



# The Central Okanagan Parent Advisory Council

General Meeting Minutes

Date: May 1, 2023, at 7pm

Location: Zoom

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People*

**COPAC Executive:** Simon Adams, Nicola Baker (CLE), Roslyn Hazen (HMS), Deannie Zahara, Shannon Gallivan.  
**In Attendance:** Maureen Kilcullen-RVE, Amanda Kraft-SRE, Camila Bifford- GME & DRK, Valary Chidwick-KSS, Eduardo Martinez-DWE, Jeannette Watson-CMS & OKM, Kelly Doane-SLE, Meaghan Roode-HRE & CNB, Jamie Patterson-SMS, Nicole Codispoti-BCE, Leslie Atwell-WAT, Carmen Kocsis-WRE, Amanda Davies-QGE  
 Nathan Hind-BCE President

**PARTNERS PRESENT:**

**Superintendent of Schools**-Kevin Kardaal  
**Deputy Superintendent of Schools**-Terry Beaudry  
**Board of Education:** Trustee Wayne Broughton, Trustee Valene Johnson  
**COTA (Central Okanagan Teachers Association)**- Susan Bauhart  
**CUPE (Canadian Union of Public Employees)**-Teri Wishlow  
**DSC (District Student Council)**- Zach Johnson

**1.0 Call to Order**

Greetings/Introductions- Simon Adams

**2.0 Guest Speaker – NONE** due to AGM

**3.0 Establish Quorum (10 Voting Members) Established with 18 school PACs.**

AME		ASM		BHE		BGE		BCE	X	BME		CAS		CTE		CLE	X	DRE	
DWE	X	ELE		GME	X	GRE		HGE		HRE	X	MJE		NGE		OTS		PLE	
PSE		PGE		QGE	X	RAY		RVE	X	RLE		SLE	X	SKE		SRE	X	SVE	
WAT	X	WRE	X																
CMS	X	CNB	X	DRK	X	GMS		HMS	X	KLO		RMS		SMS	X				
GESS		KSS	X	MBSS		OKM	X	RSS											

**4.0 Agenda:** Additions/Approval (*Addition from Simon- PAC marketing campaign*)

Motion: To accept the May 1<sup>st</sup>, 2023, COPAC Annual General Meeting Agenda as presented.

Motioned by Jeannette W., second by Roslyn H.

All in favour: **Motion carried**

**5.0 Minutes:** Additions/Approval

Motion: To accept the April 3<sup>rd</sup>, 2023, minutes as circulated.

Motioned by Shannon G, seconded by Nicola B.

All in favour: **Motion carried**

## 6.0 SD23 PARTNER GROUP REPORTS

### Trustee Update – Wayne Broughton

- TTOC Teacher Appreciation Week – grateful for all the work they provide in our district
- COBBS Donor Appreciation Tea- many PACs provide scholarships for graduating students, thank you for your contributions.
- Board Meetings recap- Draft Approval for the 2023/24 SD 23 Budget. In comparison to last year, this year able to avoid making any major cuts in the budget. Lots of increased costs, but mostly able to cover from the increase in grant per pupil funding from the Ministry. New costs associated with teacher illness, new bus route and 7 new childcare spaces opening this year, 8 new teacher Full Time Equivalent (FTE), over 40 new CUPE FTE's (including 29 new CEAs, more ELL and more district level admin.)
- Approved the Capital Bylaw based on the Capital Funding Projects approved by the Ministry.
  - The new Glenmore Middle/Secondary school has been approved by the Ministry to move forward to concept plan.
  - Ministry approved Hudson Rd project development plan for extension to accommodate French Immersion
- Community Highlights- KSS students participated in Speakers Idol and gave speeches on human rights and genocide. MBSS Robotics Team placed 2<sup>nd</sup> in the international robotics competition.
- Advocacy Canada founder presented to the Board on how to support queer youth, the importance of doing so and the ways we can do so.
- Highlights from the BC School Trustee Association (BCSTA) AGM:
  - 35 resolutions put forward to advocate with the Ministry for BC school districts.
  - “Single Mothers Alliance” is advocating for the province to extend free transit to include youth aged 13-18 (as of 2021, 12 and under can ride transit free).

