



The Central Okanagan Parent Advisory Council

General Meeting Minutes
Date: December 4th, 2023, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Nicola Baker (CLE), Simon Adams (CMS), Roslyn Hazen (HMS), Deannie Zahara (KLO), Leslie Atwell, Jeanette Watson, Nathan Hind (regrets)

In Attendance: Kristina Grant-AME, Danielle Ferguson-BHE, Nicole Codispoti-BCE, Ryan Liborian-BME, Sarah Lebeter-CTE President, Brittany Ryder-ELE, Kelly Garcia-GME, Robin Kinney-MJE, Shan Gill-HRE, Victoria Thewe-OTS, Caitlin Harper-PGE, Amanda Davies-QGE & SMS, Lisa Shechtel-RLE, Kelly Doane-SLE, Roen Labreque-SKE, Amanda Kraft-SRE & RSS, Sabrina Chapman-WAT, Carlos Rockhill-DRK, Camilla Biffard-KSS, Olena Gololobova-MBSS, Carmen Klassen-OKM, Amanda Kraft-RSS, and Cadre Simpson-KSS co-rep, Gorana Shaw-MJK co-rep

PARTNERS PRESENT:

Superintendent of Schools-Kevin Kardaal
Deputy Superintendent of Schools-Terry Beaudry
Board of Education: Trustee Julia Fraser
COTA (Central Okanagan Teachers Association)- No Rep
CUPE (Canadian Union of Public Employees)-Teri Wishlow
DSC (District Student Council)- no reps present

1.0 Call to Order -Greetings and Introductions Nicola Baker, COPAC President

2.0 Guest Speaker – Rhonda Ovelson, Director of Instruction for Feeding Futures

- o provided an update on the Feeding Futures program as well as information from Health Promoting Schools. Feeding Futures supports many families via a variety of programs including breakfasts programs, brown bag lunch programs and backpack programs. This is a growing issue in our community with over 1,000 students needing and receiving meals at breakfast and lunch and well over 300 students on the backpack program. (COPAC Secretary summary notes attached for reference)

3.0 Establish Quorum (10 Voting Members) Established with 17 school PACs.

AME		ASM	X	BHE	X	BGE		BCE	X	BME	X	CAS		CTE	X	CLE	X	DRE	
DWE	x	ELE	X	GME	X	GRE		HGE		HRE	X	MJE	X	NGE		OTS	X	PLE	
PSE		PGE	X	QGE	X	RAY		RVE		RLE	X	SLE	X	SKE	X	SRE	X	SVE	
WAT	X	WRE																	
CMS	X	CNB		DRK	X	GMS		HMS	X	KLO	X	RMS		SMS	X				
GESS		KSS	X	MBSS	X	OKM	X	RSS	X										

4.0 Agenda: Additions/Approval

Motion: To accept the December 4th, 2023, COPAC Agenda as presented.

Motioned by Roslyn H., second by Camila B.

All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the November 6th, 2023, minutes as circulated.

Motioned by Camila B., seconded by Heather E.

All in favour: **Motion carried**

6.0 SD23 PARTNER GROUP REPORTS

Trustee Update – Trustee Julia Fraser

- SD23 will receive \$7.5million in funding from Ministry of Education and Child Care to add 120 seats in 5 new classrooms at North Glenmore Elementary, plan to be ready for fall of 2024.
- Provincial govt has invested approx. \$177 million to create 2,200 new student seats in SD23 over the last 6 years. *Read press release [here](#)*
- Flags will fly at half-mast on December 6th in recognition of National Day of Remembrance and Action on Violence Against Women

Question regarding what the difference is between prefabricated modular building vs Portable.

Answer from Superintendent Kardaal: Life expectancy of these modular buildings is 40-50 years, more permanent structure.

COPAC reminder: Board and Standing Committee agendas with attachments are sent to all PAC President district email accounts and can be found on [school district website](#).

