



The Central Okanagan Parent Advisory Council

General Meeting Minutes
Date: January 6, 2025, at 7pm
Location: Zoom

The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People

COPAC Executive: Nicola Baker (CLE, CMS alternate), Jeannette Watson, Leslie Atwell (DRK), Simon Adams (CMS)

In Attendance: Shan G. -HRE, Danielle F. – BHE, Amanda K. -RMS, RSS, Sabrina C.-WAT, Carmen K. - OKM, Roslyn H. -HMS, Allyssa M. -GRE, Lisa S.-RLE, Brittany C.-BGE, Jill G.-HGE, Ingeborg K. -CAS, Cadre S. – KSS, Meenoo T. – ASM, Camila B - KSS, Brianna R. – PLE, Jennifer D. -DWE, KLO, Julie N. – MBSS, Kevin G. – SVE, Jessica B. – RVE, Timothy – PGE, Ana L. – PSE, Jennifer D. – DWE, KLO, Victoria – OTS, Kelly - GME

Partners Present:

- Superintendent of Schools-** Kevin Kardaal
- Acting Deputy Superintendent-** Jon Rever
- Board of Education:** Lisa Guderyan
- COTA (Central Okanagan Teachers Association)-** no reps present
- CUPE (Canadian Union of Public Employees)-** Terry Wishlow
- DSC (District Student Council)-** no reps present

1.0 Call to Order -Greetings and Introductions Nicola Baker, COPAC President

2.0 Guest Speakers – None

3.0 Establish Quorum (10 Voting Members) Established with 31 school PACs.

AME		ASM	X	BHE	X	BGE	X	BCE		BME		CAS	X	CTE		CLE		DRE	
DWE	X	ELE		GME	X	GRE	X	HGE	X	HRE	X	MJE		NGE		OTS	X	PLE	X
PSE	X	PGE	X	QGE		RAY		RVE	X	RLE	X	SLE		SKE		SRE		SVE	X
WAT	X	WRE																	
CMS		CNB		DRK		GMS		HMS	X	KLO	X	RMS	X	SMS					
GESS		KSS	X	MBSS	X	OKM	X	RSS	X										

4.0 Agenda: Additions/Approval

Motion: To accept the January 6th, 2025, COPAC General Meeting Agenda as presented.
 Motioned by Simon A., seconded by Camila B.
 All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the December 2nd, 2024, minutes as circulated.
 Motioned by Jeannette W., seconded by Simon A.
 All in favour: **Motion carried**

6.0 SD23 Partner Group Reports

Trustee Update – Trustee Lisa Guderyan

- Welcomed everyone back from break, happy to be back and excited for 2025 activities and work
- Last Board Meeting honored Terry Beaudry for 43+ years of service with SD23 who retired at end of

2024

- Action Items from last Board Meeting
 - Set Enrollment date for Feb 3rd at 7:00 AM
 - Chair Julia Fraser met with the Minister of Education and Childcare to discuss advocacy points and priorities
 - Chair Julia Fraser met with Carolyn Broady, President of BCSTA, to discuss provincial-level priorities for advocacy in preparation of AGM

Superintendent Update – Kevin Kaardal

- Welcomed everyone back from break.
- Two School leaks over the holidays, expressed gratitude to all staff and CUPE staff for promptly remediating and getting the school ready to be open for the start of school post break.
- High-school first semester wrapping up with exams, Second semester to start end of January.
- Basketball season is in full-play, encouraged families to support and attend
- Spring concerts and drama productions, encouraged families to watch for announcements
- The Superintendent expressed gratitude to staff and students for work being done to support those facing food insecurity over the break. He shared that the generosity of the community is very heart-warming and impressive.

Acting Deputy Superintendent Update- Jon Rever

- Welcomed and wished everyone a Happy New Year
- Ongoing good conversations around authentic family engagement and what that would look like
- AI session being planned for Parents and Caregivers scheduled for the Spring
 - How to use AI tools to enhance learning for students
- Rutland Family of Schools team ongoing discussions on the impact of social media on children and youth
 - Shared video on digital literacy - Kids, Smartphones and Social Media: The Risks and The Solutions
 - <https://youtu.be/Ro-XgHp7OPA?si=ORSqBXtB-JF-qhj>

COTA - No representative

CUPE - Teri Wishlow

- Expressed Happy New Year to everyone
- Grateful for the break and happy to be back to regular school schedule

DSC – No representative

7.0 PAC 360 – Nicola Baker (*A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs*)

PAC Success Stories – An opportunity for COPAC reps to share positive stories from their school community of Authentic Parent Engagement. Looking for at least one each COPAC meeting.

