



The Central Okanagan Parent Advisory Council (COPAC)
The Umbrella Organization of Parent Advisory Councils in School District #23
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 1040 Hollywood Road Kelowna, B.C. V1X 4N2
 COPAC WEBSITE: <http://copac.sd23.bc.ca>

MINUTES

Date of Meeting: Monday February 1 2021

Location: By Zoom

Members Present:

Schools Represented:

AME		ASM		BHE	X	BGE	X	BME	X	CAS	X	CTE		CLE	X	DRE	X	DWE	X
ELE	X	GPE	X	GME	X	GRE	X	HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE		QGE	X	RAY	X	RVE		RLE	X	SLE		SKE		SRE		SVE	X
WAT	X	CNB	X	DRK	X	GMS		KLO	X	RMS		SMS	X	GESS		KSS	X	MBSS	X
OKM	X	RSS		CMS	x														

Executive Present:

Cherylee M.(President), Vivian E. (Vice President). Janet D.(Treasurer), Lisa F. (Secretary), Jeremy J. (Member at Large), Lahine F. (Member at Large), Nicole G.(Member at Large)

BCCPAC: Sarah Shakespeare, Vice President BCCPAC

District Staff:

Kevin Kaardal, Superintendent & Terry Beaudry, Deputy Superintendent, Ryan Stierman, Secretary Treasurer, Budget Presentation by Delta Carmichael, Assistant Secretary Treasurer

Trustee:

District Trustees: Moyra Baxter, Amy Geitslinger, Chanelle Desrosiers, Norah Bowman

COTA:

Susan Bauhart

Guests:

Purpose: General Meeting
Distribution: Public
Written By: Lisa F.

Meeting Guidelines and Agreements

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

1.0 Call to Order

7:20 PM – Call to Order (meeting delayed due to technical difficulties)
 Called By: Cherylee Morrison (President)

2.0 Guest Speaker

Delta Carmichael, Assistant Secretary Treasurer shared the 2021/22 Budget Presentation:

Delta presented the following key points:

- There are many factors affecting budget planning, such as considerations for addressing the needs of students (Attributes of a Learner) and the Board of Education's Strategic Directions Compass.
- The District's work plan informs the planning and considerations for priority budget planning.

- With COVID there is some uncertainty towards planning for the budget for 2021/22, however (and Kevin K, Superintendent confirmed) the Budget is anticipating the province to be in Phase 1 of COVID measures by September.
- Discussed the difference between Headcount and FTE (Full Time Equivalency) - Budget is built on FTE and sometimes students (high school) take on more than the full time allotment.
- Even with COVID, there has been an enrollment increase over last year, although there has been a drop in International Education Tuition
- We have 23140 funded students
- There are Operating, Special Purpose and Capital "buckets" for funding
- "School generated" - funds that are held at the schools that the principal and secretary manage and allows for surplus carry over from year to year.
- District Budgetary Surplus from the previous year is built into the current year budget .
- Spending on Expenses overall are comparable with the Provincial Average.
- Districts per pupil funding: the gap between district and provincial average is closing
- Classroom enhancement fund, to restore class size and composition limits.
- Projected growth by 50 FTE next year
- Expect the ministry to fund the COTA grid increase
- Additional staffing costs due to HS Grenda Middle School Opening.
- WCB and CPP increasing, Utilities increasing
- Goal is to maintain service levels and programs
- Provincial Budget is delayed so will need to wait to confirm the final funding
- Market conditions has increased, ie roofing costs.
- AFG (Annual Facility Grant) stayed consistent resulting in needing to defer some maintenance.
- District will be providing opportunity for feedback and the budget slide show will be available online on the District Website.

Valary C. (KSS) asked about LTD (Long Term Disability Benefits) costs due to COVID and if that would be something that might potentially be an added cost, Delta C. answered that it is not something that is expected to affect the budget.

Susan B. (COTA) asked what are the risks for planning a budget for Stage 1 when there is so much unknown? Delta C and Kevin K. answers that they will be able to adjust the budget in the fall if that comes to be and the special funding should be there.