Superintendent Update- Kevin Kardaal

- Entering the time of year with schools hosting various Winter Concerts, Bands/Choirs, Craft Markets; encourage parents/families to celebrate the season of giving with your school communities.
- Written Learning Updates (Report Cards) coming out soon, encourage parents to connect with teachers if you have any questions. *(Shared at Nov COPAC meeting: student reporting resources for families, including overview video, photos FAQs and helpful documents posted on [website](#))*
- KSS Volleyball - Boy and Girls teams both took home provincial championships.
- SSHRC Grant- 100plus educators involved in this partnership [Social Sciences and Humanities Research Council \(SSHRC\) Research Project, "Co-Curricular-Making: Honouring Indigenous Connections to Land, Culture, and the Relational Self"](#)

COTA - No representative

CUPE – Teri Wishlow, CUPE President- nothing pressing to report

DSC – No representative

No further Questions or Comments for Partner Groups

Brief notes from District Committee Representatives (PEAC, HPS, Safe Schools, Early Years Partnership)- **NO updates since November COPAC meeting.** *Reminder that, Past meeting minutes are posted to school district website; links to all the committees are on the [COPAC website](#)*

COPAC President Baker shared highlights from the November 30th **Education and Student Services** committee meeting.

- new BC Mandatory unit of study on Holocaust education in grade 10. Read press release [here](#).
- [Central Okanagan Public Schools Approved Board/Authority Authorized \(BAA\) Course List - November 2023](#) -Middle and Highschool PAC Executives encourage to share with your membership

7.0 PAC 360 – Nicola Baker *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*

8.0 COPAC 360

- **Events & Engagement:** *Jeannette W.*

- Hot Lunch Coordinator/team Meetup occurred on Tuesday November 28.
 - About 17 people attended with great discussions, collaboration, resource /idea sharing and networking amongst our PAC leaders. If you missed this meeting and would like to stay connected, please email Jeannette Watson copac.atlarge3@sd23.bc.ca
- Bylaws Workshop (*Tentative date January 30th*)
- PAC 101 Workshop *stay tuned for more info*
- Digital Literacy Parent Engagement Event (*watch for questionnaire so that we can gather feedback on topics of interest around digital literacy / internet safety*). We are working with SD23 Learning Technology Department (LTD) to host an event for parents/caregivers.
[Guide for Students, Schools and Families: LIVING WELL IN A DIGITAL WORLD](#)

-Reminders: COPAC has funds to provide Parent Education opportunities, if you have any speakers or topics in mind to bring to our community, please email copac.atlarge3@sd23.bc.ca and keep an eye out on the COPAC Facebook page for many educational opportunities that are provided by community partners and share with your school community.

- **Playgrounds/Enhancements – COPAC Survey:** PAC projects in progress/in discussion. This is an ongoing conversation with operations department, and this will be a valuable information gathering opportunity for our district .
- **SD23 Accessibility feedback/input to district**
<https://www.sd23.bc.ca/DistrictInfo/Accessibility/Pages/default.aspx#/=>

-Reminder about the Slack Channel for PAC exec members to engage in discussion, collaborate, share ideas, concerns, resources etc. in between general PAC meetings. If you want the link to login, email your school's name and PAC exec position to copac.secretary@sd23.bc.ca

- **Treasurer Report - Roslyn Hazen** (see attached Treasurer Report)

- Roslyn shared the bank statements showing that bank accounts for Nov aligned with her report.
- Motion: To accept the November 2023 Treasurers report as presented
 - Motioned by Leslie A., seconded by Jeanette W.
 - All in favour: **Motion carried.**

If anyone has any financial or treasury related questions, please reach out to Roslyn and she can help guide you copac.treasurer@sd23.bc.ca

President Baker gave Partner Groups an opportunity to leave the meeting.

- **BCCPAC**

- Reminder: Fees Payment by COPAC – Last Chance (email copac.treasurer@sd23.bc.ca)
- BCCPAC Town Hall - Leslie Atwell about 30 members attended
- BCCPAC DPAC Summit- Simon Adams shared that approximately 75 members were present.
 - in Richmond on Nov 17 & 18, 2023. [Click HERE for 2023 DPAC Summit Resources](#)
 - [\(2022 DPAC Summit Resources\)](#)
- BCCPAC Resolutions – COPAC will be looking for input and feedback on submitting resolutions to BCCPAC 2024 AGM
 - *Resolutions that occurred at the May 2023 AGM can be reviewed here*
https://bccpac.bc.ca/images/AGM/2023_AGM_Minutes.pdf

9.0 Other Business – None

10.0 Adjournment – motioned by Simon A. at 8:53pm

Future Meeting

COPAC General Meeting- Monday, January 8th, 2023, 7:00pm via zoom.

