



**The Central Okanagan Parent
 Advisory Council**
General Meeting Minutes
Date: April 3rd, 2023, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Simon Adams, Nicola Baker (CLE), Roslyn Hazen (HMS), Deannie Zahara, Shannon Gallivan.
COPAC Reps: Maureen Kilcullen-RVE, Amanda Kraft-SRE, Becky Ingbritson-RMS, Camila Bifford- GME & DRK, Carrie Broughton-KSS, Diana McCarron-ELE, Eduardo Martinez-DWE, Heather Burton-BGE, Ingeborg Keyser-CAS, Jeannette Watson-CMS & OKM, Kelly Doane-SLE, Meaghan Roode-HRE & CNB, Mike Figurski-SMS, Nicole Codispoti-BCE, Olena Gololobova-MBSS, Ryan Liboiron-BME
Visitors: Ashleigh Christensen (DWE Member at Large & BCE Vice President), and Carmen Klassen

PARTNERS PRESENT:

Superintendent of Schools-Kevin Kardaal
Deputy Superintendent of Schools-Terry Beaudry
Board of Education: Trustee Lisa Guderyan, Trustee Wayne Broughton
COTA (Central Okanagan Teachers Association)- Susan Bauhart
CUPE (Canadian Union of Public Employees)-Teri Wishlow
DSC (District Student Council)- Mehak Parihar

1.0 Call to Order

Greetings/Introductions- Simon Adams

2.0 Guest Speaker - POSTPONED, Dan Glasscock –Regional Traffic Safety Officer

Simon shared some highlights from SD23 Traffic Safety officer.

- o Dan can come out to meet with PAC’s and share info on how to get involved in the “Clean Air and Safe Routes 4 Schools” program, [visit the website](#) to see how schools in our district have been involved in this initiative
- o in partnership with RDCO developed a [video](#) with safety tips for student pedestrians
- o if there is a specific vehicle safety concern around your school there is an incident report form available at your school office that you can fill out which is then submitted to Dan to investigate.

3.0 Establish Quorum (10 Voting Members) Established with 22 present.

AME		ASM		BHE		BGE	X	BCE	X	BME	X	CAS	X	CTE		CLE	X	DRE	
DWE	X	ELE	X	GME	X	GRE		HGE		HRE	X	MJE		NGE		OTS		PLE	
PSE		PGE		QGE		RAY		RVE	X	RLE		SLE	X	SKE		SRE	X	SVE	
WAT		WRE																	
CMS	X	CNB	X	DRK	X	GMS		HMS	X	KLO		RMS	X	SMS	X				
GESS		KSS	X	MBSS	X	OKM	X	RSS											

4.0 Agenda: Additions/Approval

Motion: To accept the April 3rd, 2023, COPAC Agenda as presented.

Motioned by Roslyn H., second by Nicola B.

All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the March 6th, 2023, minutes as circulated.

Motioned by Carrie B, seconded by Nicole C.

All in favour: **Motion carried**

6.0 SD23 PARTNER GROUP REPORTS

Trustee Update – Lisa Guderyan

- Finance & Audit Committee will discuss the results of the 23/24 Budget Survey, noted that the amount of people that completed the survey was higher this year than in previous years.
- Reminder for April 19th Education and Student Services committee - results will be presented on Sexual Health Level 1 review, how the BC mandated Sexual Health curriculum is delivered by SD23 specialized teachers to students in grades 4-10.

Superintendent Update- Kevin Kardaal

- About to begin staffing and encourage community to tune in to the Finance committee where he will present SD23 report and suggested 23/24 budget.

DSC – Mehak Parihar, Co-President

- currently planning to go into Quigley Elementary to share what District Student Council is about and why it's important for students to get involved in their communities and get feedback.
- If anyone is looking to connect with District Student Council regarding high school student volunteer opportunities at Spring Fairs/Carnivals, special events, etc., email Nicola at copac.vicepresident@sd23.bc.ca

CUPE – Teri Wishlow, President

- Staff coming back rejuvenated from Spring Break, getting ready for last semester.
- Grounds department will be hard at work doing spring outdoor maintenance.

COTA – Susan Bauhart, President

- Teachers are happy to be back in school from Spring Break.
- Attended the BCTF General Meeting with 700 -800 teachers. Minister of Education and Childcare, Rachna Singh spoke to the group.
- Mentioned the public announcement regarding BC Budget 2023- *read press release [HERE](#)*

7.0 PAC 360 – Simon Adams (*A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*)

- Nothing needed to report.