Nicola B (CLE) asked in regards to crowding at KSS and asked if there is crowding why have spaces for international students? Kevin K. replied that the reason to bring in international students is that it brings in revenue that supports FTE teachers and they only place students where there is space. Some international students are only there for 6 months instead of a full year.

3.0 Approve the Agenda

Cherylee M. made amendment to 5.3 Questionnaire- Message from Bob McEwen, Executive Director of Human Resources. Bob was unable to be there and Sarah Shakespeare will take over.

Motion to accept minutes as amended: Terry L, (KLO)
2nd by: Jeremy J. (BGE)

4.0 Adoption of Minutes from: Date of Last Meeting: January 4 2021

Motion to Accept: Jammie P. (SVE and SMS)
2nd by: Nicola B (CLE)

5.0 COPAC Community/Connections

5.1 Community Updates

Roseanne K. (DWE) PAC has noticed that there are a lot of District meetings coming up regarding Long Term Facilities Plan and just wondering if any emails are sent out to parents regarding the meetings. Kevin K. confirmed that there should be emails going out via school messenger. Terry L. (KLO) asked if there is a chance of extending the survey past the final town hall day and Kevin K replied that they can look into that.

Deannie Z. (RAY) reported that they have come up with event planning, February will be a family craft package with instructions. April will be a photo scavenger hunt.

Nicola B. (CLE) - PAC President said there is some concern about bullying this year, Kevin K. suggested contacting Social Emotional Learning teams

5.2 BCCPAC Updates

Sarah S. reminded that the awards deadline is coming up and suggested to keep an eye on the BCCPAC website, and the social media posts. Resolutions coming up as well.

Congratulations to Deannie for working at keeping those community connections and coming up with event ideas that are distant but still connecting.

5.3 Questionnaire Handout

Sarah S. discussed the School Calendar Survey Letter and encouraged PACS, parents to complete the survey. Deadline to complete the survey is February 19 2021.

Janet D. presented the home work for PACs, that Brette Richards, member of the District Social Emotional Learning Team, is requesting ideas for special topics that parents would be interested in in preparation for presentation to the parent community during the March meeting, Janet D. is hoping that she will be attending. Janet is also communicating with the Foundry as well for ideas for parent presentation and requested also to please email ideas to Janet at her copac email.

Terry B. said that in regards to the Foundry, the district is working with them on potentially having a mobile team.

6.0 District Committees

6.1 Safe Schools Committee

Next meeting February 3 at 9:00 am

6.2 Human Rights Committee

Next meeting February 4

6.3 Public Education Awareness Committee

Terry B. said she would love parent feedback in regards to volunteers in schools, and will be at the March COPAC meeting

6.4 Early Years Partnership Committee

Next meeting TBA

6.5 Health Promoting School

Next meeting February 4th 2021

6.6 Indigenous Education

Last meeting was on January 14th.

The next parent information session is scheduled for February 25th at 7:00 pm with a guest speaker. The zoom link and information will be posted on the Indigenous Education section of the school webpage, on the IPFEC Facebook Page, COPAC Facebook page and through Indigenouse Advocates.

7.0 Board Committees

7.1 Education and Student Services

Lahine F. attended on January 20th. and reported that there is a course that will be coming to students and it will be a program with an aim to look at what is culture, explore other cultures, sense of identity. Students will be expected to partake in minimum 3 events, one must be indigenous. Moyra B. clarified that it was presented to the committee, but will still go before the board, and it is slated to be offered through MBSS and will be offered out of the timetable to allow for students from other schools to attend.

Terry B. said that these are BAA courses. These courses are locally designed but in alignment with provincial curriculum.