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information www.sd23.bc.ca

<http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=>

Recording Secretary: Deannie Zahara

COPAC President: Nicola Baker

COPAC December General Meeting Guest Speaker: **Rhonda Ovelson, Director of Instruction for Feeding Futures**

- provided an update on the Feeding Futures program as well as information from Health Promoting Schools. Feeding Futures supports many families via a variety of programs including breakfasts programs, brown bag lunch programs and backpack programs. This is a growing issue in our community with over 1,000 students needing and receiving meals at breakfast and lunch and well over 300 students on the backpack program.
- [Health Promoting School committee](#) – part of the mandate is to assist in the development and monitoring of the school district health plan.
 - ✓ Mental Well-Being (*Social Emotional Learning, Strategies*)
 - ✓ Social Well-Being (*Belonging and connection*)
 - ✓ **Physical Well-Being** (*Food Nutrition; Quality Daily Activity*)
 - **Narrowed Focus for COPAC presentation:** Access to food and healthy eating behaviors.

DRAFT Goal(s):

-to ensure every student has sigma free access to food, and is learning about nutrition, during the school day

-to ensure every student is participating in daily physical activity that they enjoy and learning that lifelong participation in physical activity has many health benefits.

- **Why FOCUS on Food & Nutrition?**
 - *21.8% of households living with food insecurity have children under 18 in them- almost 1 in 4 under 18 lived in food-insecure household and these percentages are disproportionately higher for indigenous households (33.4%) and visible minority households [Stats Canada]*
 - *Physical readiness for the school day has sharply worsened in Wave 8 data (EDI) and 15.1% of students reported not eating breakfast 5+ times/week (MDI)*
 - *10% of youth on YDI reported that in the last 12months that they often or sometimes worried about food running out before their family got money to buy more*
 - *13% of students in grades 4 and 7 responded that they have felt hungry because there was not enough food to eat most of the time or all of the time and 18% of students in grades 10 and 12 which is above provincial average (BC Student Learning Survey-Satisfaction and Wellness Report)*
- SD23 will be receiving \$2.8 mil per year for the next 3 years to expand school food programs
- SD23 also utilizes grants, charities, and community partnerships to do this work (Power Full Kids Grant, Breakfast Clubs of Canada, Helens Acres, Independent Grocers, Rotary and more)
- Breakfast and Backpack programs- partner 'Food for Thought', has a team of almost 90 volunteers delivering breakfast a la carte items to schools, almost 1000 per day

- Expanding Brown Bag lunch program – students accessing these lunches expected to grow upwards of 20% over the next 3 years. Annual Expenditure is approximate \$1.7million
- CUPE staff additional support to running school food programs- to date about 30 schools have added staff.
- SD23 applied and received \$150,000 from the Capital Management Branch Grant, \$61,000 of equipment purchased so far. Plans to update the commercial kitchen at RSS (est. cost of \$80,000).
- Applied for more capital funding for next year to update other schools with commercial kitchens needing upgrades like MBSS and KLO
- How to get better together, virtual learning network for professional learning around providing stigma-free access to healthy, local food.
- Social Stigma & Poverty - 2 departments focusing to remove barriers for accessing food: SD23 Welcome Centre and SD23 Indigenous Education Department
- Created a space for collecting cash donations through school cash online- Select “Feeding Families”

***EDI** (Early Developmental Instrument), **MDI** (Middle Years Developmental Instrument), **YDI** (Youth Adolescent Developmental Instrument) and the BC Student Learning Survey.*

<https://earlylearning.ubc.ca/>

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Summary prepared by 2023/24 COPAC Secretary Deannie Zahara

Central Okanagan Parent Advisory Council Treasurer's Report

Account Balances as of **NOV 30/2023**

General Account:

HSBC

Balance Forward	\$	3,187.54
Deposits ()		-
Cheques written ()		1,779.26
Interest		0.03
Service Charges		5.20
Balance	\$	1,403.11