### Questions/Comments for Trustee Broughton

Simon will connect with Trustee Broughton regarding COPAC's resolution for the BCCPAC AGM, *Advocacy for the Capital Funding of Portables* to ensure we align with BCSTA advocacy to have a stronger voice

Q: Where in the budget is Hollywood Rd catering food allocated?

A: Superintendent Kaardal- stated he could share the food budget another time.

Q: clarification that the new Glenmore Middle/Secondary school is in concept phase?

A: Trustee Broughton- yes, the Ministry has requested a concept plan be drawn up, put forth as middle/secondary concept to keep it flexible depending on what the ministry will approve.

### Superintendent Update- Kevin Kardaal

- Recap on the 23/24 budget: 68 new staff being hired, 2 of those expected to be administrators. International Education Program 2,000 new immigrants and refugees coming into our district with Federal money being provided to support delivering that program.  
BC's new [Feeding Futures funding announcement](#)- 2.9 million dollars for SD23  
\*Final approval of school district budget will be late May or June
- Learning Symposium for schools to share best practices and their Schools Learning plan, instructional practice and assessments- happening over the next 2weeks
- BCSTA government lobbying motions will be made available publicly for anyone who has an interest to see what was requested.
- Great support from around the province regarding the letter SD23 Board sent to the Ministry regarding capital funding for portables. SD23 Board Chair and Vice Chair were able to meet with Surrey Board who is experiencing similar issues with portables in their district, in proportional comparison with Surrey District being three times our size (SD23 is facing having 128 portables, with Surrey facing over 300 portables).
- SD23 is in unique position where we do not have additional land to build upon
- Thanked SD23 Trustees for their level of engagement and participation in the BCSTA AGM advocating and providing advice for the unique needs/concerns within our district.
- Superintendent will be sending out a letter regarding unsanctioned Graduation Parties, so that we are all aware of keeping our youth safe.

### DSC – Zach Johnson, Co-President

- Council is doing well, busy time for high schools, grade 12's getting ready for graduation
- June is DSC's election to elect their 2023/34 Co-Presidents
- Meehak and Zach are working on succession planning, what students want the future of DSC to look like.
- Encourage all future DSC leaders to continue fostering important relationships with all partner groups.

### CUPE – Teri Wishlow, President

- Excited for upcoming staffing postings, with many new positions
- At the CUPE BC, had 116 CUPE locals got together and put forth some direction for CUPEBC to take to the government. Childcare and how it can be supported was a big topic. Currently have one seamless daycare program in SD23, looking at supporting and promoting that.
- Registered to have a booth at Kelowna Pride Festival

### COTA – Susan Bauhart, President

- Commented on appreciation of the continued advocacy efforts from partner groups for BC Capital Funding of portables- the per pupil funding that is given to districts can create a disparity amongst fast growing districts which then have to use that funding for additional portables.
- 125 Teacher postings went out today, which will create movement with teachers throughout our district.
- Despite all the challenges out their teachers are doing their best to make the most for students
- Susan offered if anyone has any questions, she is always just a phone call or email away.

### No further Questions or Comments for Partner Groups

**7.0 PAC 360** – Simon Adams (*A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*)

- Health Promoting Schools Committee meeting update- rep Camilla Bifford
  - As per Ministry requirements outlined in December 2023, SD23 Sexual Health Education Program will now include Consent curriculum for grade 11 students with the intention of grade 12's to be included next school year.
  - Increase of one FTE SHEP educator to support this program for 2023/24.
- Springvalley Middle school PAC rep gave a thank you to COPAC and SD23 for assistance with advocating for the school's gymnasium floor needing to be replaced.
- KSS rep asked whether the Indigenous Arts course at MBSS meets the Ministry's Indigenous Focused Graduation requirement.
  - Assistant Superintendent Beaudry responded that the board put forth this locally developed Board Authority Authorized (BAA) course to the Ministry requesting it be approved to meet the Indigenous-focused graduation requirements. Resubmitting it and hopeful to have it approved by end of May.
  - SD23 is hopeful to give our students an array of choice and voice to meet this ministry requirement, including students that have taken these courses this year.
  - Three more BAA courses will be worked on by teachers over the summer to submit to the Ministry, one including Indigenous Leadership course in our district.
  - These courses have been locally developed in collaboration and incorporate local Sylix's teachings.
  - The positive is that other districts in our province may be able to pick our exemplar up as a template to use in their districts.