- **OTS** – Victoria
 - Last year PAC utilized some funds to support Indigenous learnings
 - Principal worked with local Indigenous artist to create Logos representing school “houses” (Heart house, Land house, Sun house, Water house) and inclusive school logo
 - Utilized extra funds to create house shirts for each student representing the house they belonged to (wear on spirit days etc.)
 - Amazing opportunity and project for the PAC to support and for students to take pride in
- **OTS** – Victoria
 - Requested support with issuing tax receipts from SD23

- Nicola to send out “Charitable Tax Receipt Guidelines” document
- **GME – Kelly**
 - Expressed concern with changing signing authority as PAC members change
 - Requested opinions and feedback from other PACS on Credit Unions vs Banks
 - Many PACS use credit unions, feedback is better local support and generally reduced fees for non-profit organizations/groups

No further Questions or Comments for Partner Groups, Nicola gave the opportunity to leave the meeting 7:33pm

8.0 COPAC 360

Brief notes from District Committee Representatives (PEAC, Human Rights, HPS, Safe Schools, Early Years Partnership). *Reminder that, Past meeting minutes are posted to school district website; links to all the committees are on the COPAC website – Nothing to report so far*

- **February COPAC & SD23 Public Budget Presentation meeting registration –**
 - Registration is required for the February 3, 2025 COPAC General Meeting (which also includes the SD23 Public Budget Presentation). As we will have members of the public joining our meeting, we need a way to share our zoom link without directly posting it publicly.
 - <https://sd23.zoom.us/meeting/register/JNGzyfbKSvKP4BbP9VruKA>
- **Treasurer Report – Leslie Atwell (see attached Treasurer Report)**
 - Shared the bank statements showing that bank accounts as of December 31st 2024 aligned with reports.
 - Motion: To accept the January 2025 Treasurer’s report as presented
 - Motioned by Simon A. seconded by Jeannette W.
 - **All in favour: Motion carried.**
 - Reminder to PACs to submit your PACs Gaming Account Summary Report to the Branch, within 90 days of your fiscal year end.
- **PIE – Partners for Inclusive Education Committee –**
 - Upcoming meeting - Tuesday January 21st 6:30pm
 - Topic - The Family Support Institute of BC: Navigating through Neurodiversity all ages- Presented by Tyra Skibington.
 - This is an introduction to the many resources (all free!) that have been created by families and professionals who have already navigated the support journey with their neurodiverse family members.
 - <https://sd23.zoom.us/j/8569391842>
- **COPAC Parent Conference Discussion –**
 - Nicola expressed a request for feedback on potentially having a COPAC parent conference
 - General feedback –
 - Useful and always nice to meet in person
 - workshops are now being held virtually which encourages increased attendance
 - consider an education piece around advocacy
 - year-end social is nice to host in person
 - requires a lot of work to plan and organize
 - SD23 building space under renovation so restricted for meeting space once completed more in-person events could be planned

- **Upcoming Events**

- Bylaws Discussion February 6 at 7pm.
 - <https://sd23.zoom.us/meeting/register/u5YpduCrrzstG9WqxiCkoAI4eimYmU2b2ofM>
- Dyslexia simulation – winter date TBA

- **Academy Fee – Reminder**

- Middle School and High School - Academy fee changes require PAC approval and this should always come to a PAC general meeting for presentation, discussion and vote.

9.0 Other Business – None

10.0 In Camera- None

11.0 Adjournment – motioned by Brianna R. at 8:20pm

Future Meeting

COPAC General Meetings- Monday, February 3, 2025 7:00pm via zoom

Monday, March 3, 2025 7:00pm via zoom.

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information www.sd23.bc.ca

[http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/="](http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=)

COPAC President: Nicola Baker

Minutes by: COPAC Vice President Jeannette Watson

Central Okanagan Parent Advisory Council Treasurer's Report

Account Balances as of **DEC 31/2024**

General Account:

HSBC

Balance Forward	\$	7,243.33
Deposits ()		-
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	\$	7,233.33

Deposits to general acct

Description	Amount
Total	\$ -

Cheques from general Account

Description	Amount	Chq #
Total	\$ -	

Gaming Account:

HSBC

Balance Forward	\$	3,213.42
Deposits ()		-
Cheques written ()		-
Interest		
Service Charges		10.00
Balance	\$	3,203.42

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	\$ -	

Member Shares:

	\$	5.00
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