Deposits to general acct

Description	Amount
Total	\$ -

Cheques from general Account

Description	Amount	Chq #
Reimburse Travel Expenses - Simon Adams	\$ 504.26	672
BCCPAC Fees for PACs	\$ 1,275.00	670
Total	\$ 1,779.26	

Gaming Account:

HSBC

Balance Forward	\$	3,023.89
Deposits ()		-
Cheques written ()		150.00
Interest		0.02
Service Charges		
Balance	\$	2,873.91

Cheques from Gaming Account

Description	Amount	Chq #
BCCPAC Fees for COPAC	\$ 150.00	169
TOTAL	\$ 150.00	

COPAC SPENDING SUMMARY (2023-2024)

Current To: 2023-11-30

EXPENSES		BUDGET	EXPENSES	VARIANCE
General Account	BCCPAC Fees for SD23 PACs	\$ 3,375.00	1,275.00	2,100.00
	Communication Resources	\$ 1,500.00	509.46	990.54
	Conference Fees	\$ 500.00		
	Education	\$ 1,500.00	17.06	1,482.94
	Travel	\$ 1,300.00		1,300.00
TOTAL EXPENSES		\$ 8,175.00	\$ 1,801.52	\$ 5,873.48

Gaming Account	BCCPAC DPAC Membership	\$ 150.00	150.00	-
	PAC Community Building	\$ 1,100.00		1,100.00
	Presenter Fees	\$ 1,250.00		1,250.00
TOTAL EXPENSES		\$ 2,500.00	\$ 150.00	\$ 2,350.00

ACCOUNT	STARTING BALANCE	EXPENSES	REVENUE	CURRENT BALANCE
General	\$ 3,204.49	1,801.52	0.14	1,403.11
Gaming	\$ 523.87	150.00	2,500.04	2,873.91
TOTAL	\$ 3,728.36	1,951.52	2,500.18	4,277.02

Printed as of: 2023-12-05

Central Okanagan Public Schools Approved Board/Authority BAA List Nov 2023

Course Code	Description
YCCT-0B	ANIMATION 10
YCCT-1B	ANIMATION 11
YCCT-2B	ANIMATION 12
YLRA-1O	AQUATIC STUDIES PRE-LIFEGUARDING 11
YLRA-2H	AQUATIC STUDIES PRE-LIFEGUARDING 12
YLRA-OJ	ATHLETE TRAINING 10
YLRA-1J	ATHLETE TRAINING 11
YLRA-2J	ATHLETE TRAINING 12
YLRA-0D	BASEBALL ACADEMY 10
YLRA-1D	BASEBALL ACADEMY 11
YLRA-2D	BASEBALL ACADEMY 12
YLRA-0G	BASKETBALL 10
YLRA-1G	BASKETBALL 11
YLRA-2G	BASKETBALL 12
YCCT-2K	CYBERSECURITY 12
YLE--0A	DEBATE AND SPEECH 10 (LINEAR)
YLE--1A	DEBATE AND SPEECH 11 (LINEAR)
YLE--2A	DEBATE AND SPEECH 12 (LINEAR)
YESFLOA	ELL ENGLISH LANGUAGE DEVELOPMENT 10A - Basic
YESFLOB	ELL ENGLISH LANGUAGE DEVELOPMENT 10B - Intro
YESFL1A	ELL ENGLISH LANGUAGE DEVELOPMENT 11
YESFL2A	ELL ENGLISH LANGUAGE DEVELOPMENT 12
YIPS-2E	EQUINE LEARNING 12E
YPSS-1A	FIREFIGHTING 11
YPSS-2A	FIREFIGHTING 12
YLRA-0F	FOOTBALL 10
YLRA-1F	FOOTBALL 11
YLRA-2F	FOOTBALL 12
YPA--2C	GLOBAL AND INTERCULTURAL EXPERIENCE
YPA--2B	GLOBAL AND INTERCULTURAL STUDIES
YLRA-0A	GOLF 10
YLRA-1A	GOLF 11
YLRA-2A	GOLF 12