### 8.0 COPAC 360

**Urgent Reminder: Its important for your current PAC Exec to Apply for your schools Gaming grant now, it only takes 10 minutes and this way you can ensure your setting your PAC for success for next school year (June 30<sup>th</sup> Deadline)**

Please feel free to email me with any questions on gaming funds or other funding. copac.treasurer@sd23.bc.ca

- Motion: To accept the Treasurers report as of April 30<sup>th</sup>, 2023 as presented –Roslyn Hazen
  - Motioned by Meagan R., seconded by Nicole C.
  - All in favour: **Motion carried**

- Parent Education & Communication Update – Shannon G. and Deannie Z.
  - COPAC Social- Friday April 28<sup>th</sup>: Informal opportunity for our PAC membership to meet and socialize in person after a 2-year hiatus to celebrate and brainstorm advocacy for our school district. Team work makes the dream work!  
-Great Turnout and lots of solidified connections made amongst PAC's and COPAC  
-good food and lots of community sponsored door prizes handed out
  - ADHD Inside and Out with Dan Duncan –April 13<sup>th</sup>  
980 ppl registered for this event which required us to shift and change the zoom link for Dan to host it, in the end we had 430 participants join for the presentation!  
-Simon: Thank you Shannon G. for organizing this and troubleshooting it all.  
\* this speaks to a huge need in our community, mix of our parent community and SD23 staff, and we look forward to hosting more Parent Education opportunities like this next schools year.

Question from DWE rep: was this ADHD Presentation recorded?

Answer: Simon- NO, as it his proprietary business, Nicola B. suggested that PACs utilize their family of schools to pool funds to offer education opportunities to parent community or reach out to COPAC Exec .

[resource guide](#) on COPAC website for some organizations with supports for families on Inclusive Education.

- Indigenous Education Council update – Simon Adams
  - With the support of Assistant Superintendent Terry Beaudry, Simon and Nicola were invited to attend the Indigenous Education Council meeting in April. Focus was to engage and offer COPAC support for the good work they are doing and to get feedback on what form they feel that could take. SD23 has an [Indigenous Parent and Family Council](#), Terry describes it as a 'PAC without walls', they represent Indigenous parent/guardians across our district as well as give voice for families at Indigenous Education Council meetings. We look forward to further and deepen our involvement and engagement with the Indigenous Education Council as well as the Indigenous Parent and Family Council.
- ArtStarts Showcase – Simon Adams
  - On behalf of COPAC, Nicole C., Bellevue Creek Elementary Rep, along with 2 principals and a teacher representative attended this showcase in April to represent our district.
  - The purpose of these showcases is for performers in dance, theater, music, storytelling, and interdisciplinary arts to present to BC school districts so that districts can decide which performance artists to bring into our school communities. [Cultural Committee](#)
- Feeding Futures and PAC Hot Lunch opportunity – Simon Adams
  - This past year we had the Family Affordability Fund that the Ministry allocated to districts to alleviate costs associated for families with inflation etc. Given the success of this, as Superintendent mentioned, the government has introduced a new fund [Feeding Futures](#), which is 3years worth of funding.
  - SD23 is the 5<sup>th</sup> largest district, and will receive \$2.9 million/ year for the next three years. The main difference between these funds, is that this new funding is to be used for addressing food insecurity and health eating.
  - COPAC Exec reached out to Superintendent to see how can PAC's be involved and be a part of the solution in terms of the Feeding Futures specifically surrounding PAC Hot Lunch programs.
    - Some PACs in our district through generous donations from parents have mechanisms set up to provide hot lunch to students that may not be able to afford purchasing.
    - many schools provide some food security through breakfast programs, brown bag lunches and Backpack programs.
  - Leslie Atwell has volunteered to draft a proposal for how PAC HotLunch programs can be a part of solution for the Feeding Futures funding.
  - **Asking COPAC reps for ideas to support food security for all students in our district with this funding.**

#### Q&A

-KSS rep asked about PAC led Hot Lunch programs being for profit and how does that align with trying to provide food security for our kids in school, noted that middle and highschools don't generally have PAC led Hot Lunch.

