M. reported that the Indigenous Education Council provided 59 food hampers to families throughout SD23 over the Christmas holidays. The next Indigenous Parent and Family Education Council executive meeting is scheduled for January 11th, 2021.

The first week in February we will be hosting Jo Chrona, the Curriculum Manager of the First Nations Education Steering Committee. She will be presenting on Truth and Reconciliation in Education. As soon as we have confirmed a date, there will be a flyer advertised on both the COPAC and IPFEC Facebook pages as well as sending out an email invitation to all of our Indigenous Advocates, and COPAC representatives. This event is open to all parents. The parent council is collaborating on ways to engage our online learners, as we currently have 160 Indigenous students enrolled in e-school. A request from the parent council to our COPAC representatives has been made, asking that each PAC please review and update their schools webpage to reflect the current Indigenous Advocates contact information; as some schools have outdated information posted.

## **7.0 Board Committees**

### **7.1 Education and Student Services**

The next meeting will be at 6pm on January 20th, 2021

Vivian E. attended the last meeting on December 18th but is not present today to present a report.

### **7.2 Public Board Meeting**

Next board meeting is 6:00 pm on January 13th, 2021 and Cherylee will attend.

Deannie Z. (RAY) attended the last meeting on December 9th, 2020 and reported that HS Grenda to be decided next Wednesday, whether OKM to be switching to french immersion as well as HS Grenda; Moyra B. interjected and clarified that the decision has been made for HS Grenda to have French Immersion. Kevin K. added that there are considerations and discussion regarding capacity and planning for french immersion students to go to OKM instead of KSS.

### **7.3 Planning and Facilities Committee**

Next meeting on January 6th, 2021 at 6:00 pm

### **7.4 Finance and Audit Committee**

Next meeting January 20th, 2021

### **7.5 Policy Committee**

## **8.0 SD23 INFORMATION**

### **8.1 Trustee Report:**

Moyra B. clarified that there is an HS Grenda item on the agenda for Wednesday, but it is about the catchment area and reiterated that the decision has been made to proceed with French Immersion. The other issue for the Board to consider is there are 2 secondary schools with large capacity, and the board will be reviewing recommendations for both. The suggestion is for French Immersion to start at OKM and students to go there instead of going to KSS due to capacity issues but some french immersion parents would prefer to keep with KSS. And on the Westside, for french immersion students from Glenrosa go to MBSS. Rebecca A.CNB & MBSS asked for clarification about MBSS and the capacity issues there. Moyra B. clarified that Glenrosa Grad 9s French Immersion do not go to MBSS at this time and do not go until Grade 10. There is a survey out now for input.

Moyra B. reported that a request has been sent to the ministry for another secondary school on the Westside and hopeful to be hearing about a site, but even if approved it would be 3-4 years at the earliest.

Valery C. KSS asked if the international students that are currently going to KSS might be losing spots at KSS or going to another school in the district. Kevin K. answered that contracts are in place for next year at least and then there will need to be considerations for following years.

Moyra B. referred to the next Education and Student Services Committee that one of the things that will be on the agenda will be school resource officers and encourages engagement in this topic.

### **8.2 Superintendent (or designate) Report**

Kevin Kaardal, Superintendent, said that they had a good first day back after Christmas break and attendance was good. He confirmed that there is continued vigilance and work on procedures as we continue and in consideration of new virus variants.

Valary C. KSS asked if there has been any in school transmissions that have been found. Kevin K. replied that there has maybe been some presumptive transmissions however health has not declared any due to the amount of possible transmissions in the community. No occurrences of outbreak. Mostly asymptomatic occurrences in school, and going home when feeling sick. People are staying home when sick and most of it has not been COVID

Lahine F. asked if there is any plan to have any supervision outside of the highschool to cut down on gatherings, but Kevin K. answered that in off school grounds they are of course limited aside from reminding students to avoid gatherings and encouraging them to mask up. At times there might be considerations for contacting bylaw to pop by.

Kevin K answered a question from the chat about active and passive checks. Staff is required to do daily active checks and parents are encouraged to do daily passive checks.

### **8.3 COTA**

Susan Bauhart commented that we are the only province west of the Maritimes that is back at this time, ie Alberta is delayed by a week. Susan B. pointed out that although teacher are looking forward to seeing the kids, teachers do have concerns as to what may have occurred with families over the break and where people may have been. Susan B. encouraged parents to keep up the vigilance with daily health checks and the next two weeks are critical.

## **9.0 Officers Reports**

### **9.1 President – Cherylee M.**

Cherylee M reported that Delta Carmichael, Assistant Secretary Treasurer, will be giving the annual budget presentation at our next COPAC meeting, on February 1st, 2021 at 7:00 p. Cherylee M. has continued to correspond with several of our PACs, providing support, direction, and resources. The next Executive Meeting is at 6:00 pm on January 21st. Members are welcome to attend, however only the executive members can have a formal vote on matters during these meetings. Please email any one of our executive team for the zoom link.

### **9.2 Vice President – Vivian E.**

Vivian E., not present

### **9.3 Treasurer – Janet D.**

Janet D. reported that there is not a lot of action in the bank accounts. The general account is sitting at 4070 dollars and the gaming account 6790 dollars and we were able to register 32 schools with BCCPAC.

### **9.4 Secretary – Lisa F.**

Nothing to report

### **9.5 Member at Large – Lahine F.**

Lahine F. reported that they just had the first PIE meeting of the year and would like to encourage PACS to share information regarding the group and to encourage interested parents to reach out and join in meetings.

### **9.6 Member at Large – Nicole G.**

Nothing to report, Nicole G. said that she can post the PIE Facebook page on the COPAC Facebook page.

### **9.7 Member at Large - Jeremy J.**

Jeremy J. reported that he added a couple more schools to COPAC Zoom accounts and if any still need please reach out. Paula M. RSS asked if the Zoom Account could be available for Grad Parent committees and Jeremy J replied that he doesn't see any issues but can find out for sure and suggested for Paula M to send him an email and he would confirm.

**9.0 Motion to Adjourn, 8:26 pm, Cherylee Morrison**

**Next meeting - Monday February 1st 2021 at 7pm - via Zoom**