



The Central Okanagan Parent Advisory Council (COPAC)

The Umbrella Organization of Parent Advisory Councils in School District #23

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1040 Hollywood Road Kelowna, B.C. V1X 4N2

COPAC WEBSITE: <http://copac.sd23.bc.ca>

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

REVISED MINUTES

Date of Meeting: Monday September 9, 2019 at 7:04pm

Location: Hollywood Road Room #3

Members Present:

Patrice H., Jenn H., Lahine F., Janet D., Paula M., Dorey G., Valary C., Miranda D., Sabrina Ch., Jennifer B., Lindsay R., Terry L., Rebecca A., Sarena S., Nicola E., Deannie Z., Maureen O.

Schools Represented:

AME		ASM		BHE		BGE		BME		CAS	✓	CTE	✓	CLE		DRE	✓	DWE	
ELE		GPE	✓	GME		GRE		HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE	✓	QGE	✓	RAY	✓	RVE		RLE	✓	SLE	✓	SKE		SRE		SVE	✓
WAT	✓	CNB	✓	DRK	✓	GMS		KLO	✓	RMS	✓	SMS	✓	GESS	✓	KSS	✓	MBSS	
OKM		RSS	✓																

Executive Present:

Sarah Shakespeare (President), Nicole G (Vice President), Sue R. (Member at Large), Cherylee M (Member at Large), Darcie D. (Member at Large)

District Staff:

Superintendent of Schools/CEO: Kevin Kaardal

Secretary-Treasurer/CFO: Ryan Stierman

Deputy Superintendent: Terry Beaudry

Trustee:

District Trustee: Moyra Baxter

COTA:

Susan Bauhart

Guests:

Kong K.

Purpose: General Meeting

Distribution: Public

Written By: Claudette W.

Meeting Guidelines and Agreements

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

7:05 PM – Call to Order

Called By: Sarah Shakespeare – President

1.0 Welcome and Introductions

2.0 Approve the Agenda

Motion to Amend the Agenda by adding 8.1 Request to Update the COPAC Signatories Account: Sarah S.

Seconded: Sarena S.

Motion to Approve the Amended Agenda: Sarena S.

Seconded: Jennifer B.

3.0 Adoption of Minutes from: Date of Last Meeting: June 3, 2019

Motion to Approve the Minutes from June 3, 2019: Cherylee M.

Seconded: Jennifer B.

4.0 District Committees

4.1 Safe Schools Committee

4.2 Human Rights Committee

4.3 Public Education Awareness Committee

4.4 Early Years Partnership Committee

4.5 Health Promoting School

4.6 Indigenous Education

5.0 Board Committees

5.1 Education and Student Services

5.2 General Affaires

5.3 Planning and Facilities Committee

Sarah S. reported on the Enhancement Agreement with Peachland Elementary School PAC for the purchase and installation of a new playground and with Casorso Elementary School PAC for the installation of a memorial plaque for Rebecca Webb. Sarah further advised of the interest for the future use of the portable annex at George Elliot Secondary School with the YMCA and the letter of concern regarding the Non-Medical Cannabis Retail Store operating within 500 meters from a Central Okanagan Public School.

5.4 Finance and Audit Committee

5.5 Policy Committee

6.0 SD23 INFORMATION

6.1 Trustee Report:

Trustee Moyra Baxter reported on an interesting start with Transportation this year and advised that information needs to be provided regarding the changes in Transportation. Trustee Baxter reported on the smooth opening of Canyon Falls Middle School.

6.2 Superintendent (or designate) Report

Kevin Kaardal, Superintendent of Schools/CEO, reported on the current volume of students riding the school bus, eligibility for students, and communication improvements from Transportation. The Superintendent of Schools/CEO commented on the positive start up with an increase in enrolment for the Central Okanagan Public Schools. The Superintendent of Schools/CEO encouraged staff to find opportunities to express gratitude for our learners to flourish.

6.2.1 Ryan Stierman, Secretary-Treasurer/CFO

Ryan Stierman, Secretary-Treasurer/CFO apologized for the start-up with Transportation. The Secretary-Treasurer/CFO provided a handout explaining the Frequently Asked Questions for Transportation.

6.3 COTA

Susan Bauhart, COTA President, reported teachers are supporting School District No. 73 (Kamloops-Thompson) in response to the recent fire which destroyed Parkcrest Elementary School. Teachers are focused on school startup and getting to know your children for a successful year.

7.0 Officers Reports

7.1 President - Sarah S

Sarah S. reported that the COPAC Conference will be postponed until late spring. Sarah S. confirmed the COPAC emails and passwords should be working on the Central Okanagan Public School home page. Sarah advised regarding the free BCTF Parent Presentations available for Central Okanagan Public Schools. Sarah completed the application for the 2019/2020 Gaming Grant.

7.2 Vice President – Nicole G

7.3 Treasurer

Sarah S. confirmed the COPAC account with \$1071.08 and the Gaming account with \$537.40.

7.4 Secretary

7.5 Member at Large

7.6 Member at Large – Darcie D

7.7 Member at Large - Cherylee M

Cherylee M. spoke about the Honouring the Land Ceremony for the new Awasisak Head Start Program at South Rutland Elementary School.

8.0 COPAC Nominations and Voting by Closed Ballot for 2019/2020 Executive Members

Deannie called for nominations for **Co-Chair Presidents**: Cherylee Morrison and Nicole Garcia affirmed by acclamation.

Deannie called for nominations for **Secretary**: Jennifer Bernier affirmed by acclamation.

Deannie called for nominations by acclamation for **Treasurer**: Janet Dillon affirmed by acclamation.

Deannie called for nominations by acclamation for **Members at Large (Website)**: Jeremy Jardine affirmed by acclamation.

Deannie called for nominations by acclamation for **Members at Large (Family Outreach)**: Darice Dann affirmed by acclamation.

Deannie called for nominations by acclamation for **Members at Large (Diversity Learners)**: Lahine Farstad affirmed by acclamation.

8.1 Request to Update the COPAC Account Signatories

Names of COPAC Account Signatories: Nicole Garcia (Co-President)
Cherylee Morrison (Co-President)

Names to be removed: Sarah Shakespeare

Motion to change the signing authority for COPAC: Janet D.

Seconded: Terry L.

9.0 Motion to Adjourn, 8:52 Sarah S.

Next meeting - Monday October 7, 2019 at 7pm - Hollywood Road; Room 2 / Childcare is available in room 4