Approved BAA List Nov 2023

YCPA-2C	GRAD COUNCIL 12
YHRA-2A	HEALTH SCIENCE
YLRA-0B	HOCKEY SKILLS 10
YLRA-1B	HOCKEY SKILLS 11
YLRA-2B	HOCKEY SKILLS 12
YHRA-0A	HUMAN PERFORMANCE 10/sport performance
YHRA-1A	HUMAN PERFORMANCE 11/sport performance
YHRA-2A	HUMAN PERFORMANCE 12/sport performance
YVPA-1C	INDIGENOUS ART STUDIO 11
YIHW-12	INDIGENOUS VISUAL ARTS 12* NEW CODE
YCPA-0B	INDIGENOUS LEADERSHIP 10
YCPA-1B	INDIGENOUS LEADERSHIP 11
YCPA-2B	INDIGENOUS LEADERSHIP 12
YVPA-0A	JAZZ STUDIES 10 (LINEAR)
YVPA-1A	JAZZ STUDIES 11 (LINEAR)
YVPA-2A	JAZZ STUDIES 12 (LINEAR)
YCCT-0C	JOURNALISM & GLOBAL ED 10
YCCT-1C	JOURNALISM & GLOBAL ED 11
YCCT-2C	JOURNALISM & GLOBAL ED 12
YCPA-0A	LEADERSHIP 10
YCPA-1A	LEADERSHIP 11
YCPA-2A	LEADERSHIP 12
YED--0A	LEARNING STRATEGIES 10
YED--1A	LEARNING STRATEGIES 11
YED --2A	LEARNING STRATEGIES 12
YIA--0A	MEDIEVAL ARMOURING 10
YIA--1A	MEDIEVAL ARMOURING 11
YIA--2A	MEDIEVAL ARMOURING 12
YIA--0C	METAL ART 10
YIA--1B	METAL ART 11
YLRA-0E	MIXED MARTIAL ARTS 10
YLRA-1E	MIXED MARTIAL ARTS 11
YLRA-2E	MIXED MARTIAL ARTS 12
YHRA-0C	MOUNTAIN BIKING 10
YHRA-1C	MOUNTAIN BIKING 11
YHRA-2C	MOUNTAIN BIKING 12
YVPA-1S	MUSIC & CULTURAL STUDIES 11
YPR--2A	PARKS AND RECREATION 12

YIPS-0A	PEER COUNSELLING 10
YIPS-1A	PEER COUNSELLING 11
YIPS-2A	PEER COUNSELLING 12
YIPS-1B	PEER TUTOR 11
YIPS-2B	PEER TUTOR 12
YPLS-2A	PHYSICAL LAB SCIENCE 12
YPSYC1A	PSYCHOLOGY 11A
YPSYC2A	PSYCHOLOGY 12
YPA--1A	RESILIENCY 11 (RSS Personal Awareness)
YPA--2A	RESILIENCY 12 (RSS Personal Awareness)
YIA--0D	ROBOTICS 10
YLRA-0C	SOCCER 10
YLRA-1C	SOCCER 11
YLRA-2C	SOCCER 12
YIPS-1B	TEACHER ASSISTANT 11
YIPS-2B	TEACHER ASSISTANT 12
YCPM-0A	TEXTILES ARTS AND CRAFTS 10 2 credit and 4 credit
YIA--1C	VIDEO GAME 11
YLRA-0H	VOLLEYBALL 10
YLRA-1H	VOLLEYBALL 11
YED--0C	WELLNESS 10
YED--1C	WELLNESS 11
YED--2C	WELLNESS 12
YCCT-0A	YEARBOOK 10
YCCT-1A	YEARBOOK 11
YCCT-2A	YEARBOOK 12
YLRA-1I	YOGA & WELLNESS 11
YLRA-2I	YOGA & WELLNESS 12

July 2023 - Approved to Meet the Indigenous Graduation Requirement:

YIHW-12	INDIGENOUS VISUAL ARTS 12
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***Please note the new code that must be used. (Formally YVPA-2C)

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The following are not approved to meet the Indigenous Graduation Requirements:

YVPA-1C	INDIGENOUS ART STUDIO 11
YCPA-0B	INDIGENOUS LEADERSHIP 10
YCPA-1B	INDIGENOUS LEADERSHIP 11
YCPA-2B	INDIGENOUS LEADERSHIP 12