



**The Central Okanagan Parent Advisory Council (COPAC)**

*The Umbrella Organization of Parent Advisory Councils in School District #23*

PHONE/FAX: 250 - 870 – 5040

1040 Hollywood Road Kelowna, B.C. V1X 4N2

COPAC WEBSITE: <http://copac.sd23.bc.ca>

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

**MINUTES**

Date of Meeting: Monday October 7, 2019 at 7:08pm

Location: Hollywood Road Room #3

**Members Present:**

Gordon Y., Dorey G., Marie H., Rebecca D., Sabrina C., Camila B., Lori B., Maureen O., Nikke H., Terry L., Miriam D., Kong K., Cadre S., Jenn H.

**Schools Represented:**

AME		ASM		BHE		BGE	✓	BME	✓	CAS	✓	CTE		CLE		DRE		DWE	
ELE	✓	GPE	✓	GME	✓	GRE		HGE		HRE		MJE		NGE		OTS		PLE	
PSE		PGE		QGE		RAY		RVE		RLE	✓	SLE	✓	SKE		SRE		SVE	✓
WAT	✓	CNB	✓	DRK		GMS		KLO	✓	RMS	✓	SMS	✓	GESS	✓	KSS	✓	MBSS	
OKM		RSS	✓																

**Executive Present:**

Cherylee M (Co-President), Jennifer B (Secretary), Janet D (Treasurer), Lahine F (Member at Large), Jeremy J (Member at Large)

**District Staff:**

Kevin Kaardal

**District Trustee:**

Nora Bowman

**COTA:**

Susan Bauhart

**Guests:**

Vivian E.

**Purpose:** General Meeting

**Distribution:** Public

**Written By:** Claudette W.

**Meeting Guidelines and Agreements**

- Seek first to understand, then to be understood
- Demonstrate mutual respect: respect people and ideas. Such respect does not necessarily represent agreement. Everyone has a voice.
- Be confidential and use discretion
- Respect everyone's time. Limit discussion to that which is on the agenda, add additional items to the end of the agenda to be discussed if there is time.
- This meeting is not a venue to discuss specific individuals, schools or situations. Please contact the President directly with any concerns of this nature

**7:05 PM – Call to Order**

**Called By:** Cherylee M (Co-President)

**1.0 Welcome and Introductions**

**2.0 Approve the Agenda**

**Motion to Approve Agenda:** Marie H.

**Seconded:** Jeremy J.

**3.0 Adoption of Minutes from: Date of Last Meeting: September 9, 2019**

**Motion to Approve the Minutes from September 9, 2019 with the amendment of the Gaming Funds Account and the COPAC Account:** Jenn H.

**Seconded:** Rebecca D.

#### **4.0 District Committees**

##### **4.1 Safe Schools Committee**

##### **4.2 Human Rights Committee**

##### **4.3 Public Education Awareness Committee**

Cherylee M. informed that the next meeting for the Public Education Awareness Committee will be held on November 19, 2019 at 3:45 pm.

##### **4.4 Early Years Partnership Committee**

##### **4.5 Health Promoting School**

Cadre S. reported the meeting was held on October 3, 2019. A wellness practitioner presenter "Sound Mind Sound Body" through breathing and relaxation. Cadre also reported that the results from the Middle Years Development Instrument (MDI) was presented and discussed.

##### **4.6 Indigenous Education Committee**

Cherylee M. reported on working towards an Indigenous Parenting Conference. Cherylee congratulated Chris Derickson, the new West-bank First Nation Chief and new Council.

#### **5.0 Board Committees**

##### **5.1 Education and Student Services**

Cherylee M. reported on the presentations held at the October 2, 2019 meeting by Vianne Kintzinger, Assistant Superintendent regarding nutrition programs for students in Kindergarten to Grade 12 and by Terry-Lee Beaudry, Deputy Superintendent and Joanne De Guevara, District Principal – Indigenous Education regarding the draft of the Central Okanagan Public Schools Equity in Action Agreement.

##### **5.2 Public Board Meeting**

Cherylee M. advised the next Public Board meeting will be held on October 9, 2019 at 6:00 pm.

##### **5.3 Planning and Facilities Committee**

Cherylee M. reported on the Transportation Task Force Phase II Proposed timelines including information on a survey and link that will be sent out to the community. The timeline will be made available to the COPAC website. Cherylee M. advised that the next Planning and Facilities Committee meeting will be held on October 16, 2019 at 6:00 pm.

##### **5.4 Finance and Audit Committee**

Cherylee M. reported the auditor gave his report which was accepted. The next Finance and Audit Committee meeting will be held on October 16, 2019.

##### **5.5 Policy Committee**

Cherylee M. reported on the discussion of the new Policy 437 – Physical Restraint and Seclusion in School Settings and new Policy 438 – Provision of Menstrual Products to Students. Cherylee also advised on the amendments to Policy 351 – Respectful Workplace and Regulations.

#### **6.0 SD23 INFORMATION**

##### **6.1 Trustee Report:**

Nora Bowman reported that the Transportation Task Force will be sending out communication encouraging parents for feedback. Trustee Bowman commented on a letter being written to local MLA's, the Provincial Government, and all municipal governments regarding action on vaping products.

##### **6.2 Superintendent (or designate) Report**

Kevin Kaardal, Superintendent of Schools/CEO, acknowledged World Teachers' Day, Saturday October 5, 2019. The Superintendent of Schools/CEO confirmed that the transportation review is moving forward using the best resources possible. The Superintendent of Schools/CEO confirmed that the new funding formula from the Ministry of Education will be made available October 8, 2019 and advised parents to review the documentation.

##### **6.3 COTA**

Susan B reported on upcoming new funding formula from the Ministry of Education and the potential impact it may have on our district.

## **7.0 Officers Reports**

### **7.1 Co-Chair President's – Nicole G/Cherylee M**

Nicole G. confirmed that COPAC will continue to pay for all BCCPAC memberships that have been registered. Nicole G. proposed a Community Talk Night whereby alternating schools could host a presenter, thereby reaching more areas in our district.

### **7.2 Treasurer – Janet D.**

Janet D. confirmed the COPAC account with \$1071.08 and the Gaming account with \$537.40.

### **7.3 Secretary – Jenn H.**

Jenn H. advised that she will be updating the social media and posting upcoming events.

### **7.4 Member at Large - Jeremy J**

Jeremy J. advised that he will be updating the COPAC website.

### **7.6 Member at Large – Darcie D**

### **7.7 Member at Large – Lahine F**

Lahine F. confirmed the start of the Parent Education Committee in collaboration with organizations within the community to help parents with special needs children.

## **8.0 Motion to Adjourn, 9:10 Cherylee M.**

**Next meeting - Monday November 4, 2019 at 7pm - Hollywood Road; Room 3 / Childcare is available in room 4**