-Nicola answered that part of this is how can PACs support with reaching all the students in our district, Hotlunch

could be a very small part of this puzzle in making sure there is equity within those schools.

-Assistant Superintendent commented that each school community is unique in their own way, several have well organized and run Backpack programs that provide 200 to families to assist with food security through the weekend. “Bottom-line would-be food security each day, every day” is the intent of this Ministry provided funding.

**\*District admin will need PAC’s feedback and consultation on this, talk to your PAC membership, your Principal, look at what your community is already doing, and how can your PAC contribute to this conversation.** Leslie and Nicola will follow up on this with PACs

- PAC parents marketing campaign – Simon Adams  
There has been quite a drop in volunteerism for PAC work, we’d like to promote PAC awareness and parent involvement with PAC with an opinion piece, “Top 5 reasons to be involved with your child’s school PAC” in the first few weeks of September.
  - Motion: To authorize COPAC to launch a public, parent-volunteer media campaign with an upper spending limit of \$2,688.
    - Motioned by Roslyn H. to come out of the General Account., seconded by Valary C.
    - All in favour: **Motion carried**

- **Annual Report** – COPAC Executive (*Simon presented joint report, see attached*)

- Motion: To accept the 2022/2023 COPAC Annual Report as presented.
  - Motioned by Simon A., seconded by Roslyn H.
  - All in favour: **Motion carried**

- **COPAC Budget: Treasurer’s projected year-end Summary.** - Roslyn H.

- Sd23 provides a \$5,000 grant annually to support COPAC and is intended to be used within that school year, with the understanding that COPAC would return the funds if not used.
- COPAC BC Gaming Grant must be spent within 12 months,
- PAC BC Gaming Grant to be spent within 24months, reach out to COPAC Treasurer if you have any questions on reporting of your BC gaming grant. [copac.treasurer@sd23.bc.ca](mailto:copac.treasurer@sd23.bc.ca)

*2022/2023 Spending Summary*

*2023/2024 Projected Budget to be approved at the September General Meeting*

- **2023/2024 COPAC Executive Election** – Camila Biffard (*Nominations Committee Chair*)

- Notice of Nominations made at last three COPAC General Meetings for the COPAC Executive positions. Nominations forms were circulated electronically to COPAC reps and PAC Presidents, from those we received one nomination for each position for the 2023/2024 school year as follows:
  - President, **Nicola Baker**
  - Vice President, **Simon Adams**
  - Treasurer, **Roslyn Hazen**
  - Secretary, **Deannie Zahara**
  - 3 Members at Large- **Leslie Atwell, Nathan Hind and Jeanette Watson**

After three calls for nominations from the floor and that there were no further nominations, the Nominations Committee Chair declared the following nominees are appointed by acclamation: Nicola Baker is elected President, Simon Adams is elected Vice President, Roslyn Hazen is elected Treasurer, Deannie Zahara is elected Secretary and Leslie Atwell, Nathan Hind and Jeanette Watson are elected Members At Large for a 1 year term beginning July 1, 2023 and ending June 30, 2024 by unanimous consent of the members present.

**9.0 Other Business** – Question from DWE rep regarding Hybrid PAC meetings (in person & online). Each PAC President has zoom license through district, COPAC Executive will ensure that the zoom info is redistributed for next school year

**10.0 Adjournment** – motioned by Roslyn H. at 9:01pm

**Future Meeting COPAC General Meeting- Monday, June 5<sup>th</sup>, 2023, 7:00pm via zoom.**

COPAC Website: <http://copac.sd23.bc.ca> Facebook: <https://www.facebook.com/sd23copac/> Twitter: @COPACSD23  
School Board and Board Standing Committee [Meeting Information](#) [www.sd23.bc.ca](http://www.sd23.bc.ca)