For more information regarding BAA courses, refer to the website: [Board/Authority Authorized courses - Province of British Columbia \(gov.bc.ca\)](http://www.gov.bc.ca)

Next meeting February 17 6:00 pm

7.2 Public Board Meeting

Cherylee M. attended the last meeting on January 13th and contributed notes as follows:

1. To cap the number of International students at École Kelowna Secondary School to a maximum of 65 students, and to annually review the cap on International students by mid-October.
2. To establish a secondary French Immersion program at Okanagan Mission Secondary School beginning in September of 2022.
3. To establish a French Immersion catchment for Okanagan Mission Secondary School parallel to the English catchment at OKM.
4. Agreed to enter into an Enhancement Agreement with the École Dorothea Walker Elementary School PAC for the purchase and installation of a playground. The Board approved a \$50,000 loan to the PAC to assist with the purchase and installation of a playground.
5. Agreed to enter into an Enhancement Agreement with École Casorso Elementary School for the creation of a GaGa Ball Court.
6. The catchment boundary for H.S.Grenda Middle School will have the same catchment as George Elliot Secondary School. The new school is planning to be open in September 2021.

Announcements:

1. If there are any families interested in the French Immersion Program for Kindergarten, please visit the school website for information on attending one of the virtual open houses available.
2. The Foundation Skills Assessment will be administered to all grade 4 and 7 students between February 15th and March 12th, 2021.

Vivian E. attended the meeting on the 27th of January and reported on the ITA trade sampler program, grade 6 students could have the opportunity to put together tool boxes, etc. The Board has declared that it is Human Rights month, Black History Month, Harmony Day, etc.

Facilitators are planning series of town halls, February 8, 11, 16 and 18

Love your Library week coming up

Next meeting February 10 at 6:00 pm

7.3 Planning and Facilities Committee

Last meeting January 6th, Deannie Zahara attended:

The committee discussed and recommended the following:

1. creation of an outdoor classroom for Ellison Elementary
2. deferred the Secondary French Immersion Program on the Westside to June 2 2021 meeting
3. formation of an HS Grenda MS French Immersion catchment boundary

Next meeting March 3 at 6:00 pm

7.4 Finance and Audit Committee

Next meeting February 17 at 4:00 pm

7.5 Policy Committee

Next meeting March 3 at 4:00 pm

Deannie Z. attended the last meeting on January 6th and presented her report

8.0 SD23 INFORMATION

8.1 Trustee Report:

Chantelle Desrosiers, (Trustee) discussed the French Immersion program for the westside and that further discussion has been postponed to the June 2 Planning and Facilities meeting..

Nicola B. (CLE) asked if masks will be mandated in schools. Chantelle D. answered that we will be following the public health measures, and Moyra B. clarified that the board has not discussed exceeding the public health measures.

Valery C (KSS), with understanding that KSS school was over capacity asked about International Students and Chantelle D. replied that international students at KSS will be capped (at 65). A lot of the international students have made contracts for 2-4 years and those need to be honored. Catchment area students will have priority over out of catchment area students, including from the feeder schools.

8.2 Superintendent (or designate) Report

Superintendent, Kevin K. clarified that the news that had circulated that the board can exceed PHO guidelines is not quite correct. They are proceeding in the district with their strategic planning.

8.3 COTA

Susan B. said that teachers are getting ready for parent teacher conferences and looking forward to communicating regarding children's progress. She also noted that FSA letters would be coming out for Grades 4 - 7, and if any parents had questions they can contact COTA.

9.0 Officers Reports

9.1 President – Cherylee M.

Next meeting, we will need two people not on the executive committee to volunteer for the nominations committee.

9.2 Vice President – Vivian E.

Nothing more to report

9.3 Treasurer – Janet D.

Balance of gaming account 1480. balance for general account 9222

9.4 Secretary – Lisa F.

Nothing to report

9.5 Member at Large – Lahine F.

Thanked everyone for sharing the Dan Duncan presentation last month, it was well attended and all had a good time.

PIE meetings switch to the second Monday of every month, which will be easier for those who attend both the COPAC and PIE meetings.

9.6 Member at Large – Nicole G.

Nothing to report.

9.7 Member at Large - Jeremy J.

Jeremy J. reported that he has removed the meeting link from the website and replaced it with a note to submit a request to attend and security measures will be in place for the next meeting.

9.0 Motion to Adjourn, 9:20 pm, Cherylee Morrison

Next meeting - Monday March 1st 2021 at 7pm - via Zoom