8.0 COPAC 360

- Motion: To accept the COPAC financial update as presented – COPAC Treasurer Roslyn Hazen
 - Motioned by Shannon G., seconded by Jeanette W.
 - All in favour: **Motion carried**
- Motion: To amend the COPAC Bylaws as circulated – Nicola Baker
 - Motioned by Nicola B., seconded by Megan R.
 - All in favour: **Motion carried**
- Parent Education & Communication Update – Shannon G. and Deannie Z.
 - ADHD Inside and Out with Dan Duncan –**April 13 at 6:30 pm**
-Registration is required, please share the [registration link](#) with your school community.
 - COPAC Social- Friday April 28th **at 6:00 pm**
-Informal event to socialize, celebrate and brainstorm advocacy for our district
-Invitation is for your COPAC rep and President (or alternate Exec member-2 per PAC)
-Registration due date is April 6th so that we can get the food order submitted.

- **AGM Reminder** – Simon Adams
 - May 1st via zoom 7pm. We will be voting in our 2023/2024 COPAC Executive; President, Vice President, Treasurer, Secretary, and 3 Members at Large.
 - COPAC is the only recognized parent voice at the school district level.
 - Future of COPAC is at risk of dissolving if we do not have an elected Executive.

- **Nominations Update** – Camila Biffard
 - Only one nomination so far, please see [COPAC website](#) for information on positions.
 - Nominations and self-nominations can be completed here: <https://forms.office.com/r/Nr3eefeU7L>
 - Nomination submissions are to be made by 11:59 pm, April 23, 2023.

ELIGIBILITY

3. A person nominated for a position on the COPAC Executive must be a current member of the COPAC Executive, or a current PAC Representative to COPAC, or a person who has previously been a PAC Representative to COPAC, or is currently a PAC Executive Member and be the parent or guardian of a student enrolled in SD23 for the duration of the term of office. No employee of SD23 can hold an executive position due to potential perceived conflict of interest.

- **Academy Fees: Update from March COPAC meeting** – Nicola Baker
 - Middle and Secondary schools Academy Fees are reviewed annually, encourage PAC Executives to meet with your school Principals at beginning of school year so that you can have a wholesome understanding of the process.
 - Any Academy fee changes must be approved by the PAC members at a PAC meeting, not just the PAC executive.
 - If you have any questions reach out to Nicola or Deputy Superintendent Terry Beaudry

- **PAC's Impact in Dollars** – Simon Adams
 - 18 PACs (*out of 45 PACs*) have completed the survey so far, of those PACs \$335,274 has been contributed to the school district for the 2021/2022 school year.
 - Its 3 simple questions for your PAC Treasurer to complete survey, if your PAC hasn't done so already: <https://forms.office.com/r/CXEvxsYsMK>

- **BCE rep at Cultural Performance Showcase** – Simon Adams
 - on behalf of COPAC, Nicole C., Bellevue Creek Elementary Rep, will be attending the 3-day showcase April 5-6th along with approximately 5 Principals from our district.
 - The purpose of these showcases is for performers in dance, theater, music, storytelling and interdisciplinary arts to present to BC school districts so that districts can decide which performance artists to bring into our school communities.

- **BCCPAC AGM**– Nicola Baker
 - Parent Conference, May 5th and AGM, May 6-7th
 - In order to attend and be able to vote must have paid your membership Fee by December 31st, 2022.
 - If you are a paid BCCPAC member and do not intend to go, you can give your proxy vote to another member attending so that your vote counts.
 - BCCPAC grants 2 Travel Subsidy per district, which is managed by COPAC.
If someone wants to attend the parent conference & AGM, or has questions reach out to copac.vicepresident@sd23.bc.ca ASAP to gain access to one of the travel subsidies.
For more info about schedule, Resolutions, Proxy votes etc. see [BCCPAC website](#)
 - COPAC Executive will be writing a letter to BCCPAC expressing concerns that the AGM is not accessible remotely for PACs to be able to have a voice and vote.
 - April 5th BCCPAC Virtual Town hall on the [Student and Family Affordability Fund](#)
 - Encourage everyone to complete this 2-minute [questionnaire](#), great opportunity for Parents/ Caregivers to provide feedback on the Student & Family Affordability Fund, open until Apr 11th

- resolution 2017.6 - [Advocacy for the Capital Funding of Portables](#)
 - BCCPAC rejected our resolution to reaffirm this, stating that we need to submit as a NEW resolution as they had archived it.
- As discussed at March meeting, Nicola is drafting resolution advocating for the provincial govt to enforce specific air quality standards in schools and to provide funding.
 - Draft Motion by Nicola B., that COPAC submits, something to the effect of, a resolution to BCCPAC for the 2023 AGM to resolve that BCCPAC works with the Ministry of Education and Childcare advocating for air quality standards and funding to achieve such standards within schools at the provincial level.
 - seconded by Megan R.
 - All in favour: **Motion caried**

9.0 Other Business – no other business to report.

10.0 Adjournment – motioned by Carrie B. at 8:03pm

Future Meeting

COPAC Annual General Meeting- Monday, May 1st, 2023, 7:00pm via zoom.

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information www.sd23.bc.ca

<http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=>